

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
November 8, 2016
1:00 pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

- (1) Funding – Pincher Creek Curling Club
 - Letter from Pincher Creek Curling Club, dated November 8, 2016
- (2) Socio-Economic Impact Analysis – Shell Waterton Complex
 - Letter from Southwest Alberta Sustainable Community Initiative (SASCI), dated October 27, 2016
- (3) Spring Point Colony Access Road – RR 29-1
 - Representatives from Spring Point Colony will attend to answer any questions
- (4) Beaver Mines Water and Sewer – Request for Information and Community Consultation
 - Representatives from the Hamlet of Beaver Mines will attend to speak to their letter, dated October 27, 2016

C. MINUTES

- (1) Organizational Meeting Minutes
 - Minutes of October 25, 2016
- (2) Special Council Meeting Minutes
 - Minutes of October 20, 2016
- (3) Council Meeting Minutes
 - Minutes of October 11, 2016

D. UNFINISHED BUSINESS

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) **Operations**

- a) Spring Point Colony Access Road – RR 29-1
 - Report from Director of Operations, dated November 1, 2016
- b) Landfill Road Drainage
 - Report from Director of Operations, dated November 1, 2016
- c) Operations Report
 - Report from Director of Operations, dated November 3, 2016

(2) **Planning and Development**

- a) Bylaw 1270-16 – Road Closure – Pincher Station
 - Report from Director of Development and Community Services, dated November 2, 2016

(3) **Finance and Administration**

- a) Joint Council Funding Committee Recommendation
 - Report from Director of Finance, dated October 25, 2016
- b) Statement of Cash Position
 - Statement for the month ending October 2016

(4) **Municipal**

- a) Corporate Policy – Council Boards and Committees
 - Corporate Policy – C-CO-002
- b) Upcoming Council Meeting Schedule – December
 - Report from Chief Administrative Officer, dated November 3, 2016
- c) Chief Administrative Officer's Report
 - Report from Chief Administrative Officer, dated November 3, 2016 with Call Log

F. CORRESPONDENCE

(1) **Action Required**

- a) Regional Water Rates
 - Letter from Village of Cowley, dated October 19, 2016
- b) Request for Funding
 - Letter from Oldman Watershed Council, dated October 18, 2016,
(Annual Report available from CAO)
- c) Request for Letter of Support
 - Email from Crowsnest Pass Pincher Creek Landfill Association
- d) Inter-Municipal Collaboration Framework (ICF)
 - Email from Hayden and Associates, dated October 29, 2016
- e) Request for Snow Removal within Hamlet of Beaver Mines
 - Letter from Beaver Mines resident, dated October 26, 2016
- f) Beaver Mines Water and Sewer – Request for Information and Community Consultation
 - Letter from Residents, dated October 27, 2016

(2) **For Information**

- a) Beaver Mines Regional Water Supply
 - Letter from Alberta Infrastructure and Transportation, dated October 18, 2016
- b) Beaver Mines Regional Water Supply Detailed Design Project
 - Letter from Alberta Transportation, dated September 28, 2016
- c) Cowley-Lundbreck Regional System Project
 - Letter from Alberta Transportation, dated September 28, 2016
- d) Recycle Depot Agreements
 - Letter from Village of Cowley, dated October 19, 2016
- e) Thank You Letter
 - Letter from STARS, dated October 25, 2016
- f) 911L Transmission Line Removal
 - Letter from AltaLink, dated October 26, 2016
- g) Natural Resources Conservation Board's (NRCB) Annual Report
 - Letter from NRCB, dated October 2016
(Annual Report available from CAO)
- h) Meeting Minutes – Highway #3 Twinning Development Association
 - Meeting Minutes of September 9, 2016
- i) Community Foundation Vital Signs 2016
 - Complete Publication available from CAO
- j) Thank You Email - Cold Mix Asphalt applied to Grumpy's Gravel Road
 - Email from residents along Gravel Road
- k) State of the Voice
 - Email from Pincher Creek Multimedia, dated October 11, 2016
- l) Photo Donation Requests
 - Email from Town of Pincher Creek Marketing, Events and Economic Development,
dated November 1, 2016
- m) Thank You Card
 - Thank you card from Pincher Creek District 4-H, received October 12, 2016

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

- Invitation to Standing Committees
 - Email dated October 30, 2016
- Invitation to Matthew Halton's School Council
 - Email dated October 28, 2016
- Oldman River Regional Services Commission
 - Minutes of August 11, 2016

Councillor Fred Schoening – Division 2

- Family and Community Support Services (FCSS)
 - Minutes of October 17, 2016
- Agricultural Service Board
 - Minutes of October 6, 2016

Councillor Garry Marchuk – Division 3

- Alberta SouthWest Regional Alliance
- Minutes of September 7, 2016
- Bulletin October 2016
- Bulletin November 2016

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

- Crowsnest Pass Pincher Creek Landfill Association

H. IN-CAMERA

- (1) Legal
- (2) Land
- (3) Land
- (4) Personnel
- (5) Legal
- (6) Land
- (7) Legal

I. NEW BUSINESS

J. ADJOURNMENT

Pincher Creek Curling Club
Box 1831
Pincher Creek, AB T0K1W0
November 8, 2016

MD of Pincher Creek No.9
Box 279
Pincher Creek, AB, T0K1W0

Dear Council Members

I have sent you this parcel so we don't waste time at the council meeting making our presentation that we have done on numerous occasions in the past 4.5 years (since March 2012).

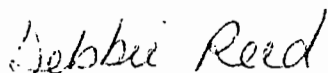
Our delegation will expect your reasons and rationale as to why we seem to be hitting a brick wall as far as financial support from the MD councils, both present and past.

- What rationale is council basing their decision on in this matter? I have been a part of a steering committee with the Town and other representatives regarding this matter. After 4 meetings, I asked why the MD was not involved and found out that a councillor was appointed to sit in on the meetings but hasn't been. Not only that, I found out it was my representative councillor. You are supposed to represent the people and in not attending the meetings, I don't feel council can make an informed decision because you do not have all the facts and rationale discussed to come to the decision for a new building. I am here to present you facts and answer questions you may have as you did not have anyone at those meetings.

I have included in your package, copies of previous letters from the curling rink and copies of two studies. One study is based on the impact a curling rink has on a rural community and the second study is based on a comparison of curling rinks across Canada. A survey highlight sheet is included for your convenience. This way when we are making comparisons, we are comparing "apples to apples". Also included are Engineer reports that have been completed since 2009

Thank you for your time and considerations in this matter.

On behalf of the delegation,



Debbie Reed
Past President
Fundraising Coordinator

As a delegation, we are here to present some facts and propose some questions to you, our counsellors.

- Need for new curling rink and financial help has been presented to this council since at least 2012. Why has there been no money in the budget over the last 4.5 years for this project?
- The town has been approached over the same period of time and they are supportive to pay for half of the building.
- We are a self sufficient club and do not ask council for money to run day to day operations.
- Physical fitness should be a priority in our community. Curling allows all ages to play together regardless of skill. It promotes family and social interactions.
- In the past, we have had provincial and dominion champions – why is there no support for the future?
- We have all nights of the week filled and the rink is used almost every weekday with school programs and curling leagues and bonspiels.
- We hosted Bantam provincial playdowns 2014 and are hosting Stirling Provincials February 2017.
- Leagues are Juniors, Ladies, Mens, Mixed and brand new to our club last year, Stirling.
- Stirling allows curlers with physical difficulties to curl. Examples would be hip replacements, balance issues, knee issues, walking issues. This promotes physical activity for those that have little choice to get out and get active.
- We have a very strong junior program with 20 juniors last year. We had 3 in 2012.
- Surrounding communities are using the curling rink, Glenwood, Cowley, Pikanii,
- Schools use the curling rink as part of their physical education program. Canyon grades 5-6, Matthew Halton grades 7-12, St. Mikes 6-12.
- Curriculum from Alberta Education lists curling as a “lifelong” physical activity. Why would our council not support this?
- Some statistics are as follows:
 - 55% of our curlers are MD residents or taxpayers. (based on sign in sheets last season)
 - Over 500 users per month. rink open almost every day. (based on last season)
 - 0.3 % of the population of Lethbridge city and county are members of their curling rink.
 - 1.5% of the population of Pincher Creek town and MD are members of our curling rink.
 - (based on last seasons memberships and population statistics)

August 28, 2012

MD of Pincher Creek
Council Meeting

Dear M.D. Council Members;

This letter is an update for you on the status of the Pincher Creek Curling Club.

A special meeting was held regarding the Pincher Creek Curling Club on July 19, 2012. At this meeting we discussed the goals and the future of the curling rink. Mayor Ernie Olsen was there to present a proposal wherein repairs be done to the current facility and the Town of Pincher Creek will include the curling rink in a ten year plan of building a multiuse facility. He proposed the Pincher Creek Curling Club would be responsible for paying for all repairs and getting quotes on said repairs. It was indicated that the Club could send the Town of Pincher Creek a request to help pay for repairs but it was not guaranteed that the Pincher Creek Curling Club would receive any money.

Prior to this meeting, Pincher Creek Curling Club hired a professional grant writer to help us. It is very difficult to get any repair grants to upgrade the building based on the current engineer's report. Pincher Creek Curling Club has hired another engineer for an updated opinion and to give us some quotes on repair costs along with the safety of the building.

Ideally, we would like to use our fundraising monies for matching grants for a new building and not for repairs. Upon our request, the Town cannot give us confirmation or a written legal land description of the proposed sports complex. Mr. Olsen, as of July 19th, quoted "the plan is in year 2 of a 10 year plan" but could not tell us where the complex would be built nor even a rough idea where it would be.

If the Town of Pincher Creek cannot give us a legal land description to build on or a commitment in writing, we are asking you as a council to help us by considering possible M.D. land that we can build a curling rink on.

Thank you for your time and consideration in this matter.

Debbie Reed
Treasurer
Pincher Creek Curling Club

Pincher Creek Curling Club
Box 1831
Pincher Creek, AB T0K1W0
March 4, 2015

MD of Pincher Creek No.9
Box 279
Pincher Creek, AB, T0K1W0

Dear Council Members,

Healthy lifestyles of the families and individuals in our community are due to a variety of factors including essentials like food and shelter while also taking into account things like exercise. Curling is a sport that allows families to play together, have social time together and get exercise all at the same time.

Curling is a sport that persons aged 7 to 87 can play together and even play on the same team in a league. This allows families to play together no matter what age or skill level. We believe that curling is a traditional Alberta sport and thus we are trying to preserve and enhance our lifestyle through curling here in Pincher Creek. To address and achieve this, it is our goal to construct a new facility. Cost efficiency and wheelchair accessibility are a couple of advantages the new building will provide.

After our reopening four years ago the club has consistently increased members and usage of the curling rink along with having a profit increase each year. In the last three years, we have seen a yearly increase in the junior program of 30%, 80%, 75% respectively. We currently have an average of 750 users per month with 60% being from the MD of Pincher Creek No.9. Clubs from as far as Calgary are consistently attending bonspiels.

As a club, we have raised \$30,000 towards a new building. In 2012 we proposed a plan for a new facility to MD of Pincher Creek council and Pincher Creek Town Council at an estimated cost of \$3,000,000. Our club applied for grants that were denied because we did not have a land location nor did we have financial backing. The Town of Pincher Creek has recently budgeted for \$1.25 million for a new curling rink. We are again in the process of applying for grants such as CFEP, CIP, along with grants from private foundations. Our goal as a club is to raise \$500,000 for the new building with hopes that the MD of Pincher Creek No 9. will match the Town of Pincher Creek's amount of 1.25 million.

With your generous support we will be able to help many of these families and individuals not only to meet essential daily needs, but to get healthy in the process while bonding as families and as a community.

Sincerely,

Debbie Reed
Past President
Fundraising Coordinator

Section A – Information

CLUB NAME	SHEETS OF ICE	CITY	PROV/ TERR	POSTAL CODE
Avonair Curling Club	8	Edmonton	AB	T5G 0Y6
✱ Bently Curling Club	4	Bently	AB	T0C 0J0
✱ Bonnyville Curling Club	4	Bonnyville	AB	T9N 2G5
✱ Bow Island Curling Club	3	Bow Island	AB	T0K 0G0
Brooks Curling Association	6	Brooks	AB	T1R 0T5
Calgary Curling Club	8	Calgary	AB	T2N 1N9
Calumet Athletic Club	2	Ponoka	AB	T4J 1R1
✱ CanMore Golf & Curling Club	4	CanMore	AB	T1W 1Y2
Carbon Curling Club	3	Carbon	AB	T0M 0L0
✱ Carstairs and Community Curling Club	4	Carstairs	AB	T0M 0N0
Coaldale Granite Club	6	Coaldale	AB	T1M 1C4
✱ Cochrane Curling Club Society	4	Cochrane	AB	T4C 1A9
✱ Coronation Curling Association 1	4	Coronation	AB	T0C 1C0
Cremona Curling Club	2	Cremona	AB	T0M 0N0
Drayton Valley Curling Club	6	Drayton Valley	AB	T7A 1R3
Edson curling club	8	Edson	AB	T7E 1T8
Foothills Curling Club	2	Bowden	AB	T0M 0K0
Forestburg Curling Club	3	Forestburg	AB	T0B 1N0
✱ Fort MacLeod Curling Club	4	Fort MacLeod	AB	T0L 0Z0
Girouxville Sports Club	3	Girouxville	AB	T0H 1S0
Grande Cache C.C.	4	Grande Cache	AB	T0B 0Y0
Grande Prairie C.C.	8	Grande Prairie	AB	T8V 3A4
Hardisty Curling Club	3	Hardisty	AB	T0B 1V0
Hay Lakes Curling Club	3	Hay Lakes	AB	T0B 1W0
Heather Curling Club	5	Vegreville	AB	T9C 1L1
✱ High Prairie Curling Club	4	High Prairie	AB	T0G 1E0
Huntington Hills Community Association	8	Calgary	AB	T2K 0S2
Huxley curling club	3	Huxley	AB	T0M 0Z0
✱ Innisfail Curling Club	4	Innisfail	AB	T4G 1S7
Lakeside Curling Club	3	Seba Beach	AB	T0E 2B0
Lamont Curling Club	5	Lamont	AB	T0B 2R0
✱ Legal Curling Club	4	Legal	AB	T0G 1L0
Lethbridge Curling Club	10	Lethbridge	AB	T1J 4N9
Lomond Curling Club	2	Lomond	AB	T0L 1G0
Milo Curling Club	2	Milo	AB	T0L 1L0
Nobleford Curling Club	2	Nobleford	AB	T0L 1S0
North Hill Community Curling Club	6	Calgary	AB	T2M 2V7
✱ Oilfields Curling Club	4	Black Diamond	AB	T0L 0H0
Okotoks Curling Club	6	Okotoks	AB	T1S 1L3
Olds Curling Club	6	Olds	AB	T4H 1G9
Onoway Curling Club	3	Onoway	AB	T0E 1V0
Plamondon Curling Club	3	Plamondon	AB	T0A 2C0
Ponoka Curling Club	6	Ponoka	AB	T4J 1R5
✱ Provost Curling Club	4	Provost	AB	T0B 3S0
Red Deer Curling Club	8	Red Deer	AB	T4N 6Z3
✱ Redwater Curling Association	4	Redwater	AB	T0A 2W0
Rose City Curling Club	9	Camrose	AB	T4V 3L5
Springbank Park For All Seasons	6	Calgary	AB	T3Z 2L9
Standard Curling Club	2	Standard	AB	T0J 3G0
Stettler Curling Club	6	Stettler	AB	T0C 2L0
✱ Strathcona Curling Club	4	Sherwood Park	AB	T8C 1B5
Vermilion Curling Club	5	Vermilion	AB	T9X 2B7
✱ Vulcan Curling Club	4	Vulcan	AB	T0L 2B0
Waskatenau Curling Club	2	Waskatenau	AB	T0A 3P0
Wembley Curling Club	3	Wembley	AB	T0H 3S0



Survey Highlights

- Of the 491 responses, 350 (71%) were from facilities with 2, 3 or 4 sheets of ice. The remainder were from clubs with 5 sheets of ice or more. The percentage of responses from 2, 3 or 4 sheet clubs versus the actual number of affiliated buildings of that size is 43% (350/806) and the percentage of responses from buildings with 5 sheets or more is 52% (141/272).
- Facilities in small centres continue to dominate the Canadian landscape. 295 clubs who responded to the survey represented communities with populations of less than 10,000. A further 85 responses were received from clubs in communities with populations between 10,000 and 50,000. Finally, 88 responses came from clubs in urban centres with populations in excess of 50,000.
- Previous surveys concluded that “the physical plant of curling clubs has aged considerably over the period of Curling Canada’s three surveys” (June 1998). The 2003 survey shows a different trend with 60% of clubs describing their refrigeration equipment as in “Good Shape” and less than 15% identifying the need to replace any of the critical components in the refrigeration system. In other areas of the building, the responses were similar with the single exception of “Walls and Roof” which 25% of clubs identified as needing replacing.
- 47% of clubs (222) had their curling stones re-conditioned, re-sharpened, inserted or replaced since 1999 and 94% of the 222 were pleased with the results.
- Only 39% of clubs pay property taxes (174 responses) and the majority, or 122 of the 174, pay \$10,000 or less per year. 61% of the respondents (277) either do not pay taxes or are not responsible for the payment.
- The comparison of electricity bills from December 2002 to December 2003 showed a small increase upwards in the price.
- 80% of curling clubs have heated ice sheds or arena.
- 297 clubs (60%) reported their buildings were entirely smoke-free while only 4% or 20 clubs reported buildings without smoking restrictions.
- Results from the number of members and renters question will be analysed in a separate document. The numbers will be compared against clubs of the same number of sheets and then by community size.
- The prices for curling memberships in Canada are literally all over the map. Unlimited playing fees range from less than \$100 to upwards of \$500. Mixed curling fees range from \$50 to \$250. One night a week curling – where applicable – also ranges from \$50 to upwards of \$250. Day time curlers pay anywhere from \$50 to \$250, although 30 clubs charge more than \$250. Student or Intermediate rates are \$150 or less. 50% of juniors pay less than \$50 and 30% pay from \$50 to \$100. Youth curling is either free or under \$50.
- Since the year 2000, 41% of clubs reported increases in overall membership with an average overall increase of 43 members. 34% reported no change in their numbers and only 25% reported decreases which averaged 29 members overall.
- Since the year 2000, 20% of clubs reported increases in overall renters with an average overall increase of 48 renters. 72% reported no change in numbers and only 8% reported decreases which averaged 36 renters overall.
- 51% of respondents do not collect and/or store membership information on an electronic database system.
- 55% do not have formal committees for membership recruitment or retention.
- Club recruiting efforts were generally positive when using advertising, open houses, member-get-a-member or other promotion campaigns; however, the number of non-respondents to this question (anywhere from 40 – 75%) is alarming. Generally, we can assume the majority of curling clubs do not have formal recruiting campaigns.
- 82% of clubs operate junior curling programs with an average club membership of 34.50 curlers.
- 53% of clubs operate youth curling programs with the average club membership of 29.75 curlers.
- Only 33% of clubs have enough trained coaches to deliver club based programs and/or clinics.
- 391 of 462 clubs answered they had a computer at the club or relied on a member’s computer to do the club’s business. The computer is used mainly for storing membership information or for the financial accounting of the club.
- 82% of clubs operate with some paid staff, though, of the 376 responses, 89% reported the ice maker as the paid staff. Only 43% (161/376) have paid managers; 58% (220/376) have paid cleaning staff and 50% (190/376) have paid bartenders.
- 62% of clubs have capital reserve funds established for the replacement of critical equipment.
- Curling clubs continue to communicate with their membership in the traditional newsletter format (82%) while only 16% communicate by e-mail.
- Only 28% of clubs accept credit cards and 26% accept debit card transactions. Finally only 5% accept online payment for fees or other programs and services.
- 65% of respondents do not have business or strategic plans in place.
- 58% survey their membership on a regular basis but only 21% do exit surveys of non-returning members.

EXPLORING SOCIAL SUPPORT, SPORT PARTICIPATION, AND RURAL WOMEN'S HEALTH USING PHOTOVOICE



A NATIONAL CURLING STUDY IN ONTARIO, MANITOBA,
NOVA SCOTIA, AND THE NORTHWEST TERRITORIES



Report prepared by:

Dr. Beverly D. Leipert, Western University

Dr. Lynn Scruby, University of Manitoba

Dr. Donna Meagher-Stewart, Dalhousie University

Robyn Plunkett, Western University

Dr. Heather Mair, University of Waterloo

Meghan Muldoon, University of Waterloo

Dr. Kevin Wamsley, Western University

SEPTEMBER, 2013

The data presented in this booklet are part of a photovoice project conducted in Ontario, Manitoba, Nova Scotia, and the Northwest Territories undertaken between 2009 and 2013. The project explored the influence of curling on rural women's health and community life. The information in this booklet represents data collected in seven rural communities by Dr. Beverly D. Leipert (Western University), Dr. Lynn Scruby (University of Manitoba), Dr. Donna Meagher-Stewart (Dalhousie University) and Dr. Heather Mair (University of Waterloo). Funding for this project was provided by the Social Sciences and Humanities Research Council (SSHRC) Sport Canada Research Initiative Grant.

Our sincere thanks and appreciation are extended to the rural women and girls in Ontario, Manitoba, Nova Scotia, and the Northwest Territories who enthusiastically participated in this project and allowed us to capture a glimpse into their curling and rural lives. Thank you also to the research assistants who assisted so enthusiastically with this project: Melanie Moore (Dalhousie University), Robyn Plunkett (Western University), Hazel Rona (University of Manitoba), and Meghan Muldoon (University of Waterloo).

For further information, contact:

Dr. Beverly D. Leipert, PhD, RN

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INTRODUCTION

The purpose of this study was to:

1. examine the influence of curling and curling clubs on the social lives and health of rural women,
2. understand how curling activities and meanings differ for women across various rural communities in Canada, and
3. determine how sport and recreation are experienced and understood within the broader contexts of gender and community change in rural areas.

Using the photovoice research method, 52 women and girls, ranging in age from 12 to 75 years with an average age range of 50-60 years, in seven rural communities in Ontario, Manitoba, Nova Scotia, and the Northwest Territories were provided with disposable cameras and asked to take pictures that illustrated the effect of curling on their physical, mental, social or other forms of health and the health of their communities. Each participant was also invited to record her perspectives in a log book that was provided to her. Collectively study participants provided 955 photos. These photos and logbook comments formed the basis of group discussions and interviews with the participants.

These rich data sources of photos and written and verbal information revealed four key themes about the significance of curling and rural women's health: 1) *Building Social Connections*, 2) *Facilitating Women's Health and Resiliency*, 3) *Strengthening Rural Community Life*, and 4) *The Past, Present, and Future of Curling*. Important topics and issues were highlighted in each theme.

* In Theme One, participants noted that curling facilitates social connections with women and men of all ages, abilities, backgrounds, and curling experience, thereby fostering a sense of family, inclusion, and community.

* Theme Two reveals the importance of curling for women's and girls' physical, mental, and social health, and that curling can help impart pride, self-esteem, and self-confidence.

* Theme Three highlighted the importance of individuals' and communities' commitment to curling through substantial volunteering, and that curling 'gave back' to communities in its ability to develop and sustain a sense of community.

* Theme Four revealed that the history of curling and curling rinks is highly prized in rural communities, and that youth are the future of curling. In addition, more resources, such as good coaches and school curling opportunities, Little Rocks programs, and more recognition in local, national, and international settings for curling and for girls' and women's curling are needed. Participants also noted that the future of curling in rural communities requires substantial financial support, sponsorship, and community commitment to ensure its sustainability and, in smaller communities, its very existence.

As this is the first study to explore curling and rural health issues, findings provide important new data that can help to strengthen rural recreation and rural health and well-being.

THEME ONE

BUILDING SOCIAL CONNECTIONS

For the participants in this study, building social connections was probably the most important aspect of curling. Factors such as winter weather, distance, challenging road conditions, and limited recreational resources often combined to make rural curling rinks key local hubs for connecting and interacting. Study participants spoke fondly of curling team members as their “curling family” and everyone appreciated being accepted at the rink, whether as an active curler or as a spectator. Participants noted that curling facilitates social connections with women, men, and children of all ages, abilities, backgrounds, and curling experience, thereby fostering a sense of family, inclusion, and community. Curling also helps add to the appeal of a community as an important part of the mix of social activities on offer for long-time residents and newcomers alike. The social importance of curling and the curling rink to rural communities was clearly revealed when participants in two provinces explained how quickly and beautifully their communities rebuilt rinks that had recently burnt down.

THEME TWO

FACILITATING WOMEN'S HEALTH AND RESILIENCY

Participants noted the importance of curling for women's and girls' physical, mental, and social health. In addition to engaging in warm up exercises before curling, participants were also inspired by curling to engage in additional physical activities, such as walking and golfing. For women with young children, curling was a highly valued opportunity to socially interact with adult women. Getting together to curl was especially valued as a way to maintain mental health and to stay positive during the long, dark, winter months. This was particularly true for participants in Northern Canada, as they spoke of needing to keep active in order to stave off seasonal depression. In addition, by its competitive and social nature, curling helped to impart pride, self-esteem, and self-confidence, as teams gained skills and won games and bonspiels. As a result of the health benefits of curling, participants often experienced enhanced resiliency, the ability to encounter and deal with rural challenges, such as travel, weather, and economic and population downsizing that many rural communities are experiencing. However, some participants also described stress and even frustration due to the great commitment required and some struggled with the sense of obligation that was needed to keep the club alive.

THEME THREE

STRENGTHENING RURAL COMMUNITY LIFE

The curling clubs were viewed as more than a place to curl; they provided a much needed social and sport outlet in rural communities, particularly for women. The clubs also represented a special gathering place, a hub of rural camaraderie and identity for all ages and abilities. The women in the study strengthened their rural communities with the substantial volunteering they contributed on behalf of curling and the curling rink on a day-to-day basis as well as for special events such as bonspiels. They realized that in many rural communities, curling was sustainable only because of their substantial, sometimes almost overwhelming, volunteer contributions. Nevertheless, their belief in the significance of curling for building and sustaining quality rural community life sustained their efforts.

THEME FOUR

THE PAST, PRESENT, AND FUTURE OF CURLING

Participants in all four regions spoke fondly and loyally about the history of their clubs. It was obvious that the history of curling and curling rinks in these rural communities was highly valued. Curling and the curling rink seemed to represent community connection, community support, and community worth. The sustainment of rural curling rinks seemed to indicate and reflect belief in the sustainability of the rural community itself. Study participants frequently noted that youth are the future of curling, yet more resources, such as good coaches and school curling opportunities, Little Rocks programs, and more media and other recognition in local, national, and international settings for curling in general, and for girls' and women's curling in particular, were strongly recommended. In the north, participants described a need for resources to help players (especially youth and junior curlers) to travel the very long distances to gain experience and build their skills. In addition, participants noted that the future of curling in rural communities requires substantial financial support, sponsorship, and commitment, within and outside of the rural community, to ensure its sustainability and, in smaller communities, its existence.

CONCLUSION

This research project revealed key themes regarding curling, rural women's health, and rural community life. Social connections, physical, mental, and social health, resiliency, rural community life, and the past, present, and future of curling emerged as particularly important themes. It is evident from this research that curling sustains not only rural individuals, but rural communities as well. However, substantial, almost overwhelming, efforts on the part of community members are needed in order to sustain the viability of curling in small rural communities. This has led to issues of stress and a deep sense of obligation that may have an impact on a curler's desire to remain a member of the club. In addition, the study revealed that the curling experiences and contributions of girls and women require more recognition and support if the sport and its benefits to individuals and communities are to be appropriately sustained and advanced.

Participation in this photovoice research project provided an important opportunity for rural girls and women to identify and discuss rural recreation, gender, and rural community issues. Study participants enthusiastically enjoyed taking and sharing their photos and perspectives. Given the diverse locations, needs, and resources of rural girls and women throughout Canada, and the limited research that focuses on rural well-being and recreation, additional research is needed to more clearly

understand the significance of recreation on the lives and well-being of rural individuals and communities.

Participants in this study clearly identified aspects of curling that require enhanced support, including improved financial support from municipal governments as well as from external sources, such as Sport Canada and provincial and federal health and recreation ministries, agencies and departments; greater local, national, and international media recognition of the contributions and achievements of rural girls and women in curling; and enriched coaching and curling opportunities for rural children and youth in school programs. Taking these recommendations seriously would help to sustain these essential places and to build and expand the future of an important Canadian sport.

Krystal Engineers and Consultants Ltd

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Calgary, Alberta
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1115 – 17A St South
Lethbridge, Ab
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E-mail: HLChristensen@krystalconsultants.com
JWHellofs@krystalconsultants.com

January 12, 2010

The Town of Pincher Creek
P. O. Box 159
Pincher Creek, AB
T0K 1W0

Attention: Diane Burt-Stuckey, Director of Community Services

Re: Pincher Creek Curling Rink Assessment Report

Executive Summary

Krystal Engineers and Consultants Ltd., together with RKH Architecture Ltd, Stebnicki + Partners and Sterling Engineering Inc were retained by the Town of Pincher Creek to undertake an assessment of the existing Curling Rink facility in the Town of Pincher Creek.

It was originally anticipated that the assignment would be awarded on October 22, 2009 and that the results of the assessment would be presented to a Committee of the Whole meeting of Town of Pincher Creek Council on December 1, 2009. Due of issues related to confirmation of funding for the assessment, award of the project was delayed to November 27, 2009. It was originally anticipated that a draft report would be reviewed with Town of Pincher Creek Administration on November 17, 2009. The delay in award of the assignment has delayed to the review until December 18, 2009. The final report was presented to Town of Pincher Creek Committee of the Whole in January 2010.

The assessment has been undertaken in two components:

- a. The curling area and associated ice plant.
- b. The "clubhouse" facility attached to the curling rink area.

1. Curling Area

The curling area consists of a post and beam structure with exterior concrete block walls, a framed wood structure roof with metal roofing and a sand floor. The curling club has recently completed remedial work on the centre columns. Some drainage issues surrounding the building and water management issues on the roof of the building should be addressed. The structure appears to be stable and should

perform adequately for the next 10 to 15 years providing that remedial work relative to ventilation systems is undertaken in the near future.

Lack of adequate ventilation, especially when the ice making operations are discontinued in the spring of the year, is contributing to mould issues on the underside of the roof structure. It is imperative that this situation be remediated at the earliest possible date.

The refrigeration system for ice making is old some components may be nearing the end of their useful life span and a requirement for replacement can be expected within the next five years.

The overall cost upgrading the curling area is anticipated to be in the order of \$75,000.00.

2. Clubhouse Facility

Major issues have been identified relative to this component of the overall facility.

The existing clubhouse facility consists of a concrete block structure with a sloped truss roof. The existing roof was constructed over and original flat roof in the past, transferring all of the roof loads to the exterior east and west walls.

It has been identified that the exterior block walls of the clubhouse portion of the facility are structurally unsound. At the time of construction of the facility the blocks were not "core-filled" in key areas. It is observed that some concrete blocks in critical corners of the building have moved and are misaligned by up to 50 mm. It has been observed that significant cracking has occurred throughout the walls that indicating movement in the foundations. This condition makes the structure unsound.

The assessment has revealed that major deficiencies exist relative to current building code requirements relative to handicap accessibility, fire separations, fire exits, washrooms, ventilation systems and electrical systems.

In the case that a building permit is issued for the stabilization of the structure, it will be necessary that the facility be upgraded to meet all current building code requirements. It is anticipated that the total cost of stabilizing the structure and upgrading the clubhouse facility to current building code requirements will be in the order of \$750,000.00. This approaches the cost of demolishing the existing clubhouse facility and replacing it with a new building that meets all current codes.

It is recommended that the clubhouse portion the facility immediately be protected from any potential damage from vehicles from the street and/or parking and that methods of stabilizing the block structure on an interim basis be further investigated.

Krystal Engineers and Consultants Ltd

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E-mail: HLChristensen@krystalconsultants.com
JWHellofs@krystalconsultants.com

December 1, 2011

Pincher Creek Curling Club

Attention: Grace MacMillan

Re: Pincher Creek Curling Club, Interim Inspection, November, 2011

As per your recent request we undertook an interim inspection of the Pincher Creek Curling Club facility during November, 2011.

We compared the structural condition of the clubhouse facility and the curling rink facility to the condition of the facilities to the condition that existed during our most recent interim inspection.

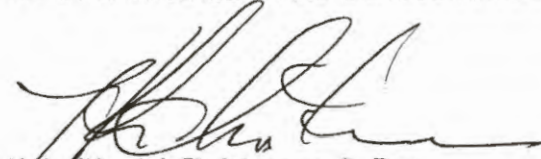
From the perspective of structural stability, it does not appear that any further degradation has taken place since our last inspection. **The structure of the clubhouse and the ice rink continues to be stable and is in no danger of imminent catastrophic collapse** unless there is some external influence such as being struck by large equipment or vehicles or other external influence such as a significant earthquake.

We note that no action has been taken relative to any of the other issues identified in the evaluation report.

We trust that the foregoing is the information that you require at this time. Should you require further information or wish to discuss this matter further, you may contact the writer at 403 330 5738 or by email at HLChristensen@KrystalConsultants.com.

Yours truly,

KRYSTAL ENGINEERS AND CONSULTANTS LTD.



H. L. (Howie) Christensen, P. Eng.
Principal, Senior Engineer

✓ cc: Laurie Wilgosh, CAO, Town of Pincher Creek



330, 3120-32 Street South, Lethbridge, AB. T1K 7B4

Bus: 403-328-2686

Fax: 403-328-2728

E-mail: office@hasegawa.ca

Saturday, October 12, 2013

Our File #: 13-108

Pincher Creek Curling Club
C/O Avalanche Contracting
1130 Mcleod Street
Pincher Creek T0K 1W0

Via Email To: kendall@avalanchecontracting.com

Attention: Kendall Toews

Re: Pincher Creek Curling Club Structural Assessment
Location: 845 Main Street, Pincher Creek, AB

Hasegawa Engineering was retained by Avalanche Contracting to perform as structural assessment of the Pincher Creek Curling Club arena and club house. On September 11, 2013, Sam Richards, P.Eng. and Ryan Olsen, CET were on site as representatives of Hasegawa Engineering. A tour of the facility was completed. The following observations were made:

1. There are two roofs on the clubhouse. The original relatively flat, monoslope roof that sloped from front to back and the newer gable, wood truss roof. (see Photograph 1 and Photograph 2)
2. The gable roof spans from the east wall to the west wall and bears on the parapet. The stamps on the lumber indicate the wood was processed in April 2002. It is assumed the gable roof was added shortly after this date. The wood trusses are connected to a 2x6 nailer plate with Simpson Strong Tie H-1 hurricane clips. The 2x6 nailer plate is fastened to the top of the pilaster with 3/8" anchor bolts at about 48" o.c spacing. The depth of the anchorage and type of anchor bolt is unknown. At the north end of the roof there was no parapet. This has been enclosed by framing in a bulkhead underneath the end gable. This bulkhead meets the roof of the rinks. The entire gable roof has been clad with light gauge steel panels. (See Photograph 2 to Photograph 4)
3. The monoslope roof was surrounded by a parapet approximately 16" tall. The parapet was constructed of concrete masonry units (CMU) and capped with concrete. The roof was flashed with tin sandwiched between the concrete cap and CMU walls and finished with a tar and gravel roof and cant plated transitions between the roof and parapet. The roof structure is tongue and groove shiplap lumber on 2x12 joists spanning north to south to a beam at the middle of the clubhouse. The joists bear inside the CMU and the CMU has been cut around the joists. (See Photograph 3 to Photograph 5)
4. The roof of the rink is lower than the roof of the clubhouse. The rink roof was recently refinished with light gauge steel roofing panels. The roof structure below consists of a layer of plywood, estimate to be 3/8" to 1/2" thick. The plywood is affixed to roof purlins spanning between the glulam roof girders. The glulam roof girders span from the east and west walls towards a ridge beam at the center of the rink. The ridge beam spans to multiple columns aligned in the north-south direction. It is my understanding that at the construction of the building to the west, that additional glulam girders were added to the structure to support additional drifting loads incurred from the close proximity of the buildings (See Photograph 6)
5. The walls of the clubhouse and the arena/rinks are constructed of 8" nominal CMU. There is significant evidence of under-design or poor craftsmanship showing in the CMU. There are numerous block displacements occurring in both the clubhouse and the rink. There are also numerous cracks that have formed in the walls of both structures. (See Photograph 7 to Photograph 16)
6. The south east corner of the roof has blocks that are shifting out of position. These blocks are at the elevation of the original flat roof joists. The fourth course of CMU below the parapet cap is made of half wide blocks. The top of these blocks is the bearing elevation for the roof joists. Without further investigation, it is believed that this course of CMU is a bond beam. (See Photograph 7 and Photograph 8)

7. The south wall of the clubhouse has numerous cracks tracing the mortar lines from the ceiling to the second floor and from the second floor to the main floor. The cracking appears to stop about below the second floor elevation. Without further investigation, it appears that there is a bond beam at this elevation (See Photograph 8 and Photograph 9)
8. The west wall also has numerous cracks and block displacements in both the clubhouse and rink walls. The cracking in the clubhouse walls follow similar patterns to the cracking in the south wall. (See Photograph 9 to Photograph 11)
9. At the common wall between the clubhouse and the rink, the mortar has either eroded from between the CMU or has been removed. The places where the mortar is missing, fiberglass insulation has been packed into the joints. (See Photograph 11)
10. Along the west and east walls of the rink, the CMU is displacing and cracking specifically at the locations of the roof girders. (See Photograph 10, Photograph 12 to Photograph 16)

Based on these observations, the following conclusions have been made regarding the building structure:

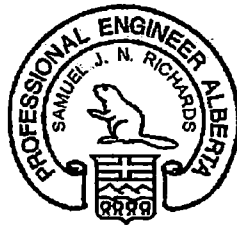
1. The addition of the gable roof structure over the clubhouse has changed the load behavior on the roof. As it is connected to the parapet, additional loads are being exerted on to the parapet to restrain the gable roof from lifting off. The type of loads this roof will add to the parapet will cause bending in the CMU structure and cyclical opening of the mortar joints at the original roof diaphragm. As the roof joists are integrally constructed into the wall and the CMU have been modified to fit around the joists, the CMU are releasing where there are weakest. This is evident at the top of the southeast corner.
2. The only evidence of reinforcement estimated from this assessment is that of the bond beams noted in the walls below the roof joists and the second floor joists. Empirical design methods used many years ago may have minimize the reinforcing requirements needed for this building. The amount of cracking in the wall implies that the resultant forces that the south wall is resisting are being exceeded causing the mortar to lose its bond to the adjacent CMU blocks. The primary west winds loading on the west wall will create a high shear load on the north wall, the common wall and the south wall of the complex. Adequate shear reinforcement in the wall would create tensile resistance and limit the cracking.
3. The wall cracking and CMU displacements on the rink may be a combination of a weak roof diaphragm and lack of a continuous top of wall structure. The top of a wall wind load is typically transferred to the roof girders through the top chord of the wall and into the roof diaphragm. The top chord of the wall should be designed to carry adequate tensile and compressive forces from the connections of the roof girders to the shear walls of the structure. And the roof diaphragm distributes these loads as shear loads to the shear walls of the structure. A weak diaphragm will require a strong wall chord. As the roof girders are embedded into the wall, the wall does not have a strong wall chord as the continuity of the wall is interrupted and the ability of the wall to transfer the tensile and compressive forces to the shear walls is compromised. The length of the east and west walls of the building are long enough that significant shear loads will be developed at the shear walls. This load is transferred through the thickness of the plywood roof and the connections of the plywood to the girders and purlins.
4. The erosion or loss of the mortar in the joints of the CMU is indicative of cyclical or vibratory movement in the building. Stiffening of the building through proper load paths and the inclusion of reinforcing materials such as rebar that provide the tensile strength that a masonry structure lacks will improve the longevity of the mortar.

Based on the observations and conclusions made the following recommendations are suggested for the immediate maintenance of the building:

1. Addition of reinforcement and grout into the CMU cells of the clubhouse walls.
2. Replacement of the cut CMU blocks at the second floor joist and roof joist elevations. The joists can be cut shorter and re-affixed to the wall with ledgers and anchor bolts. The new CMU course should be reinforced and grouted. The second floor joists, roof joists and walls will need to be shored up while the block replacement is undertaken

3. Repointing of the mortar of the west wall in the vicinity of the common wall of the arena and the clubhouse. Seal all cavities that expose the interior of the CMU cell. Mortar should be installed the full thickness of the CMU block.
4. Reinforcing of the top of the rink walls to establish a continuous tension and compression structure at the top of the walls. This may include the addition of pilasters to support the girders, additional foundation structure, shoring of the existing roof system and walls, replacement of multiple courses of block, addition of horizontal and vertical reinforcement and grout to the wall.

Please note that the recommendations are based on the visual assessment of the structure and the analysis that can be made based on the information attained during the site visit. The recommendations may need to be revised pending the deconstruction of various elements of the building. As such, an engineered design should be pursued prior to attempting to complete the above recommendations. If you have any questions regarding this letter, please contact Hasegawa Engineering.



SAMUEL J. N. RICHARDS, P.ENG, M.S.
HASEGAWA ENGINEERING

2013-10-12

DATE

PERMIT TO PRACTICE

HASEGAWA ENGINEERING

Signature _____

Date _____

PERMIT NUMBER: P 8170

The Association of Professional Engineers,
Geologists and Geophysicists of Alberta



Southwest Alberta Sustainable Community Initiative Box 1297, Pincher Creek, AB T0K 1W0
Tel 403-627-1750 Fax 403-627-1751 email sasci@telus.net

October 27, 2016

Reeve and Council, MD of Pincher Creek #9
Re: Socio-Economic Impact Analysis – Shell Waterton Complex

We are pleased to provide the attached description of our proposed project to proactively engage the community in a fact-based, inclusive, and constructive process of stewarding its own economic and social future.

The project will result in fact-based documentation (a publicly available report) of existing and potential economic and social conditions in the community before and after the forecast closure of the Waterton Complex. This information will serve as a foundation for facilitated stakeholder dialogue in the community regarding the findings of the analysis and options for action to mitigate potential adverse effects and move the community towards a more sustainable economic future. Through this project, we hope to spur community-driven action to increase the economic and social resilience of the community and to avoid and minimize the potentially serious negative economic and social consequences of this inevitable change in the industrial landscape of southwest Alberta.

We have partnered with Nichols Applied Management Inc., a highly qualified and experienced Alberta-based consultant, to undertake the required economic and social/community impact analysis. Shell has also committed to support the project both financially and in kind, and we have secured additional funding from the Alberta Real Estate Foundation. Information confirming these funding contributions and Nichols' proposed approach to the work is attached to this submission.

To commence the necessary socio-economic impact analysis and complete the first phase of the project (described in the attachments), SASCI needs to secure additional funding, specifically \$17,550. We respectfully request Council consider co-funding the project, recognizing both the inherent value of the project to the future of the community, and the potential for leveraging the Town's financial support to secure additional funding from other prospective funders.

If you have any questions or require additional information or clarification about the project, please contact us.

Sincerely,

Celesa Horvath
Board Chair

Planning for a Sustainable Economic Future in Pincher Creek Project Proposal

This document describes a proposed project to support proactive planning for a sustainable economic future for local and regional communities affected by Shell Canada Limited's (Shell) Waterton Complex in southwest Alberta. The project would be managed by the Southwest Alberta Sustainable Community Initiative (SASCI), based in Pincher Creek, Alberta.

In a Nutshell

Our overarching strategic objective for the project is to proactively engage the community in a fact-based, inclusive, and constructive process of stewarding its own economic and social future.

Specifically, the project will result in fact-based documentation (a publicly available report, prepared by a highly qualified and experienced consultant) of existing and potential economic and social conditions in the community before and after the closure of the Waterton Complex. This information will serve as a foundation for facilitated stakeholder dialogue in the affected local and regional communities regarding the findings of the analysis and options for action to mitigate potential adverse effects and move the community towards a more sustainable economic future. The outcome of the dialogue will be a prioritized suite of action-oriented impact mitigation measures, economic diversification initiatives, and capacity-building programs to which specific stakeholders have committed time and resources to advance.

Through this project, we hope to spur community-driven action to increase the economic and social resilience of the community and to avoid and minimize the potentially serious negative economic and social consequences of this inevitable change in the industrial landscape of southwest Alberta.

Rationale

Recently, Shell advised the Town and MD of Pincher Creek about its current development plans for the Waterton field, and noted that, notwithstanding several new wells that are proposed to be drilled over the next three years, as natural gas reserves within the Waterton field are depleted in the coming decade, plant downsizing and closure are expected to occur within ten to 15 years from today. Even if the Waterton Complex were to be sold to another operator, the operating life of the facility is finite, constrained by imminent reserve depletion.

The Waterton Complex has been a major player in the economy of Pincher Creek and the surrounding region for over 50 years. Through direct, indirect, and induced employment, as well as the procurement of goods and services and payment of taxes, the development and ongoing operation of the Waterton Complex has generated and continues to generate significant economic value in local and regional communities. The income created by the Waterton Complex enables municipalities to provide infrastructure and other services, reduces the property tax burden for other ratepayers, and supports many families.

The loss of this important economic driver, whether through gradual downsizing or complete plant closure, is expected to result in major changes to the economy of Pincher Creek and the surrounding region. Those economic changes could also result in important social changes in the community, including, for example, reduced demand for health care, education, and other services, loss of social cohesion as individuals and families move away seeking alternative employment, reduced capacity of municipalities to deliver infrastructure and services as tax

revenues fall, greater pressure on social support services from individuals and families under increasing financial and social stress, and so on.

While the closure of the Waterton Complex may be inevitable, serious adverse economic and social/community impacts need not be. Proactive stakeholder engagement and dialogue, based on factual information and analysis, can enable the community to prepare itself and take action now and in the coming years ahead of planned closure to ensure a smooth transition to a sustainable economic future.

Purpose

The purpose of the project is to establish a factual basis for understanding potential economic and social/community impacts that may occur with closure of the Waterton Complex, and to use that foundation to inform and facilitate dialogue with and action by the affected communities regarding transition to a sustainable economy.

Project Components

The proposed project comprises two main phases. The first phase would comprise an analysis of the economic and social/community impacts that could be experienced in local and regional communities following the closure of the Waterton Complex. The second phase would comprise facilitated stakeholder dialogue to identify, assess, and select actions that can be taken for and by the community to mitigate the potential adverse effects identified through the first component and move the community towards a sustainable economic future. Each of these phases is explained more fully below.

Economic and Social/Community Impact Analysis

The project would commence with an analysis of the potential economic and social/community impacts of eventual closure of the Waterton Complex. Key tasks expected to be required for this component include:

- scoping of the study, including determining appropriate temporal and spatial boundaries and data requirements;
- engagement with Shell and other stakeholders (e.g., elected councils and administration of local municipalities, local suppliers and businesses) to compile data regarding current and forecast employment, procurement, and expenditures/revenue associated with the Waterton Complex;
- documentation of existing economic and social conditions in the communities of interest;
- documentation of existing economic and social impacts of the operation of the Waterton Complex;
- engagement with Shell and other stakeholders to develop appropriate scenarios describing the likely modes of closure of the Waterton Complex;
- calculation of potential economic impacts of the closure scenarios; and
- analysis of resulting social impacts on the affected communities.

The outcome of the first phase would be fact-based documentation (a publicly available report) of existing and potential economic and social conditions in the community before and after the closure of the Waterton Complex. This first phase would conclude with a presentation of the study results to the community and stakeholders.

The economic and social/community impact analysis will be carried out by a qualified and experienced consultant. SASCI has engaged with Nichols Applied Management Inc. (Nichols), a recognized and highly qualified Alberta-based firm with direct and relevant experience carrying

out this kind of study. Nichols has provided a proposed scope of work and budget for the analysis (attached).

Once funding for the first phase has been confirmed, the scope of work and approach will be finalized, commensurate with the available funds, and in consultation with project partners and funders. SASCI will manage the contract with Nichols.

Facilitated Stakeholder Dialogue

Once the results of the economic and social/community impact analysis are available, SASCI proposes to facilitate dialogue with stakeholders in the affected local and regional communities (see description of Project Partners and Participants below) regarding the findings of the analysis and options for action to mitigate potential adverse effects and move the community towards a more sustainable economic future. Key tasks expected to be required for this component include:

- obtaining input from the analytical consultant (in the preceding phase) regarding mitigation options, based on their experience in facility closure elsewhere;
- soliciting presentations from other community groups and individuals regarding economic diversification and capacity-building initiatives already underway or planned in the affected communities;
- brainstorming additional action-oriented impact mitigation options, economic diversification opportunities, and capacity-building needs through facilitated community dialogue;
- facilitated community dialogue regarding the feasibility and priority of identified options and initiatives; and
- facilitated dialogue and direct engagement with key stakeholders (including elected councils and municipal administration, Shell, the broader business community and economic development agents, other community service organizations and social service providers, and individual community leaders) to translate the outcomes of the preceding tasks into actionable commitments.

SASCI would plan, host, and facilitate all stakeholder and community engagement in this component, drawing on our extensive experience in this type of work. At this time, we anticipate this component would comprise a series of open community engagement forums, including presentations and dialogue, followed by more focused and direct engagement with key stakeholders and interested, motivated, and committed parties. We anticipate the latter task would involve Shell, and the elected councils and administration of both the Town and MD of Pincher Creek, at a minimum.

The outcome of this phase would be a prioritized suite of action-oriented impact mitigation measures, economic diversification initiatives, and capacity-building programs to which specific stakeholders have committed time and resources to advance.

SASCI itself will use the outcomes of this phase of the project to guide its own ongoing work, including identifying new capacity-building projects that could be undertaken by SASCI (potentially in partnership with others) to support other individuals and groups in the affected communities to take economic and social transition action, consistent with our overarching mandate.

Project Partners and Participants

Shell Canada has agreed to support and participate in the project, by providing critical input data to the economic and social/community impact analysis, sharing potential closure scenarios, and providing a significant portion of the required funding (\$20,000). The Alberta Real Estate

Foundation (AREF) has also committed a significant portion of the required funding for the first phase of the project (\$20,000).

In addition to Shell and the Alberta Real Estate Foundation, SASCI intends to approach other prospective funders. In particular, the Community Foundation of Lethbridge and Southwestern Alberta (particularly the Henry S. Varley Fund for Rural Life) has expressed interest in supporting the project, on the condition the Town and Municipal District of Pincher Creek support the project financially.

Throughout the project, SASCI will also engage with elected councils and municipal administration, the broader business community and economic development agents, other community service organizations and social service providers, and individual community leaders, as well as the general public. We will leverage our extensive network and strong relationships with local and regional stakeholders to encourage broad and sustained participation.

Our Management Capacity

SASCI's Manager, David Green, will manage the project under the supervision of SASCI's Board of Directors. SASCI has successfully planned and executed numerous public information sessions, forums, workshops, studies, and other community programs throughout its 13 years of operation. SASCI's Board routinely reviews progress of every SASCI program and initiative. Many Board members commit extra time to participate in committee work and to deliver SASCI services, such as facilitation and moderation. SASCI's staff and directors have considerable breadth and depth of experience in project management, including planning, budgeting, scheduling, subcontracting, accounting, reporting, and evaluation. Additional information about SASCI staff and directors will be provided upon request.

Estimated Budget	
Phase 1: Economic and Social/Community Impact Analysis	
Impact Analysis	
Consultant (Nichols Applied Management Inc.)*	\$52,500
SASCI (project management, scoping)	\$1,400
Community/Stakeholder Presentation	
Consultant (Nichols Applied Management Inc.)**	\$2,300
SASCI (coordination, facilitation)	\$350
Expenses (advertising, venue, catering)	\$1,000
Subtotal Phase 1	\$57,550
Phase 2: Facilitated Stakeholder Dialogue	
Identification of Options and Opportunities	
Consultant (Nichols Applied Management Inc.)	\$5,000
SASCI (project management, facilitation)	\$3,450
Expenses (advertising, venue, catering)	\$1,000
Evaluation and Selection of Preferred Actions	
SASCI (project management, facilitation, reporting)	\$7,000
Expenses (advertising, venue, catering)	\$1,000
Subtotal Phase 2	\$17,450
Total Estimated Budget	\$75,000
Estimated Revenue	
Shell Canada (<i>confirmed</i>)	\$20,000
Alberta Real Estate Foundation (<i>assumed</i>)	\$20,000
Lethbridge Community Foundation (<i>application process initiated</i>)	TBD
Town of Pincher Creek	TBD
MD of Pincher Creek	TBD
Neighbouring Municipalities	TBD
Other	TBD
Total Estimated Revenue	
<p>* Nichols Applied Management Inc. was selected to undertake the analysis in Phase 1 based on the quality of their response to SASCI's Request for Proposals, including their comprehension of the project objectives, their proposed scope of work and approach, and experience and qualifications. A copy of their detailed proposal is attached for information.</p>	

Appendix A: Proposal by Nichols Applied Management Inc.

To: Celesa Horvath (Southwest Alberta Sustainable Communities Initiative)
From: David Schaaf, Pearce Shewchuk
Date: October 5, 2015

RE: Socio-Economic Impact of Shell Waterton-Complex

It was a pleasure to speak with you a couple of weeks ago regarding the scope of work for a proposed socio-economic impact assessment of the Shell Waterton Complex south of Pincher Creek. As promised, this memo captures the most salient aspects of that discussion and provides a high-level scope and budget to carry out this work.

Our Understanding

Shell's Waterton Complex, a sour gas plant located approximately 30 km southwest of Pincher Creek, has been an important contributor to local communities for over half-a-century. Through the continued operation of the Complex, Shell has created local employment and business opportunities, contributed municipal taxes, and supported local community initiatives.

Based on a recent presentation by Shell to Pincher Creek's Town Council, Shell's current plans are to continue operating the plant over the longer-term (approx. 15 years). However, a decline in production in five to 10 years, followed by closure in the late 2020's or early 2030's, is possible. The decision to reduce production and close the facility is subject to change, should economic conditions warrant.

The Southwest Alberta Sustainable Communities Initiative (SASCI), a not-for-profit multi-stakeholder community-driven group, is interested in the socio-economic implications of the eventual Complex closure. As such, SASCI has approached Nichols Applied Management Inc. to provide a high-level scope of work and budget to carry out a socio-economic impact assessment of Shell's Waterton Complex. The purpose of this assessment would be to inform all interested parties with respect to the:

- social and economic linkages between the facility and local communities;
- socio-economic impacts of the ongoing operation of the facility;
- socio-economic impact of facility closure.

This information can be used to frame future discussions between Shell, community members, and other stakeholders.

Nichols Applied Management Qualifications

Nichols Applied Management Inc. (Nichols) is an Edmonton-based economic and management consulting firm with over 40 years' experience supporting economic, municipal and community development initiatives, including energy development. Recognized as a leading management consulting firm in Alberta, Nichols is active across the province, in other regions of Canada and has delivered projects in the U.S. and overseas on behalf of the World Bank and the Canadian International Development Agency (CIDA).

Nichols is the leading socio-economic assessment firm for large-scale industrial development in Alberta. A good portion of our socio-economic practice has been focused on assessing and providing support to managing oil sands development in the Athabasca Oil Sands Area. However, our economic and socio-economic experience extends to other parts of the province and other jurisdictions. The firm has assessed the socio-economic impacts of numerous mine, SAGD, upgrading, processing, hydro-electric, wind generation and road-building projects across the province and beyond. We have also supported closure planning for several large-scale mines in Alberta, Manitoba, and Ontario.

Currently, we are engaged in preparing a socio-economic assessment in relation to Riversdale Resources' Grassy Mountain Coal Project in southwestern Alberta, near the Crowsnest Pass.

Proposed Approach

Nichols proposes to execute the study in four phases. Conceptually, the study approach consists of:

- scoping the breadth of the socio-economic assessment, including identifying key stakeholders and the mechanisms through which impacts are experienced;
- creating a socio-economic profile of the facility and its linkages to local communities;
- characterizing the socio-economic impact of ongoing operations at the facility; and
- estimating the socio-economic impact of reduced operations or complete closure of the facility.

We also propose an optional fifth phase of work: identifying possible mitigation strategies and opportunities for growth in communities affected by reduced operations or complete closure.

Phase I: Conceptual Design of Impact Assessment

The most important aspect of this design phase is not developing the socio-economic impact methodologies. Those, we have by-and-large in place. The key element here is to work with representatives of Shell, local communities, and the Southwest Alberta Sustainable

Communities Initiative, to identify a number of issues that will define the ultimate product. Examples of questions to be addressed include:

- How far do we extend the economic impacts? It seems obvious that the analysis will extend to job creation and income effects on local and regional suppliers. Property tax impacts are also an obvious subject to be addressed. Subject to discussion, the economic impact could include:
 - corporate provincial and federal taxes;
 - personal income taxes of individual employees;
 - municipal fiscal analysis (to determine the reliance of the host municipality on the Waterton Complex); and
 - indirect and induced impacts.
- How far do we extend the social impacts? It would seem obvious that we want to place the Waterton Complex within the context of the local communities, if only to provide a background for a discussion of Shell's involvement with them through ongoing stakeholder consultations, community investments, and engagement with other industrial players in areas such as emergency response. But, there are a few questions that may require some discussion, including:
 - the definition of the study area (e.g., Town of Pincher Creek and M.D. of Pincher Creek); and
 - the treatment of transportation, noise, and other environmental impacts.

The answers to these questions will determine some of the data requirements for the proposed analyses. More generally, the Phase I work will determine in detail what data are required, their sources (e.g., Shell, Statistics Canada, local municipalities, etc.); and their method and timelines of collection.

Phase II: Creation of a Socio-Economic Profile

The study team will develop a comprehensive socio-economic profile of the Waterton Complex in order to provide insight into the current state of operations. This profile will include statistics and information regarding facilities and equipment, number and origin of workers, expenditures, revenues, and relationships with local communities. Data will be collected from Shell, local suppliers, and government agencies.

Phase II work will include:

- discussions with and collection of relevant data from Shell, such as:
 - number of employees and the communities in which they live;

- breakdown of operating costs, including municipal property tax;
 - breakdown of sustaining capital costs;
 - major suppliers information (e.g., number of suppliers by general geography and business volume);
 - community investment and ongoing stakeholder consultation processes;
 - employee support programs; and
 - other.
- discussion with local suppliers in order to determine:
 - the degree to which local firms are engaged by Shell; and
 - the degree to which local firms depend on Shell for continued business.
 - collection of relevant data from public sources, such as:
 - population statistics (Statistics Canada, Alberta Municipal Affairs);
 - municipal financial information (Alberta Municipal Affairs);
 - general community indicators (Town of Pincher Creek and M.D. of Pincher Creek);

Phase III: Estimation of Socio-Economic Impacts of Current Operations

Information from the profile will be used to identify and catalogue the socio-economic impacts of Shell's Waterton Complex. The impact assessment will consist of two distinct sections:

- **an economic impact assessment.** In a standard economic impact analysis, the Alberta Finance Input-Output model (IO model) is used to trace ripple effects of direct spending throughout an economy as expenditures in one industry are circulated through the economy and thus affect income and employment of other industries and households in general (indirect and induced effects).

For this analysis, the study team proposes to customize the provincial level results from the standard Alberta Finance I-O model to identify the direct, indirect, and induced impact at a local level using information presented in the socio-economic profile. The direct, indirect, and induced impacts of the Waterton Complex will be described in terms of contributions to local employment, labour income, and government revenue. The results will be presented within the broader context of other economic activity in the region.

- **a social impact assessment.** The study team proposes to conduct an assessment of the relationship between the Waterton Complex and the social aspects of affected communities. The current population effect on local communities will be estimated using employment data gathered in Phase II work. Effects on infrastructure and service levels in the region, arising directly from plant operations and indirectly via population effects, will also be estimated. This assessment will consider effects on housing; health, education and social services; emergency and police services; municipal, recreation, transportation and other infrastructure; and others, as required.

Phase IV: Estimation of Socio-Economic Impacts of Reduced Operations

Using the results of the analysis carried out in phase III, along with information with respect to the nature and magnitude of the relationships between the facility and local communities, the study team can characterize the socio-economic impact of reduced operations and/or complete facility closure. The impact of reduced operations and/or closure will stem from both:

- The foregone benefits of operations, and
- The activities related to physically closing, abandoning, and reclaiming or repurposing the complex site.

The impacts will be characterized using measurement indicators similar to those used in phase III and will also depend on the likely prevailing economic climate and levels of development at the time of closure.

This phase of work will require discussions with Shell and SASCI to determine potential closure scenarios

Phase V: Mitigation Strategies and Future Opportunities (*Optional*)

Given our (Nichols) past engagement in support of support closure planning for several large-Industrial developments we could provide additional analysis to support closure activities associated with the Shell Waterton Complex, if requested. Using the characterization of the socio-economic impact of reduced operations and/or total closure developed in Phase IV, the study team could develop a series of possible mitigation strategies that could be implemented to ease the transition of the local economy from pre to post-complex operations. Additionally, potential economic opportunities for affected communities and stakeholders could be identified which may also serve to lessen the impacts of facility closure or reduced operations. We anticipate there would be a certain level of community engagement (e.g. focus groups) associated with this work.

Keys to Success

Successful completion of this Project will require a number of inputs from various parties including Shell, local communities, local suppliers and service providers. The engagement and participation of all actors will be important to optimizing Project results. Given that Shell will be responsible for many of the critical inputs (e.g. employment, procurement) their participation, especially in Phases I and II, is critical.

Timeline and Budget

In our proposed phased approach to the work, the final scope of work will not be determined until the end of the Phase I work. That said, our experience with socio-economic impact statements suggests the following budget indication:

- Phase I: \$2,500 in fees and expenses (excluding GST):
 - assumes face-to-face meeting in either Calgary or Pincher Creek.
- Phase II: \$20,000 for fees and expenses (excluding GST):
 - assumes timely delivery of data by Shell in a format that can be readily used by the study team.
- Phase III: \$15,000 for fees and expenses (excluding GST):
 - assumes that the Phase I work will lead to a relatively broad scope of work.
- Phase IV: \$15,000 for fees and expenses (excluding GST):
 - assumes that a limited number of closure scenarios are considered.
- Phase V: To be determined in consultation with client.

As said, the budget is related to the scope of work, which in our approach is not finalized until the end of Phase I. This initial budget estimate, however, assumes a relatively broad scope of work. Please note, the budget for each phase is predicated on the completion of the preceding phases.

As for timeline, we can begin carrying out work as early as May. Assuming timely delivery of data, we anticipate being able to complete the work on Phases I to IV within 3-5 months, with Phase V work to follow, if requested.

Proposed Approach

Nichols proposes to execute the study in four phases. Conceptually, the study approach consists of:

- scoping the breadth of the socio-economic assessment, including identifying key stakeholders and the mechanisms through which impacts are experienced;
- creating a socio-economic profile of the facility and its linkages to local communities;
- characterizing the socio-economic impact of ongoing operations at the facility; and
- estimating the socio-economic impact of reduced operations or complete closure of the facility.

We also propose an optional fifth phase of work: identifying possible mitigation strategies and opportunities for growth in communities affected by reduced operations or complete closure.



Shell Canada Products
400 - 4th Avenue S.W.
P.O. Box 100, Station M
Calgary, Alberta T2P 2H5
Tel (403) 691-3111
Internet www.shell.ca

Southwest Alberta Sustainable Community Initiative
Box 1297
Pincher Creek, AB
T0K 1W0
Main: (403) 627-1750
Fax: (403) 627-9427
chorvath@sasci.ca

May 12, 2016

Dear Ms. Horvath,

This letter is to confirm Shell Canada is providing funding support to Nichols Applied Management Inc. to develop a Socio-Economic Impact Assessment study for our Waterton Complex, led by the Southern Alberta Sustainable Communities Initiative (SASCI), in the total amount of \$20,000.00. This funding is being provided on the following terms and conditions:

- This funding is provided to supplement other funding garnered by SASCI.
- It is understood that the study findings/recommendations are non-binding.
- Shell support and participation in the SEIA will better enable the community to get the information needed to understand and mitigate the impacts of Shell's Waterton exit.
- Upon completion of the draft report, Shell has the opportunity to review the level of disclosure/presentation format of information within the document prior to sharing the document publicly.

Shell's current plans are to continue operating the plant over the longer-term (approx. 15 years). However, a decline in production in five to ten years, followed by closure in the late 2020's or early 2030's, is possible. The decision to reduce production and close the facility is subject to change, should economic conditions warrant.

As they are interested in the socio-economic implications of the eventual Complex closure, SASCI has approached Nichols Applied Management Inc. to provide a high-level scope of work and budget to carry out the socio-economic impact assessment of Shell's Waterton Complex. This is attached to this letter, and the funding provided will be used to fulfill this scope of work. Shell will also be providing input for the analysis. The purpose of this assessment would be to inform interested parties with respect to the:

- Social and economic linkages between the facility and local communities;
- Socio-economic impacts of the ongoing operation of the facility;
- Socio-economic impact of facility closure

This information can be used to frame future discussions between Shell, community members and other stakeholders.

Regards,



Patty Richards
External Relations Manager
Foothills Performance Unit
Shell Canada Ltd.
(403) 691-2011
P.Richards@shell.com

Agreed to this ____ day of ____ 2016

Southwest Alberta Sustainable Community Initiative

Name: Celesa Horvath
Position: Chair

AGREEMENT FOR FUNDING

THIS AGREEMENT is made this 17 June 2016

BETWEEN:

ALBERTA REAL ESTATE FOUNDATION
(the "Foundation")

-and-

SOUTHWEST ALBERTA SUSTAINABLE COMMUNITY INITIATIVE (SASCI)
(the "Grantee")

IN CONSIDERATION of the obligations and agreements contained in this Agreement, the parties agree as follows:

A. PROJECT IMPLEMENTATION

Grant Amount

1. The Foundation grants to the Grantee up to Twenty Thousand dollars - \$20,000 (the "Grant") pursuant to the terms of this Agreement. The Foundation is providing the Grant Money to the Grantee so that the Grantee can fulfill the project submission described in Schedule "1" to this Agreement (the "Project").
2. The Foundation may advance the Grant to the Grantee in installments in its sole discretion after being advised of the Grantee's preferences.
3. Prior to any advance the Foundation may request from the Grantee reasonable terms, such as progress reports.

Obligations of the Grantee

4. The Grantee shall:
 - a) Use the Grant only for the purposes of the Project and in accordance with this Agreement.
 - b) Use its best efforts to ensure that the Project proceeds in the same fashion as was presented to the Foundation during the Grantee's application for the Grant. The Grantee acknowledges that the Foundation approved the Grant based upon the information provided during the application.
 - c) Be solely responsible for expenses of the Project;
 - d) Prepare financial records that satisfy the Foundation that the Grant was spent on the Project. The details of Project expenditures must be accounted for in a manner consistent

with the Project application budget or in another presentation format that the Foundation approves in writing.

- e) Keep project financial records on its premises so that it can be made available for inspection by the Foundation. The Grantee shall keep the financial records for 24 months after having received the final advance of the Grant.
- f) On the Foundation's written request, provide the Foundation with a copy of the Grantee's Annual Audited Financial Statements (including any Auditor's Report or Accountant's comments).
- g) Submit written periodic progress reports to the Foundation during the Project and a final written report when the Project is completed. If the Grantee fails to submit these reports in a timely fashion, it may affect the release of the Grant.
- h) On the written request of the Foundation, provide the Foundation with any other information about the Project as the Foundation, in its sole discretion, might require.
- i) Recognize the Foundation for funding the Project by acknowledging the Foundation's support in any press releases, public or industry events, or any publications that describe the Project (*see attached guidelines*).
- j) Fully compensate and reimburse the Foundation from any third party claims, demands, or actions for which the Grantee is found to be legally responsible, including those arising out of negligence, wilful harm, or crimes by the Grantee or the Grantee's staff or agents. In particular if the Foundation is sued because of the conduct of Grantee, its staff or agents then the Grantee will compensate and reimburse the Foundation including its legal fees on a full indemnity basis.

Obligations of the Grantee Following Termination of the Agreement

- 5. On termination of this Agreement for any reason whatsoever, the Grantee must:
 - a) immediately return any unexpended portion of the Grant to the Foundation;
 - b) cease to use the Foundation's name or logo or both; and
 - c) refrain from holding itself out as a Grantee of the Foundation.

Rights of the Foundation

- 6. **Access by the Foundation to the Grantee's Premises.** During the term of this Agreement and upon reasonable notice, the Foundation, or its representatives, shall be permitted free access to the Grantee's premises to inspect the operations of the Grantee in order to satisfy the Foundation that the Grantee is conducting the Project in a manner satisfactory to the Foundation.

7. **Discontinuance or Limiting of Funding by the Foundation.** The Foundation has the sole discretion to stop or limit further advances of the Grant for any reason.
8. **Termination of the Agreement.** The Foundation has the sole discretion to terminate this Agreement for any reason.
9. **No Damages on Termination of the Agreement.** Should the Foundation decide to terminate this Agreement or stop further advances for any reason whatsoever, the Foundation is not liable to the Grantee for any damages or obligations the Grantee has assumed for the Project or otherwise.

B. PUBLIC ACCESS TO PROJECT RESULTS

10. The Grantee will not use the result(s) of the Project in any way, shape, or form (the "Results") for the commercial gain or personal benefit of any proprietor, member, or shareholder of the Grantee. If any revenues are generated from the Project, the Grantee must utilize such revenues in accordance with Grantee's non-profit organization status.
11. The Grantee will make the Results available to the public.
12. The Grantee will provide to the Foundation a digital copy of the Project final report and other publications produced with the Grant. The final report will be in a form that the Foundation can use to promote the Project and its outcomes.
13. The Grantee shall retain all rights in the images, videos, and other visual elements of the Project, including the right to sell or distribute them to other parties (ie. intellectual property rights). Despite this and as part of the grant reporting process, the Grantee agrees to share with the Foundation images, videos, and/or other visual elements which capture the Project's progress or achievement of results. The Foundation is free to use such images, videos, and other visual elements on its website, Facebook pages, posters, marketing materials, presentations, or other electronic forms to educate the public and community at large about the program.
14. The Grantee shall obtain releases of any images featuring minors, interviews with persons or any party that can be readily identified (individual or corporate). In the event the Grantee provides the Foundation with images, videos, or other such visual material for which written consent is required, the Grantee shall provide a copy of the release. Candid photography at events does not generally require a release, but when in doubt, it is recommended that one is obtained.

C. MISCELLANEOUS

Term and Continuation of the Agreement

15. This Agreement remains in force until the Project is completed or extended, or when an additional grant is awarded respecting the Project. The Project is deemed to be complete

when the Grantee provides a final written report to the Foundation in accordance with section 4(g) of this Agreement and the Foundation accepts in writing such final written report.

Governing Law

16. This Agreement is made and shall be interpreted in accordance with the laws of the Province of Alberta shall be the proper forum.

Time of the Essence

17. Time shall be of the essence of this Agreement.

Survival

18. The terms of sections 5, 6, and 10-14 shall survive the termination of this Agreement.

Notice

19. Any notices, consents, approvals, statements, authorizations, documents, or other communications (collectively "notices") which must/may be given pursuant to this Agreement shall be in writing and delivered personally or via registered mail to the parties at their respective addresses as follows:

To the Foundation at:

301, 1240 Kensington Rd. NW
Calgary, Alberta, T2N 3P7
Canada
Tel: (403) 228-4786
Email: cdepaoli@aref.ab.ca

To the Grantee at:

Box 1297
Pincher Creek, AB T0K 1W0
Canada
Tel: (403) 627-1750
Email: clh@ventus.ca

20. At any time, either party may designate in writing another address(es) at which they can be given a notice.
21. If the notice is delivered personally, the notice shall be deemed to have been given on the date of delivery if delivered on a business day, and if not, then the first business day following the date of delivery.
22. If the notice is delivered via registered mail, the notice shall be deemed to have been given on the seventh calendar day after the day on which the notice was mailed. However, if mail service is interrupted because of a strike or other irregularity before notice is deemed to have been given, then such notice shall not be effective unless personally delivered.

Non-Waiver

23. If a party breaches an obligation pursuant to this Agreement, the other party may choose to ignore the breach and continue with this Agreement. If a party chooses to waive a breach, this shall not be construed as that party waiving subsequent breaches by the breaching party.

Additionally, if a party chooses to waive a breach, that party does not waive its right to, in the future, pursue any rights or remedies to which it may be legally entitled by reason of the breach.

Unenforceability of Provisions

24. It is agreed that should any clause, condition or term, or any part thereof, contained in this Agreement be unenforceable for whatever reason, then such clause, condition, term or part thereof, shall be amended and is hereby amended, so as to be in compliance with the said legislation or law but, if such clause, condition or term, or part thereof cannot be amended so as to be in compliance with any such legislation or law then such clause, condition, term or part thereof is severable from this Agreement and all the rest of the clauses, terms and conditions or parts thereof contained in this Agreement shall remain unimpaired.

No Partnership Created

25. Nothing in this Agreement shall be deemed or interpreted to place the parties into a partnership or joint venture agreement.

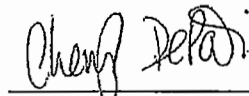
Enurement

26. This Agreement is binding on the parties of the Agreement and their respective executors, administrators, successors and assigns.

IN WITNESS WHEREOF this Agreement has been duly executed by the parties as of the day and year first above written.

ALBERTA REAL ESTATE FOUNDATION

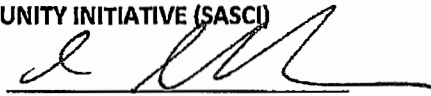
Per:



Cheryl De Paoli
Executive Director

**SOUTHWEST ALBERTA SUSTAINABLE
COMMUNITY INITIATIVE (SASCI)**

Per:



Celesa Horvath
Board Chair

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
ORGANIZATIONAL MEETING
OCTOBER 25, 2016**

8724

The Organizational Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 25, 2016 at 1:00 pm in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Councillors Brian Hammond, Terry Yagos, Garry Marchuk, Quentin Stevick, and Fred Schoening

STAFF Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Finance Janene Felker, Director of Development and Community Services Roland Milligan, and Executive Assistant Tara Cryderman

A. CALL TO ORDER

CAO Wendy Kay called the meeting to order at 1:00 pm.

B. ELECTION OF REEVE

CAO Wendy Kay asked each Councillor if they were willing to let their name stand for the position of Reeve.

Councillor Brian Hammond indicated that he would let his name stand for Reeve.

Councillor Brian Hammond was declared Reeve by acclamation.

C. ELECTION OF DEPUTY REEVE

CAO Wendy Kay asked each Councillor if they were willing to let their name stand for the position of Deputy Reeve.

Councillor Terry Yagos indicated that he would let his name stand for Deputy Reeve.

Councillor Terry Yagos was declared Deputy Reeve by acclamation.

D. STATEMENT OF REEVE

Reeve Brian Hammond thanked Council for the appointment.

E. APPROVAL OF AGENDA

Councillor Garry Marchuk 16/451

Moved that the Organizational Agenda of October 25, 2016, be amended, the amendments are as follows:

Correction to G – Appointment of Auditors, name of Business to Avail CPA;

Addition to J. New Business – Request to attend meetings;

Addition to K. In Camera – Personnel;

And that the agenda be approved as amended.

Carried

F. APPOINTMENT OF SIGNING AUTHORITIES

Councillor Fred Schoening 16/452

Moved that Reeve Brian Hammond, or Deputy Reeve Terry Yagos, and the CAO, or the Director of Finance, are authorized signing authorities for general cheques of the Municipal District of Pincher Creek No. 9;

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And that only one Elected Official and one Management Employee be authorized to sign any one cheque at any one time.

Carried

G. APPOINTMENT OF AUDITORS

Councillor Terry Yagos 16/453

Moved that Avial CPA be appointed as the Municipal District of Pincher Creek No. 9 Auditors for 2017.

Carried

H. MEETING TIMES AND DATES

Councillor Quentin Stevick 16/454

Moved that, unless altered by resolution:

- Subdivision Authority Meetings be held the first Tuesday of each month starting at 6:00 pm
- Municipal Planning Commission Meetings be held the first Tuesday of each month starting at 6:30 pm
- Council Meetings be held the second and fourth Tuesday of each month starting at 1:00 pm

Carried

All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members.

- AAMDC
- Finance and Budget Committee
- Foothills Little Bow
- Joint Town and MD Council Meetings
- Joint Funding Meetings
- Municipal Planning Commission
- Regional Council Meetings
- Regional Water Joint Council – MD / Village of Cowley
- Statutes, Bylaws and Plans Committee
- Subdivision Authority
- Joint Crowsnest Pass and MD Council Meetings

I. APPOINTMENTS TO COMMITTEES

(1) Agricultural Service Board

Councillor Fred Schoening 16/455

Moved that the following be appointed to the Agricultural Service Board:

Councillor Fred Schoening as Member
Councillor Quentin Stevick as Member
Councillor Terry Yagos as Alternate

Carried

(2) Oldman River Regional Services Commission – ORRSC

Councillor Fred Schoening 16/456

Moved that the following be appointed to the Oldman River Regional Services Commission - ORRSC:

Councillor Quentin Stevick as Member
Councillor Fred Schoening as Alternate

Carried

(3) Pincher Creek Foundation

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Councillor Fred Schoening 16/457

Moved that the following be appointed to the Pincher Creek Foundation:

Councillor Quentin Stevick as Member
Councillor Garry Marchuk as Member
Councillor Fred Schoening as Alternate

Carried

(4) Pincher Creek Emergency Services Commission (Fire and Ambulance)

Councillor Garry Marchuk 16/458

Moved that the following be appointed to the Pincher Creek Emergency Services Commission (Fire and Ambulance):

Councillor Terry Yagos as Member
Reeve Brian Hammond as Member
Councillor Garry Marchuk as Alternate

Carried

(5) Pincher Creek Regional Emergency Management Organization

Councillor Quentin Stevick 16/459

Moved that the following be appointed to the Pincher Creek Regional Emergency Management Organization:

Councillor Fred Schoening as Member
Councillor Terry Yagos as Member
Councillor Garry Marchuk as Alternate

Carried

(6) FCSS (Family and Community Support Services)

Councillor Terry Yagos 16/460

Moved that the following be appointed to the FCSS (Family and Community Support Services):

Councillor Fred Schoening as Member
Reeve Brian Hammond as Alternate

Carried

(7) Pincher Creek Library Board / Chinook Arch Regional Library Board

Councillor Terry Yagos 16/461

Moved that the following be appointed to the Pincher Creek Library Board / Chinook Arch Regional Library Board:

Councillor Quentin Stevick as Member to both the Pincher Creek Library Board and the Chinook Arch Regional Library Board
Councillor Fred Schoening as Alternate to the Pincher Creek Library Board

Carried

(8) Alberta Southwest Regional Alliance

Councillor Fred Schoening 16/462

Moved that the following be appointed to the Alberta Southwest Regional Alliance:

Councillor Garry Marchuk as Member
Councillor Fred Schoening as Alternate

Carried

(9) Crowsnest Pincher Creek Landfill Association

Councillor Fred Schoening 16/463

Moved that the following be appointed to the Crowsnest Pincher Creek Landfill Association:

Councillor Terry Yagos as Member
Councillor Garry Marchuk as Alternate

Carried

(10) Intermunicipal Development Committee

Councillor Garry Marchuk 16/464

Moved that the following be appointed to the Intermunicipal Development Committee:

Councillor Quentin Stevick as Member
Councillor Garry Marchuk as Member
Councillor Terry Yagos as Alternate

Carried

(11) Recycling Management and Solid Waste Committee

Councillor Terry Yagos 16/465

Moved that the following be appointed to the Recycling Management and Solid Waste Committee:

Reeve Brian Hammond as Member
Councillor Fred Schoening as Alternate

Carried

(12) Police Advisory Committee

Councillor Terry Yagos 16/466

Moved that the following be appointed to the Police Advisory Committee:

Councillor Fred Schoening as Member
Councillor Quentin Stevick as Alternate

Carried

(13) Community Association Committees (Castle Mountain, Beaver Mines, Lundbreck)

Councillor Garry Marchuk 16/467

Moved that the following be appointed to the Community Association Committees, (Castle Mountain, Beaver Mines, Lundbreck):

Councillor Garry Marchuk as Member
Councillor Terry Yagos as Member

Carried

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(14) Facilities Committee

Councillor Garry Marchuk 16/468

Moved that the following be appointed to the Facilities Committee:

Councillor Fred Schoening as Member
Carried

(15) Airport Committee

Councillor Fred Schoening 16/469

Moved that the following be appointed to the Airport Committee:

Councillor Terry Yagos as Member
Reeve Brian Hammond as Member
Carried

(16) Website Ad Hoc Committee

Councillor Quentin Stevick 16/470

Moved that the following be appointed to the Website Ad Hoc Committee:

Reeve Brian Hammond as Member
Councillor Terry Yagos as Member
Carried

(17) Economic Development Committee

Councillor Terry Yagos 16/471

Moved that the following be appointed to the Economic Development Committee:

Councillor Garry Marchuk as Member
Carried

(18) Headwaters Action Plan

Councillor Fred Schoening 16/472

Moved that the following be appointed to the Headwaters Action Plan:

Councillor Terry Yagos as Member
Carried

J. NEW BUSINESS

a) Request To Attend Meetings

Councillor Fred Schoening 16/473

Moved that any Councillors wishing to attend the Shell Waterton Complex Open House, scheduled for November 24, 2016, at the Twin Butte Community Hall, be authorized to do so.

Carried

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K. IN CAMERA

Councillor Garry Marchuk 16/474

Moved that Council move In-Camera, the time being 1:31 pm.

Carried

Councillor Garry Marchuk 16/475

Moved that Council move out of In-Camera, the time being 4:06 pm.

Carried

L. CAO REVIEW

Councillor Fred Schoening 16/476

Moved that the review of the CAO as discussed In-Camera, and any further action requiring attention, be acted on by Reeve Hammond.

Carried

M. ADJOURNMENT

Councillor Fred Schoening 16/477

Moved that Council adjourn the Organizational Meeting, the time being 4:07 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
OCTOBER 20, 2016**

8723

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 20, 2016, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Garry Marchuk, and Quentin Stevick

STAFF Chief Administrative Officer Wendy Kay, Director of Finance Janene Felker and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Special Council Meeting to order, the time being 9:00 am.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 16/446

Moved that the Special Council Agenda for October 20, 2016, be approved as presented.

Carried

B. BYLAW NO 1269-16 – LAND USE AMENDMENT – SOLAR ENERGY

Public Hearing Date

Councillor Garry Marchuk 16/447

Moved that the Special Council Meeting be recessed, the time being 9:11 am.

Carried

Councillor Terry Yagos 16/448

Moved that the Special Council Meeting reconvene, the time being 4:02 pm.

Carried

Councillor Fred Schoening 14/449

Moved that Council amend Resolution No. 16/429, from the Council Meeting of October 11, 2016;

And that the Public Hearing for Bylaw No. 1269-16 – Land Use Amendment – Solar Energy, be rescheduled from November 24, 2016 to December 1, 2016, at 6:30 pm, at the Heritage Inn.

Carried

C. ADJOURNMENT

Councillor Terry Yagos 16/450

Moved that Council adjourn the Special Council meeting, the time being 4:05 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
OCTOBER 11, 2016

8718

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 11, 2016, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Garry Marchuk, and Quentin Stevick

STAFF Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:20 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 16/422

Moved that the Council Agenda for October 11, 2016, be amended, the amendments as follows:

Addition to New Business I(a) – Procurement of Artwork;

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

There were no delegations.

C. MINUTES

(1) Council Meeting Minutes

Councillor Quentin Stevick 16/423

Moved that the Council Meeting Minutes of September 27, 2016, be approved, as presented.

Carried

D. UNFINISHED BUSINESS

(1) Pincher Creek and District Chamber of Commerce – 21st Awards of Excellence

Councillor Quentin Stevick 16/424

Moved that the letter and presentation from the Pincher Creek and District Chamber of Commerce, dated September 22, 2016, be received;

And that the MD sponsor the Chamber of Commerce – 21st Awards of Excellence at the Platinum Level and donate \$500 to the event, with funding coming from Council Advertising (Account No. 2-12-0-221-2221).

Carried

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) Operations

a) Policy 303 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces and 2016/2017 Snow Plow Map

Councillor Fred Schoening 16/425

Moved that the report from the Director of Operations, regarding Policy 303 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces and 2016/2017 Snow Plow Map, dated October 3, 2016, be received;

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 October 11, 2016

And that Council approve the snow plow map for the 2016-2017 snow plowing season.

Carried

b) Burmis Mountain Estates – Trial Dumpster Location

Councillor Fred Schoening 16/426

Moved that the report from the Director of Operations, dated October 4, 2016, regarding the Burmis Mountain Estates – Trial Dumpster Location, be received;

And that the Burmis Mountain Estates Trial Dumpster Project be cancelled.

Carried

c) Operations Report

Councillor Fred Schoening 16/427

Moved that the Operations Report for the period of September 21, 2016 to October 5, 2016, as well as the Publics Works and Environmental call logs, be received as information.

Carried

(2) Planning and Development

a) Bylaw No. 1269-16 – Land Use Amendment – Solar Energy

Councillor Quentin Stevick 16/428

Moved that Bylaw No. 1269-16 be given first reading as presented.

Councillor Fred Schoening requested a recorded vote.

Councillor Quentin Stevick – In Favour
 Councillor Garry Marchuk – Opposed
 Councillor Terry Yagos – In Favour
 Councillor Fred Schoening – Opposed
 Reeve Brian Hammond – In Favour
 Motion Carried

Councillor Garry Marchuk 16/429

Moved that the required Public Hearing for Bylaw 1269-16 be scheduled for 6:30 pm on Thursday, November 24, 2016 at the Heritage Inn.

Carried

(3) Finance

a) Alberta Capital Finance Authority – Future Capital Requirements

Councillor Terry Yagos 16/430

Moved that the report from the Director of Finance, dated September 29, 2016, regarding the Alberta Capital Finance Authority – Future Capital Requirements, be received;

And that Council estimate the capital requirements for 2017 – 2021 to be \$3,000,000.00.

Carried

Minutes
Regular Council Meeting
Municipal District of Pincher Creek
October 11, 2016

b) Public Auction – Conditions and Reserve Bids

Councillor Quentin Stevick 16/431

Moved that the report from the Director of Finance, dated September 28, 2016, regarding the public auction – conditions and reserve bids, be received;

And that Council set Wednesday, March 15, 2017 at 10:00 am as the public auction date;

And further that Council establish the following reserve bid for the property currently being offered for sale at the 2017 Public Auction. The bid amount is the opinion of the MD’s assessor.

Roll Number	Reserve Bid
4521.100	\$380,000.00
	Carried

c) Policy Update – GST

Councillor Fred Schoening 16/432

Moved that the report from the Director of Finance, dated October 6, 2016, regarding Policy Update – GST, be received;

And that Council adopt the amended Corporate Policy C-FIN-27, Fees and Charges, as presented.

Carried

d) Statement of Cash Position

Councillor Terry Yagos 16/433

Moved that the Statement of Cash Position, for the month of September, be received as information.

Carried

(4) Municipal

a) CAO Report

Councillor Garry Marchuk 16/434

Moved that Council receive for information, the Chief Administrative Officer’s report for the period of September 23, 2016 to October 6, 2016, as well as the Administration Call Log.

Carried

F. CORRESPONDENCE

1. Action

a) Canada Post Review

Councillor Quentin Stevick 16/435

Moved that the letter from Canadian Union of Postal Workers, dated September 7, 2016, be received as information.

Carried

Minutes
Regular Council Meeting
Municipal District of Pincher Creek
October 11, 2016

b) Request to Use Public Works Shop in the Off Hours

Councillor Fred Schoening

16/436

Moved that the letter on behalf of Pincher Creek 4-H, and the email from Insurance and Risk Advisor, dated September 28, 2016, be received;

And that authorization be granted to the Pincher Creek Multicultural 4-H Club to utilize the MD Public Works Shop, as detailed in the request letter;

And further that the 4-H Club be requested to add the MD as an additional insurer on their insurance policy.

Carried

2. For Information Only

a) Dust Control for Portion of Highway 774

Councillor Garry Marchuk

16/437

Moved that that letter from Alberta Infrastructure and Transportation, dated September 8, 2016, be received as information.

Carried

b) Public Lands Compliance Program Results 2016

Councillor Terry Yagos

16/438

Moved that the Public Lands Compliance Program Results 2016 presented at the Porcupine Hills – Livingstone Land Management Workshop, held October 5, 2016, be received as information.

Carried

c) Castle Rock Ridge to Chapel Rock Transmission Project

Councillor Quentin Stevick

16/439

Moved that the postcard from AltaLink, be received as information.

Carried

G. COMMITTEE REPORTS

Councillor Quentin Stevick – Division 1

- Hochstein Bridge Status
- Grass Mowing within the Division
- Elder in the Making Movie Premiere

Councillor Fred Schoening – Division 2

- No concerns from his division regarding roads
- Alberta Health Services information session

Councillor Garry Marchuk – Division 3

- Pincher Creek Foundation – Construction Meeting
- Castle Mountain Resort Annual General Meeting and official opening of new playground

Reeve Brian Hammond - Division 4

- Alberta Health Services information session
- Oldman Health Advisory Council Appointment

Reeve Brian Hammond declared a potential conflict of interest, and left the meeting, the time being 2:28 pm. Deputy Reeve Terry Yagos chaired the meeting.

Minutes
Regular Council Meeting
Municipal District of Pincher Creek
October 11, 2016

Councillor Quentin Stevick 16/440

Moved that Reeve Hammond receive meeting per diems associated with attending the Oldman Health Advisory Committee meetings.

Carried

Reeve Brian Hammond returned to the meeting and resumed the Chair, the time being 2:29 pm.

- Councillor Terry Yagos – Division 5
- Lundbreck Citizens Council
 - Request to hard surface the road leading to Patton Park
 - Garbage bin by the Fire Hall
 - Christmas Dinner - December 4

Councillor Quentin Stevick 16/441

Moved that the committee reports be received as information.

Carried

H. NEW BUSINESS

a) Artwork

Councillor Fred Schoening 16/442

Moved that Administration be directed to advertise in our local publications requesting donations of artwork representative of the MD, for the use in the Administration Building, pending approval from Council.

Carried

I. IN-CAMERA

Councillor Quentin Stevick 16/443

Moved that Council and Staff, move In-Camera, the time being 2:39 pm.

Carried

Councillor Terry Yagos 16/444

Moved that Council and Staff move out of In-Camera, the time being 3:11 pm.

Carried

J. ADJOURNMENT

Councillor Fred Schoening 16/445

Moved that Council adjourn the meeting, the time being 3:12 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

NOVEMBER 1, 2016

TO: Wendy Kay, CAO

FROM: Leo Reedyk, Director of Operations

SUBJECT: Spring Point Colony Access Road - RR 29-1

1. Origin:

In 2013 the Spring Point Colony requested the municipality upgrade a section of RR 29-1 to assist them in managing their traffic. The section requested to be upgraded is just west of their hog barns, is on a road plan, gets rutted when it gets wet and regularly drifts in over winter. With a change in Council in October 2013 the project was shelved in 2014.

2. Background:

In October 2016, Administration was approached by Spring Point Colony to request approval to upgrade a section of RR 29-1 on the statutory road right of way to the standard road specification in Policy 317. The Colony has purchased equipment including a cat and grader and is looking to take on the project with minimum help from the municipality. The project entails a small cut and fill associated with building the road down into the Beaver Creek flats.

The municipality was asked to assist in the survey, supply of a culvert for the bottom of the slope and gravel for surfacing the road top. The Colony is prepared to haul the gravel. The Colony is prepared to do the work with their equipment, and allow the road backslopes to enter the NW 36 and NE 35.

Currently, they use the poor section of the road heavily for hauling grain, silage and daily travel to their cow pasture to the north in the MD of Willow Creek.

Following the construction on the statutory road right of way, the section of road being removed from the road plan will be reclaimed. There are no fencing requirements for the project.

If Council is in agreement with this proposal, a Development Agreement with the Spring Point Colony should be initiated.

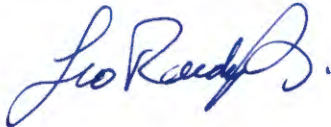
3. Recommendation:

THAT the report from the Director of Operations, dated November 1, 2016 regarding the Spring Point Colony Access Road - RR 29-1 be received;

AND THAT Council instruct Administration to respond positively to the Spring Point Colony request to upgrade RR 29-1 by having them initiate a Development Agreement.

AND FURTHER THAT the Development Agreement indicate that the Spring Point Colony be responsible for all dirt work, seeding and weed control on disturbed areas associated with the construction for two years and that the Municipal District provide survey resources, a culvert for the bottom of the slope and gravel for the top of the road.

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer



Date: November 3, 2016

NE 35

NW 34





NOVEMBER 1, 2016

TO: Wendy Kay, CAO

FROM: Leo Reedyk, Director of Operations

SUBJECT: Landfill Road Drainage

1. Origin:

Drainage across the landfill road from the SE 13-7-2-W5M to the SW 18-7-1-W5M has historically been an issue. When the road was first upgraded to accommodate landfill traffic in 1997, a berm was constructed along the west edge of the SW 18-7-1-W5M to keep water flowing north within the road right of way, rather than east into the agricultural land, as it had historically flowed.

2. Background:

During the reconstruction and paving of the road in 2012, the culvert at this location was upsized to a 36" culvert to accommodate the 1:25 year rainfall event as per Alberta Environment Regulations. Additionally, the berm was partially removed to allow the unobstructed flow of water through the culvert to the agricultural land in the SW 18.

Following construction and since, an investigation led by Alberta Environment and Parks (AEP), has tried to determine the adequacy of the culvert in moving the required flow of water. Following the investigation, an email received on September 26, 2016, provided AEP's opinion that the culvert as constructed is not passing the necessary water in a 1:25 year rainfall event (attached).

The culvert is large enough but given its placement on the ditch bottom, water overflows the ¼ section line north before the culvert is full, thereby contributing to additional flow where it might not have otherwise gone. The plan devised would add, 2 – 24" culverts below the elevation where the water would flow north, to ensure the 1:25 year rainfall event could flow east. In historical air photos, two distinct drainage channels can be seen. The project intent is to add a culvert at that channel location and the second adjacent to the existing 36" culvert on the main drainage channel.

Administration staff met with the owner of the SE 13-7-2-W5M to determine if the proposed plan to increase the amount of culverts, thereby increasing the flow would meet with his approval. Following this meeting, Administration staff requested quotes to determine the cost involved in installing two 24" casings under the roadway without disturbing the road surface. The quote for the casing is \$11,290 and the quote for boring

under the roadway is \$12,000. In addition, staff will be required to weld the sections of casing together to minimize other involvement in the project.

Following the successful presentation of the potential project, a meeting was held with the owners of the SW 18-7-1-W5M, to provide the opportunity to have input on the project and to gather their support. As the berm is still in place and capable of distributing water over a wider area than the water historically flowed, there is an opportunity to use the berm as a distributor, so long as it does not restrict the rate of flow.

Council toured the site during their 2016 road project tour. Completing this project over winter would ensure the water course is able to flow the required amount of water prior to spring runoff and summer rains.

3. Discussion:

THAT the report from the Director of Operations, dated November 1, 2016 regarding the Landfill Road Drainage be received;

AND THAT Council authorize Administration to proceed with the installation of 2 – 24” culverts at the proposed location to ensure compliance with legislative requirements;

AND FURTHER THAT the project cost of \$23,290 be funded from the Public Works Road Reserve (6-12-0-757-6740).

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *November 3, 2016*

Leo Reedyk

From: Coreen Bates <Coreen.Bates@gov.ab.ca>
Sent: September 26, 2016 11:34 AM
To: Leo Reedyk
Cc: Jason Cayford
Subject: FW: Landfill Road

Good morning Leo,

Below is a summary provided to me by Jason Cayford – Water Act Approvals Engineer, following our meeting that occurred here in Lethbridge on June 16th, 2016. Also, to reiterate and expand on what we discussed in our previous phone conversation back on Aug 11, 2016, my understanding of this situation remains unchanged in that the culvert is still not passing the necessary water (1:25 year event) and that the natural drainage primarily flows from West to East, not North as described by engineer.

Jason Cayford – WA Approvals Engineer

This is as a follow up to our meeting with the MD of Pincher Creek (Leo Reedyk) and WSP (Jim Bester) in June of this year regarding the Leskosky drainage complaint. At the meeting, Jim had argued that water is supposed to spill to the North, and that the culvert as it sits right now would never be able to pass a 1:25 year rainfall event due to that fact. While I might agree with the assessment as the land sits right now, I am not convinced that water never used to flow primarily from West to East at that location. From our historic air photos, as well as our drainage maps dating to 1976, it appears clear that there used to be a defined channel that would flow from Mr. Leskosky's property to the East across Mr. Yagos' property where it continued to the North from there. Whatever happened there, it seems pretty clear that the drainage was never properly restored to a point where water could continue down the previously established channel.

I also believe the elevations support this. The Yagos' property is almost a half a metre lower than the highest point on Leskosky's that lies north of the culvert (not including the berm – and that's without taking into consideration that there used to be a drainage feature at that location. The culvert bottom outlet/inlet is a full 20cm higher than Yagos' property, and is only and is only centimetres below, or near level with the road ditch that carries the water into Mr. Leskosky's low areas. The water essentially flows North just as the culvert begins filling with water.

As such, it is still our opinion that the culvert is not passing the necessary water across the Road right of way from West to East.

Please let me know if you want to set up another meeting to discuss and/or would like to contact either myself or Jason. AEP remains open to discussing potential options that might satisfy the landowners concerns as well as the legislative requirements for the culvert crossing and so let me know what works best for you.

Thanks Leo

Coreen Bates
Compliance Assurance Lead

Reserve Status Sheet

6-12-0-757-6740

Allocated Reserve - Road Construction

01-Nov-16

Balance Start of Year	Opening Balance	3,091,442.16
Requested Amount	Landfill Road Drainage	(23,290.00)
Previous Approved Amount	North Burmis Road Intersection (Feb 9, 2016)	(157,500.00)
	Southfork Drainage Project - Excess	(54,100.00)
	Construction and 10% Contingency (May 24, 2016)	
	Emergency Asphalt Repair (Sept 27, 2016)	(16,646.00)
Proposed Balance as of November 1, 2016		2,839,906.16
2016 Budgeted Projects and Contributions		
Reductions from Reserve	Dust Control	(250,000.00)
	Southfork Drainage Project	(280,000.00)
	Geo Grid- Mazur Road	(80,000.00)
	Geo Grid- West Kerr Road	(80,000.00)
	Maunsell Road	(13,600.00)
Projected Balance		2,136,306.16

Director of Operations Report November 3, 2016**Operations Activity Includes:**

- October 6, Agricultural Service Board meeting;
- October 11, Council meeting;
- October 12-13, First Aid Training;
- October 14, Joint Health and Safety Meeting;
- October 19, DNF Energy Audit meeting;
- October 20, Council Budget meeting;
- October 25, Council Organizational meeting;
- October 26, Spring Point Colony meeting;
- October 27, Regional Water Raw Water Pipeline Construction Completion meeting;
- October 27, Landfill Bin Placement meeting;
- November 3, Agricultural Service Board meeting.

Agricultural and Environmental Services Activity Includes:

- October 17, Review rental equipment waiver/liability agreements;
- October 19, Common Toadflax Biocontrol releases in Gladstone Valley;
- October 19, 2017-2018 ASB Grant Funding Application;
- October 20, Council Budget presentation
- October 21, review resolutions for South Region Provincial ASB Conference;
- October 24, AES Departmental Meeting
- October 24, GF2 Updates and Changes conference call
- October 25, Agriculture & Forestry call Re Environmental Stream Funding Enhanced;
- October 26, ASB Chairperson Meeting in Claresholm;
- October 27, South Region Provincial ASB Conference;
- October 28, Review and approve producer EFP;
- October 31, Crop Report calls.

Public Works Activity Includes:

- Temp snow fence installation completed;
- Perm snow fence repair;
- Currently using the grid roller in Division 1;
- Culvert trimming;
- Bridge inspection;
- Safety Audit preparation;
- Pothole repair;
- Spot gravelling as required;
- Picked up temp water pipe from reservoir to Water Treatment Plant;
- Ditch clean out to Burmis Mountain Estates completed;

- CPR data sharing project;
- Surveyed gravel inventory.

Upcoming:

- November 10, ICS Table Top exercise;
- November 18, Contaminated sites meeting
- November 21, Beaver Mines Regional Water meeting;

Project Update:

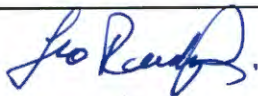
- 2013 Disaster Recovery Projects
 - Satoris Road – Awaiting AEP approval for road realignment.
- Community Resilience Program
 - Regional Water System Intake Relocation – Pipeline to the edge of the reservoir is complete. Awaiting Regulatory approval for the intake tender process.
- Capital Projects
 - North Burmis Road Intersection – construction complete;
 - Airport Runway Threshold Review underway, Final report submitted;
 - Southfork Hill Drainage – construction complete.

Call Logs – attached.

Recommendation:

That the Operations report for the period October 5, 2016 to November 3, 2016 be received as information.

Prepared by: Leo Reedyk



Date: November 3, 2016

Reviewed by: Wendy Kay



Date: November 3, 2016

Submitted to: Council

Date: November 8, 2016

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
532	Beaver Mines		Tennis court upgrade	Stu Weber	Waiting on Supplies	2016-08-29	
533	Lundbreck		Would like driveway extended	Stu Weber	Completed	2016-09-20	2016-10-26
534	Division 4		RQ back slooping east of feedlot/ Gravel from Heritage Pit	Stu Weber	Completed	2016-09-14	2016-10-25
535	Division 2	RR 1-0	Re statis of road application as per the policy ???(Leo's memo)	Stu Weber	Completed	2016-09-22	2016-10-17
533	Division 3	SE6 T7 R1 W5	RQ to upgrade approach	Stu Weber	Work in Progress	2016-09-22	
534	Division 1	NW10 T4 R29 W4	Collapsed culvert needs repair/Need to talk to land owner for dire	Stu Weber	Work in Progress	2016-09-27	
535	Division 3	NE22 T6 R2 W5	RQ to have road allowance graveled to his approach	Stu Weber	Completed	2016-10-04	2016-10-06
536	Division 1	SE2 T4 R30 W4	Wants gravel on unimproved road	Stu Weber	Completed	2016-09-29	
534	Willow Creek	NE 34-5-27-W4M	Re gravel Crushing	Stu Weber	Completed	2016-10-04	2016-10-05
535	Division 3		Dead coyete o n Christie Mines road Nasty!	Stu Weber	Completed	2016-10-04	2016-10-05
536		PW Yard	Fire in Dumpster		Fire Dept Came	2016-10-5-05	2016-10-05
537	Division 4	SW 7-10-1-W5M	Re Waldrom Pit	Stu Weber	Completed	2016-10-05	2016-10-05
535	Division 4	NE20 T10 R1 W5 Skyline Road	Cattle guard needs cleaning (cattle have been getting injured)	Arnold Nelson	Completed	2016-10-06	2016-10-18
536	Division 2	RR29-5	through the wetland/Settlement of soil on the westside has resulted in riprap subsiding and exposed soil will be subject to wave action	Stu Weber	Work in Progress	2016-10-04	
537	Division 5	Lundbreck	Stop Sign down- Breckenridge & 3rd Street	Bob Salmon	Work in Progress Temporary one up	2016-10-06	2016-10-06
538	Division 3		Re Snow Fencing	Stu Weber	Completed	2016-10-07	2016-10-07
536	Division 3		Carbondale road extremely rough	Henry Dykstra	Completed	2016-10-13	2016-10-19
537	Division 2	NE30 T5 R27 W5	Grass did not ge cut this year	Larry Salomans	Completed	2016-10-20	2016-10-21

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
538	Division 1	SE26 T4 R1 W5	Site 4408 and Anna Eggert RQ to grade driveway	Rod Nelson	Completed	2016-10-20	2016-10-21
539	Division 5	Lundbreck	Dead Deer in Lundbreck needs to be removed (3rd & Paton)	Bob Millar	Completed	2016-10-21	2016-10-21
537	Division 5	Maycroft Road	Re permit for hauling on Maycroft Road	Stu Weber	Completed	2016-10-21	2016-10-21
538	Division 4	N. of glider strip	<u>HUGE KUDOS</u> for the excellent job done by the grader man (Brian L.) ?		Completed	2016-10-21	2016-10-21
539	Division 5		Re snow fence/dead deer etc.	Stu Weber	Completed	2016-10-23	2016-10-24
540	Division 4	N. or Cowley	Re fence/road/etc	Stu Weber	Stu having a look	2016-10-25	
538	Division 3	Trombley Road	Would like her driveway done and Simon Claringbull	Brent Gunderson	Completed	2016-10-17	2016-10-31
539	Division 5	Burmis Mtn Estates	Re road leading into Burmis Mountain Estates	Dave Sekella	Completed	2016-10-19	2016-10-19
540	Division 5	SE11 T8 R3 W5	Re Dust Control/grading/ residual value in the product on the surface (Memo from Leo)	Stu Weber	Completed	2016-10-21	2016-10-21
541	Division 1	RR28-4 & TWP 5-2	A Thank You for the road maintenance. Smoothest it has been all y	Rod Nelson	Completed	2016-10-25	2016-10-25
539	Division 3	Beaver Mines	Cold mix applied to Grumpy's Road A BIG THANKS & APPRECIATION		Completed	2016-10-26	2016-10-26
540	Division 5	SE26 T9 R3 W5	RQ for snow removal (Inspection)	Dave Sekella	Completed	2016-10-14	2016-10-28
541	Division 1	NW19 T3 R29 W4	RQ for snow removal (Inspection)	Rod Nelson	Work in Progress	2016-10-27	

MD OF PINCHER CREEK

November 2, 2016

TO: Reeve and Council
FROM: Roland Milligan, Director of Development and Community Services
SUBJECT: **Road Closure Bylaw 1270-16, Pincher Station**

1. Origin

- In September of 2015, McRae Holdings Ltd. requested purchasing a portion 4th Avenue within the Hamlet of Pincher Station, located between parcels owned by the applicant.
- Council approved the closure, purchase and consolidation, also enquiring if the applicant wished to purchase the lane between Block 4 Plan 1993N.
- The applicant agreed to purchase the lane and had a surveyor prepare the attached plan showing the consolidation of the portion of 4th Ave. and the Lane into the applicant's existing parcels.

2. Background/Comment

- A road closure bylaw is required for the closing of the portion of road and the portions of lane.

Recommendation No. 1

- That Council give first reading to Road Closure Bylaw No. 1270-16 and schedule the required Public Hearing for 1:00pm, December 6, 2016.

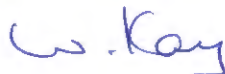
Respectfully Submitted,



Roland Milligan

Enclosure(s): 1) Road Closure Bylaw No. 1270-16
2) Diagram showing portions of 4th Avenue and Lane to be Closed
3) Preliminary Consolidation Plan

Reviewed by: Wendy Kay, CAO



November 3, 2016

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1270-16

A Bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, for the purpose of closing a portion of a public roadway in accordance with Sections 22 and 606 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

The Council of the Municipal District of Pincher Creek No. 9 of the Province of Alberta, duly assembled, hereby enacts as follows:

WHEREAS the lands described below are no longer required for public travel;

AND WHEREAS application has been made to Council to have the roadway closed;

AND WHEREAS the Council of the Municipal District of Pincher Creek No. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and thereafter disposing of same;

AND WHEREAS the advertising requirements of Section 606 of the Act have been complied with;

AND WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE be it enacted that the Council for the Municipal District of Pincher Creek No. 9 in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

1. PLAN 1993N
BLOCK 4
THAT PORTION OF LANE FORMING PART OF LOT 21, BLOCK 4, PLAN _____,
CONTAINING 0.028 HECTARES (0.07 ACRES) MORE OR LESS
2. PLAN 1993N
BLOCK 4
THAT PORTION OF LANE FORMING PART OF LOT 22, BLOCK 4, PLAN _____,
CONTAINING 0.028 HECTARES (0.07 ACRES) MORE OR LESS
3. PLAN 1993N
BLOCK 4
THAT PORTION OF LANE FORMING PART OF LOT 23, BLOCK 4, PLAN _____,
CONTAINING 0.037 HECTARES (0.09 ACRES) MORE OR LESS
4. PLAN 1993N
THAT PORTION OF FOURTH AVENUE LYING ADJACENT TO BLOCK 3 AND
FORMING PART OF LOT 14, BLOCK 3, PLAN _____, CONTAINING 0.175
HECTARES (0.43 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this _____ day of _____, 20 ____.

BRIAN HAMMOND, REEVE

Seal

WENDY KAY, CAO


Public Hearing was held this _____ day of _____, 20 ____.

APPROVED this _____ day of _____, 20 ____.

MINISTER OF TRANSPORTATION

Received second reading this _____ day of _____, 20 ____.

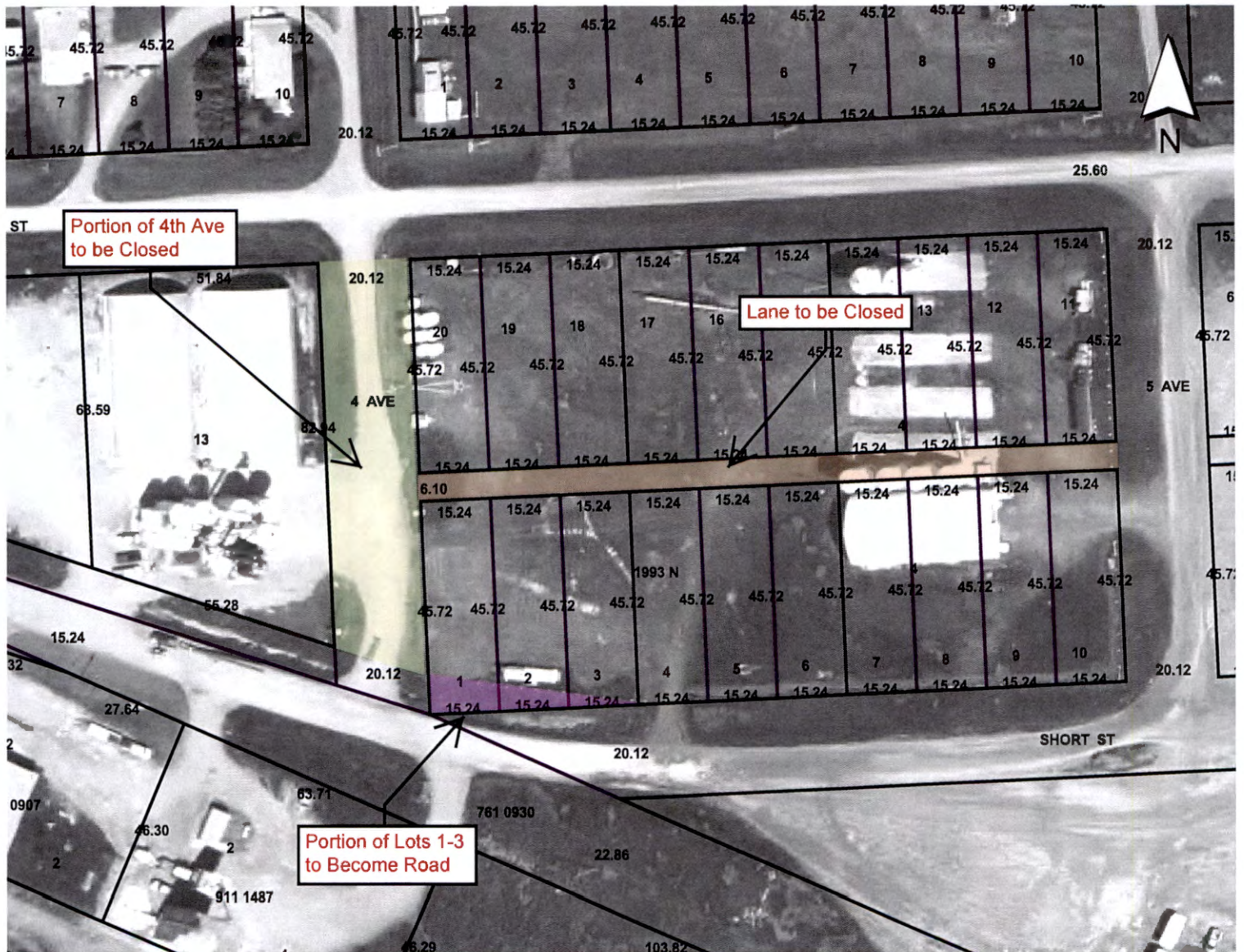
Received third reading this _____ day of _____, 20 ____.



BRAIN HAMMOND, REEVE

Seal

WENDY KAY, CAO



REGISTERED
LAND TITLES OFFICE

PLAN NO. _____

ENTERED AND REGISTERED

ON _____

INSTRUMENT NO. 1 _____

ADJUDICATOR

MUNICIPAL DISTRICT OF PINCHER CREEK No. 9

PLAN SHOWING SURVEY OF
CONSOLIDATION

OF PART OF

LOTS 1 TO 3 INCLUSIVE; BLOCK 4; PLAN 1993 N.

AND ALL OF

LOTS 4 TO 10 INCLUSIVE; BLOCK 4; PLAN 1993 N.
LOT 13; BLOCK 3; PLAN 101 2287

AND

LANE; BLOCK 4 & 4th AVENUE; PLAN 1993 N.

ALL WITHIN

N.W.1/4 SEC. 35; TWP. 6; RGE. 30; W.4 M.

BY: T. C. PENNER, A.L.S.

SCALE 1:1000



ELL - Substation Iron Poles shown thus —
P.L. - Substation Iron Poles placed shown thus —
L.S. - Station for Quarter Section
Elevations are shown in meters and Chopped points shown.
Distances are given in meters and are derived from GPS observations
PROJECTION - UTM
DATUM - NAD83 (Geoid)
REFERENCE ELEVATION - 111
COMBINED SCALE FACTOR - 0.999980
IP - Georeference point shown thus —
Coordinate values for Georeference point is N: 648987.20 E: 280536.47
Portion to be registered is bounded in heavy black lines and contains 1.227 ha.

TABLE OF AREAS

LOT 14; BLOCK 3
within Lot 13, Block 3, Plan 101 2287 = 0.390 ha. (C. of T. 101 163 830 +1)
within Lot 13, Block 3, Plan 101 2287 = 0.175 ha.
LOT 21; BLOCK 4
within Lots 1 to 3 inclusive, Block 4, Plan 1993 N. = 0.183 ha. (C. of T. 131 287 903 +3)
within Lot 1, Block 4, Plan 1993 N. = 0.028 ha.
LOT 22; BLOCK 4
within Lots 4 to 10 inclusive, Block 4, Plan 1993 N. = 0.308 ha. (C. of T. 131 287 903 +3)
within Lot 4, Block 4, Plan 1993 N. = 0.023 ha.
LOT 23; BLOCK 4
within Lots 7 to 10 inclusive, Block 4, Plan 1993 N. = 0.278 ha. (C. of T. 131 287 903 +3)
within Lot 7, Block 4, Plan 1993 N. = 0.027 ha.
Total = 1.227 ha.

SURVEYOR

NAME: T. C. PENNER, A.L.S.
SURVEYED BETWEEN THE DATES OF JULY 2004, 2018
AND AUGUST 17th, 2018, IN ACCORDANCE WITH THE
PROVISIONS OF THE SURVEYS ACT.



REGISTERED OWNER

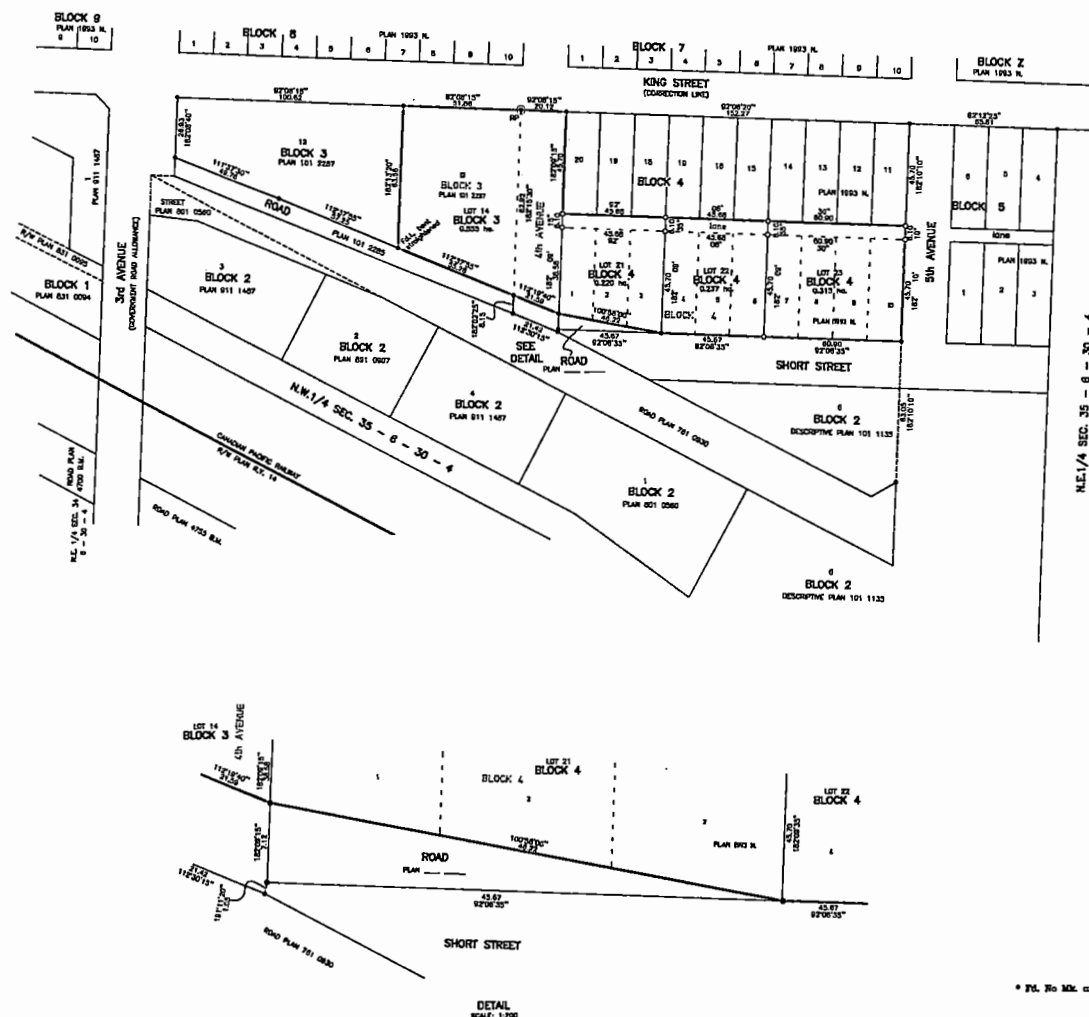
MICRAE HOLDINGS LTD.

DRAWING FILE: 18-13370.DWG

CLIENT: MICRAE HOLDINGS LTD.

FILE NO.: 18-13370

C.B. (6.0 sq.ft.)



* P.L. No. 101 on Plan 1003 N. except where shown

DETAIL
SCALE: 1:200

October 25, 2016

TO: Wendy Kay, CAO

FROM: Janene Felker, Director of Finance

SUBJECT: **Joint Council Funding Committee Recommendations**

1. Origin

The Joint Council Funding Committee met on October 12, 2016 and has made recommendations to Council regarding 2017 funding of community organizations.

2. Background/Comment

The Committee reviewed 21 applications totalling \$511,510. Both Council's agreed to increase their per capita contribution to \$30.323 to fund 14 organizations totalling \$205,500.

3. Recommendation

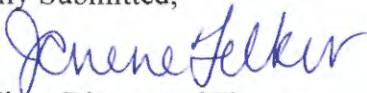
THAT the report from the Director of Finance, dated October 25, 2016, regarding Joint Council Funding Committee Recommendations be received;

AND THAT Council increase their per capita amount from \$30 to \$30.323, totalling \$95,760;

AND THAT Council agree to fund the following organizations for 2017 Joint Funding

- | | |
|---|--|
| - Pincher Creek High School Rodeo Club | - Pincher Creek Handi Bus Society |
| - Pincher Creek Community Center | - Syncline Castle Trails Association |
| - Oldman River Antique Equipment & Threshing Club | - Royal Canadian Legion |
| - Pincher Creek District Citizens on Patrol | - Pincher Planters |
| - Windy Hollow Players | - Allied Arts Council of Pincher Creek |
| - Beaver Mines Community Association | - Kootenai Brown Pioneer Village |
| - Pincher Archery Club | - Pincher Creek & District Chamber of Commerce |

Respectfully Submitted,



Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO



Date: *October 26, 2016*

M.D. of Pincher Creek No. 9

Statement of Cash Position

E3b**Month Ending October 31st, 2016**

BANK STATEMENT C.I.B.C.	October	September
General Accounts		
Bank Statement Balance	541,343.48	152,948.24
Deposits After Month End	43,984.95	2,193.75
Cash On Hand	600.00	600.00
Outstanding Cheques	(73,726.98)	(105,820.32)
Month End Cash Available	512,201.45	49,921.67

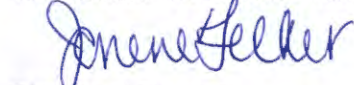
M.D.'S GENERAL LEDGER	October	September
Balance Forward from Previous Month	49,921.67	227,262.74
Revenue for the Month:		
Receipts for the Month	1,515,962.14	429,414.10
Interest for the Month	345.66	429.55
Transferred from T-Bill Account - General	500,000.00	1,291,500.00
Disbursements for the Month:		
Cheques Written	(465,508.33)	(667,035.71)
Payroll Direct Deposits and Withdrawals	(291,106.88)	(413,949.18)
Electronic Withdrawals - Utilities and VISA	(49,723.50)	(28,913.07)
Banking Transaction Fees	(1,189.31)	(662.88)
Requisition & Debenture Payments	0.00	(788,123.88)
Transferred to T-Bill Account - General	(746,500.00)	0.00
M.D.'s General Ledger Balance at Month End	512,201.45	49,921.67

SHORT TERM INVESTMENTS - C.I.B.C.	October	September
General Account Operating Funds	4,276,296.47	4,372,025.38
MSI Capital Grant Advances	3,809,045.53	3,805,917.82
Public Reserve Trust Funds	179,836.18	179,686.94
Lottery Board Account	2,223.14	2,221.31
Tax Forfeiture Land Sales	3,534.92	3,532.02
Recycling Committee	29,978.76	29,954.14
Water Intake Advance	1,645,944.35	1,644,592.82
Water For Life Advance	346,500.00	0.00
	10,293,359.35	10,037,930.43

LONG TERM INVESTMENTS	October	September	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			in 2015	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,529,501.00	8,523,105.00	2.34%	Nov-88	1,255,915.75

COMMENTS**November Items of Note****Amount**

This Statement Submitted to Council this 8th Day of November 2016.



Director of Finance

CORPORATE POLICY

C-CO-002

TITLE: COUNCIL BOARDS AND COMMITTEES

Approved by Council

Date:

Revised by Council

Date:

Applicable Provincial Legislation*Municipal Government Act*
Section 145, 146**Policy Statement**

To establish length of terms for persons appointed to Council Boards and Committees.

- 1.0** For persons appointed by Council to a Council Board or Committee, the following shall apply:

Appointments of persons, other than Council members, shall be appointed for a two-year term, to a maximum of six (6) years.

Member's terms will end on a rotational basis with a goal of maintaining consistency, with not all member's terms ending at the same time.

- 2.0** If the Municipal District does not receive any new interest from persons wanting to be considered to be appointed to a Board or Committee, current member's may be appointed by Council for longer than the six years, if the current member shows interest in remaining on the Board or Committee.
- 3.0** Council members appointed to Boards and Committees will be determined each year at the Organizational Meeting.

November 3, 2016

TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: Upcoming Council Meeting Schedule - December

1.0 Origin

Due to upcoming statutory holidays and availability during the Christmas Season, there is a need to change the regular meeting schedule of Council for December 2016.

2.0 Background

Council's normal meeting schedule for December would have the dates of December 13 and 27, as meeting dates.

As MD operations are closed from December 24 to January 3, 2017, the above meeting dates will need to be rescheduled.

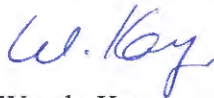
Council has two options to consider:

- a. Change the meeting dates to December 6 and 20. This option would have Council with the following schedule for December 6: Policies and Plans, Regular Council, Subdivision Authority, Municipal Planning Commission.
- b. Have only one scheduled regular meeting in December, that being, December 13, and cancel December 27.

3.0 Comment

Council to determine their preferred option.

Respectfully submitted,



Wendy Kay

CHIEF ADMINISTRATIVE OFFICER'S REPORT

October 7, 2016 to November 3, 2016

DISCUSSION:

- October 11, 2016 Policies and Plans
- October 11, 2016 Regular Council
- October 12, 2016 Joint Funding
- October 13, 2016 Municipal Affairs
- October 17, 2016 EMS Budget
- October 19, 2016 Agricultural Society
- October 20, 2016 Council – Budget
- October 25, 2016 Policies and Plans
- October 25, 2016 Organizational Meeting
- October 26, 2016 Spring Point Colony
- October 27, 2016 EMS
- October 31, 2016 EMS
- November 1, 2016 Wind Bylaw Review
- November 1, 2016 Municipal Planning Commission

UPCOMING:

- November 4, 2016 Plains Midstream
- November 7, 2016 Staff Meeting
- November 7, 2016 Website Meeting
- November 8, 2016 Policies and Plans
- November 8, 2016 Regular Council
- November 10, 2016 Tabletop Exercise
- November 13 – 7, 2016 AAMDC
- November 22, 2016 Policies and Plans
- November 22, 2016 Regular Council
- November 24, 2016 EMS
- November 30, 2016 Joint Council

OTHER**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period of October 7, 2016 to November 3, 2016.

Prepared by:

CAO, Wendy Kay

Date: November 3, 2016

Presented to:

Council

Date: November 8, 2016

Administration Call Log

	Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
53	5	North Burmis Road	Outstanding issues related to the North Burmis Road construction project - fencing, approaches, culverts.	CAO	Met with Mr. Mihalsky on site. Confirming issues in writing for Mr. Mihalsky to review. Once confirmation received, work will be undertaken. Further site visit scheduled for August 19, 2016. Approach completed. Fencing still ongoing.	August 4, 2016	
54	5	SW 07-07-02-W5 Burmis Mtn. Estates	Concerns with neighbours - noise from radio, dogs barking which also causes the donkey to get going, construction of structure, number of dogs.	CAO	Requested complainant to put his concerns in writing. Nothing has been submitted.	August 11, 2016	November 3, 2016
56	5	SE 13-7-2-W5	Landfill road drainage. Concerned he may need to take legal action.	Leo	Alberta Environment to make a decision last week of August, first week of September. Advised Mr. Leskoski Report to Council - November 8, 2016	August 9, 2016	
57	1	Twin Butte Area	Weeds migrating from the adjacent property (Ox-eye Daisy/ Scentless Chamomile).	Leo/Shane	See attached email from Dir. of Ops. Mr. Stewart will be appearing as a delegation at an upcoming ASB Meeting. ASB Dis Resident contacted and ASB advised.	July 29, 2016	November 3, 2016
67	5	Hidden Valley Estates NE 12-7-3-W5M	Concerned with the planned dumpster being placed adjacent to his property - devalue his property, promote loose debris and attract bears. Would like to see a picture of the proposed dumpster.	Leo	Letters being sent to residents in the areas where the bin may be of benefit. Project no longer be pursued.	August 18, 2016	November 3, 2016
68	1	NW 6-5-29-W4M	Road is holding water on his land. Public Works will review if a culvert is necessary.	Leo/Stu	Public Works looked at the site and is waiting to contact the landowner to discuss.	September 6, 2016	
70	3	Beaver Mines	Looking for data on traffic volumes on Highway 774 from Alberta Transportation or the traffic cart.	Leo/Roland	Looking into getting data from the traffic cart	September 13, 2016	
69	3	RR 1-0	Stopped in to get an inspection of the road so it can be included in the MD's road system and the grant from Council can be applied for.	Leo/Roland	Public Works is arranging a time for the inspection	September 21, 2016	November 3, 2016
71	5	Lundbreck 206 Railway Street	Concerned about the neighbours has a cart and a tree full of apples, there has been Bears in the community.	Leo	We should include a statement on our website encouraging residents to remove bear attractants.		November 3, 2016
71	5	Burmis	What is going on with the road allowance adjacent to her property.	Leo	She was told about the development of the property west of the road.	October 17, 2016	October 17, 2016
72	5	North Burmis Road	She is concerned about the amount of material that is being left adjacent to the dumpsters in PC, and does not want to lose the privilege of using the dumpster as intended. She suggested we post pictures of offenders in the paper.	Leo	Call was returned.	October 17, 2016	October 18, 2016
73	2	N.E. 25-06-30 W4	Came into the office to inform us about the amount of manure that is falling off trucks hauling past her place on Hwy. 785	Leo	Contacted Vehicle Inspection Station to report on the situation. They will inform the Municipal Police Officer to patrol the area.	October 21, 2016	October 21, 2016



VILLAGE OF COWLEY

518 Railway Avenue

Box 40, Cowley, Alberta T0K 0P0

Phone: 403.628.3808 Fax: 403.628.2807 E-mail: vilocow@shaw.ca

*Council
Corresp- Action*

RECEIVED
F1a
OCT 25 2016
M.D. OF PINCHER CREEK

October 19, 2016

Reeve and Council
MD of Pincher Creek
Box 279
Pincher Creek, Alberta
T0K 1W0

Dear Reeve and Council,

Re: Regional Water Rates

This is to advise that Council at their regular meeting held Tuesday, October 18, 2016 discussed the regional water rates.

Council is offering to pay \$1.03 per cubic metre.

Trusting this to be satisfactory, however, should you have any questions, please contact our office.

Sincerely,

Cindy Cornish, CAO
Village of Cowley

RECEIVED

OCT 24 2016

M.D. OF PINCHER CREEK



oldmanwatershed.ca

Council
Corresp - Action

319 - 6th Str F1b

Lethbridge, A

info@oldmanwatershed.ca

(403) 330-1346

Reeve Brian Hammond

Municipal District of Pincher Creek No.9

P.O. Box 279

Pincher Creek, AB T0K 1W0

October 18, 2016

Dear Reeve Hammond and the Councillors of the Municipal District of Pincher Creek No.9:

You did it again!

Last year, you invested \$250 in watershed management and health. The OWC put your money to work, inspiring people in homes, businesses, farms, and ranches to become more engaged than ever before. People across Southern Alberta are beginning to understand that clean, clear, plentiful water is the key to continued prosperity in the region.

Here are some of the successes you made possible:

> **Communications:** Our network is second to none. In addition to our own project updates, watershed stories and events, contributions come from throughout western Canada to reach about 15,000 people a week. Our photos, videos, articles and educational resources are free for everyone to use and easy to access on our new website (www.oldmanwatershed.ca). We also offer Social Media training at cost to all our partner organizations.

> **Education:** Our 4 Outreach Assistants were busy all summer in the backcountry, reaching out to recreationists in the headwaters and building a community of good practice. We are also at events throughout Southern Alberta, changing hearts and minds about everything from water conservation to bugs and aquatic invasive species!

> **Planning:** The OWC is one of 11 Watershed Planning and Advisory Councils across the province, mandated by the provincial government to provide information and advice under the Water For Life strategy. The Minister of Environment has been seeking our input regularly and we have been able to make a major impact on the province's planning processes, particularly with regard to the Livingstone and Porcupine Hills Land Footprint Management Plan.

> **Watershed Legacy Program:** Over \$25,000 was awarded to 12 projects in the Oldman watershed, ranging from invasive weed control to riparian restoration through fencing and off stream waterers. We are making a difference directly on the land and for the river.

> **The Hub:** Our new location is accessible, welcoming and available for you to use as a meeting space. The coffee pot is always on and we look forward to chatting with you about our accomplishments and vision for the upcoming year!

Our annual donations come from both urban and rural users.

Municipalities help to keep us going strong with just \$0.35 per resident.

For 3,158, that is an investment of \$1,105 and is critical for OWC to leverage as matching funds for grants.

Thanks to the M.D. of Pincher Creek No.9 for your continued support!

If you would like a presentation, or have any questions, please contact Shannon Frank, OWC's Executive Director, by phone at: (403) 330-1759 or email: shannon@oldmanwatershed.ca.

Sincerely,

Doug Kaupp, OWC Chairman

Tara Cryderman

From: Wendy Kay
Sent: Monday, October 31, 2016 4:27 PM
To: Tara Cryderman
Subject: FW: Letter of support
Attachments: Letter of Support Recycling Building.docx

Council Correspondence - Action

From: CNPC Admin [mailto:cnpadmin@toughcountry.net]
Sent: October 31, 2016 3:31 PM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: Letter of support

Hi Wendy: Please see the attachment, it is a letter of support needed for a grant for Alberta Recycling.

Thank you.



Jean Waldner
Office Administrator
CNPC Landfill Assc
403-628-3849 ext 2
cnpadmin@toughcountry.net



**THE CROWSNEST/PINCHER CREEK
LANDFILL ASSOCIATION**

Box 668
Pincher Creek, AB T0K 1W0
(403) 628-3849 Fax (403) 628-2258
www.crowsnestpincherlandfill.com

October 31st, 2016

Letters of support.

Dear Wendy Kay:

This letter is in regard to our new recycling building. Alberta Recycling is offering a grant to help us with the purchase of recycled tire rubber matting for our new building.

They are asking for letters of support from each of the municipal regions we serve.

This matting will be placed in the drive thru area, in our storage area, and in our re-use center.

We are hoping with the convenience of our new drive thru recycle building the number of residents that recycle will increase, disposing properly of their household hazardous waste, paints, motor oil, batteries, freon, plastics, cardboard, electronics, tin cans etc.

We are also excited to offer a proper re-use area for the community to conveniently

drop off and pick up items that can be reused, keeping these products out of the landfill.

Once we are running efficiently we are inviting all schools in this area to make regular visits to the Landfill to teach the children the importance of recycling.

Please send a letter or an e-mail to the Landfill for support of our new building, we are

submitting the grant November 7th, 2016. Thank you for your support.

There will be an open house when completed, hoping everyone will be able to come out for a tour.

Sincerely,

**Jean Waldner
Office Administration
Crowsnest/Pincher Creek Landfill Association
cnpadmin@toughcountry.net**

Tara Cryderman

From: Wendy Kay
Sent: Monday, October 31, 2016 10:07 AM
To: Tara Cryderman
Subject: FW: Inter-Municipal Collaboration Framework

Council Correspondence - Action

From: Jack Hayden [mailto:jhayden@jackhayden.ca]
Sent: October 29, 2016 1:04 PM
To: Wendy Kay <wkay@mdpinchercreek.ab.ca>; Brian Hammond <CouncilDiv4@mdpinchercreek.ab.ca>
Cc: Yvette Hayden <yhayden12@gmail.com>
Subject: Inter-Municipal Collaboration Framework

CAO Ms. Kay , Reeve Brian & Council

Inter-municipal Collaboration Framework (ICF)

As I'm sure you are aware, the development of an ICF will now be a requirement under the amended Municipal Government Act. The ICF for most Urban Municipalities will involve only the County or MD that surrounds them, whereas the ICF for County's and MD's will involve all internal and external municipalities with whom they share a boundary.

Many municipalities have excellent collaborative agreements in place that address individual services such as a Fire Service Agreement. As well, several municipalities have IDP's with neighbouring communities. These agreements will no longer be sufficient as the Inter-Municipal Collaboration Frameworks must include a review of services amongst bordering communities. The difference from the present practice for most Counties and MD's is that this new document will contain a compilation of agreements with a number of partners and reflect the collaborative process involved with each.

Five major agreements need to be addressed in these documents:

1. Regional water
2. Regional waste water
3. Solid waste
4. Recreation
5. Disaster and emergency response

This doesn't need to be a tedious or confrontational process, but we believe it's a process that is far better addressed sooner rather than later. Hayden and Associates can help you through the process of developing your Inter-Municipal Collaboration Framework by offering the following services:

- • Review of current governance structure including current agreements
- • Conduct an inventory of your current services
- • Provide recommendations on collaboration opportunities with bordering municipalities
- • Prepare Grant applications where available to assist with preparing documentation
- • Facilitate collaborative conversations with bordering municipalities on potential shared service agreements

Two major advantages to this approach are:

1. (i) Relieve administration of the time consuming process of collecting and documenting the applicable agreements that often involve several departments.
- (ii) Avoid the inevitable expectation by some partners that agreements are being renegotiated

It would be our pleasure to work with your Council, Administration and neighbours to put in place your Inter-municipal Collaboration Framework. I would like to request the opportunity to meet with Council to discuss the implications of the MGA amendments and how we might work together to meet these requirements.

Jack Hayden President

Hayden and Associates

(403) 742-9668

Box 2928
Pincher Creek, AB
T0K 1W0
October 26, 2016

RECEIVED
OCT 26 2016
M.D. OF PINCHER CREEK

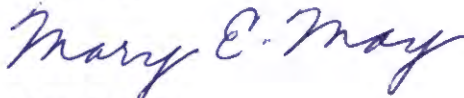
To whom it may concern:

I read in last week's Pincher Creek Echo that the MD would consider plowing driveways of individuals with medical conditions in hamlets in the MD. My husband, Ken, and I live in Beaver Mines and need to go in to the hospital in Pincher Creek at least twice a week. Ken has blood cancer and requires a blood test each week as well as a weekly blood transfusion to live. He also has occasions when he needs emergency care because of his blood cancer.

We would greatly appreciate knowing that our driveway would be plowed out when needed during the winter.

Looking forward to hearing your decision regarding my request.

Sincerely,



Mary E. May

**TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED,
CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES**

Approved by Council

Date: November 5, 2013

Revised by Council

Date:

Whereas Council recognizes the variety of weather conditions that may occur within the Municipal District of Pincher Creek No. 9 and the effect that this weather can have on particular areas within the municipality, Council establishes the following system of winter maintenance for municipally directed, controlled and managed roads and airport surfaces:

A Municipal District of Pincher Creek No. 9 map, detailing winter maintenance priorities, will be developed annually by the public works department by October of each year. Once Council has adopted the priority map, copies will be made available to MD Council, Administration and Operators.

Snow Removal and Ice Control Priorities

1. Bus routes as established by the Livingstone Range School Division and adopted by Council and short connector portions of local roads shall be the first priority in terms of snow removal and control of ice. The Public Works Superintendant should not use salted sand for the control of ice on bus routes located on gravel or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
- 2.a) All Remaining oiled and gravel municipal roads shall be second priority in terms of snow removal and control of ice. The Public Works Superintendant may use whatever municipal resources he/she deems appropriate in the removal of snow and ice, taking into account budgetary allocations concerning manpower, equipment, materials and supplies. However, the Public Works Superintendant should not use salted sand for the control of ice on gravelled or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
- 2.b) Beginning in 2010, Seniors, living in place and residents with medical conditions, that have limited ability to maintain their driveways, may make application to Council to have their driveways plowed, as per Appendix A. Once their application is approved, their driveways will be plowed on a second priority basis, with the understanding that the Municipal District will not be liable for any property damages.
3. The Pincher Creek Airport will be inspected and the surface condition reported by a qualified operator as early in the day as priorities allow (Monday to Friday except Holidays). A NOTAM indicating the surface condition will be issued following inspections and snow removal shall be initiated on a priority three basis for all public areas including aircraft maneuvering surfaces and or parking areas. No salt or sand will

**TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED,
CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES**

Approved by Council

Date: November 5, 2013

Revised by Council

Date:

- be applied to aircraft maneuvering surfaces at any time. Surface maintenance will consist of plowing or blowing of snow only. Only trained qualified MD operators will be used in airport surface winter maintenance.
4. On request to the Public Works Superintendent, private driveways or airport leased areas may be plowed, with the understanding that the Municipal District will not be liable for any property damages and that each request is subject to a minimum charge as established by policy. Snow removal of this category is on a fourth priority basis.
 5. Maintenance of roads within forestry lands as identified in Policy 321 shall be conducted on a priority five basis.
 6. Undeveloped road allowances and portions of developed roads receiving low traffic volumes or providing alternate means of access and roads developed to minimum standard might not be plowed.

The Public Works Superintendent may exercise his/her discretion dependant on snow conditions and weather forecasts in maintaining MD roads and airport surfaces. Ratepayer and/or private contractor equipment may be requested by the Public Works Superintendent to assist in the delivery of this program; otherwise no snow plowing by individuals on MD roads or airport surfaces is allowed.

.

TITLE: DRIVEWAY SNOW REMOVAL

Approved by Council

Date: December 14, 2010

Revised by Council

Date:

Application for driveway snow removal can be made by residents who are choosing to remain in their residence and are "Aging in the Right Place" as defined by the Alberta Government. Residents will include this information on their application form and will also include a Doctor's note indicating the requirement for home care if necessary.

The application should occur prior to snowfall to allow for a driveway safety inspection. The CAO can approve applications for "Aging in the Right Place" on a case by case basis.

Prior to driveway snow removal the resident will sign the application liability waiver. Once approved the resident will contact the Public Works Superintendent to initiate a drive way snow removal service.

As all roads within the MD's hamlets are plowed on a priority basis, driveways within hamlets will not be plowed. Driveways of residents "Aging in the Right Place" will be plowed in the same order of priority as the road they live on.

Applications and approvals will be confirmed on an annual basis.

Page 1

October 27, 2016

Municipal District of Pincher Creek #9
Box 279
Pincher Creek, AB
T0K 1W0

Subject: Beaver Mines Water and Sewer – request for information and community consultation

Attention: MD Council

Dear Sirs:

We understand that the MD is considering bringing water and sewer into Beaver Mines in the near future, and that the cost to landowners could be significant.

The latest update sent by the Beaver Mines Community Association (BMCA) to its members stated that “grants are building and an engineering firm is currently determining the cost of a few options.” (BMCA newsletter Oct 2016).

We are concerned that the planning is proceeding without input from the residents of Beaver Mines.

In light of this, we request that:

1. A written status report be sent to all landowners in the hamlet, including information on:
 - a. Scope of project
 - b. Alternatives considered, with pros and cons
 - c. Impacts and costs to landowners in Beaver Mines
 - d. Anticipated timing
 - e. The MD's plans for public consultation
 - f. The regulatory approvals process
2. A public meeting be held with the MD administration to enable Beaver Mines landowners to understand the above, and to give residents the opportunity to provide the MD with input


3. A survey be taken to assess community support once the current available information has been supplied to the Beaver Mines landowners

4. A formal process be instituted to provide residents with updates on the project

We request that the above take place prior to the end of 2016, and before the MD makes any firm decisions about the project. We would be happy to help coordinate such efforts in concert with the Beaver Mines Community Association.

We look forward to your timely reply.

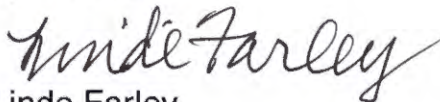
Yours truly,



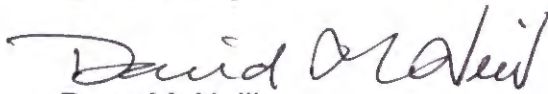
Lynn Calder

Box 142

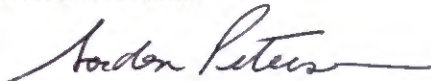
403-627-5946



Linde Farley



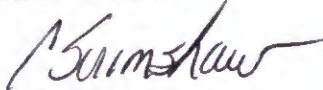
Dave McNeill



Gord Petersen



Mark Pinard



Cathy Scrimshaw

*Council
Corresp - For Info*

RECEIVED

OCT 28 2016

M.D. (**F2a**)



ALBERTA
INFRASTRUCTURE
TRANSPORTATION

*Office of the Minister
Government House Leader
MLA, Edmonton-Highlands-Norwood*

October 18, 2016

AR69075

Mr. Brian Hammond
Reeve
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond:

The Government of Canada and Government of Alberta are pleased to offer cost-shared grant funding under Canada's Clean Water and Wastewater Fund and Alberta Transportation's Water for Life program for the Beaver Mines Regional Water Supply.

Based on our review of the information provided, the Municipal District of Pincher Creek will receive a grant of 88.26 per cent of the estimated eligible project costs, or up to \$4,260,139 for the project from combined provincial and federal sources. Alberta Transportation staff will contact you in the near future to make arrangements for the grant payments.

The Government of Alberta is pleased to partner with the Honourable Amarjeet Sohi, Minister of Infrastructure and Communities, on this important project. Alberta and Canada share the recognition that supporting water and wastewater infrastructure is critical to the quality of life, economic growth, and resiliency of Alberta's communities.

Sincerely,

Brian Mason
Minister

cc: Honourable Amarjeet Sohi, Minister of Infrastructure and Communities

F2b

File: 1560-WWR-PINCHER
Beaver Mines Regional Water Supply

RECEIVED

OCT - 6 2016

M.D. OF PINCHER CREEK

September 28, 2016

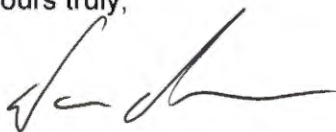
Mr. Brian Hammond
Reeve
Municipal District of Pincher Creek
P.O. Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond:

Please be advised that a grant payment in the amount of \$360,000 is being electronically transferred to the Municipal District of Pincher Creek under the Alberta Municipal Water/Wastewater Partnership - Water for Life Strategy for the Beaver Mines Regional Water Supply Detailed Design project.

We look forward to working with your municipal district in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darren Davidson, P.Eng.
Regional Director

cc: Municipal Programs

RECEIVED

OCT - 6 2016

M.D. OF PINCHER CREEK

F2c

File: 1560-WWP-PINCmc
Cowley-Lundbreck Regional System

September 28, 2016

Mr. Brian Hammond
Reeve
Municipal District of Pincher Creek
P.O. Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond:

Please be advised that a final grant payment in the amount of \$36,576.55 is being electronically transferred to the Municipal District of Pincher Creek under the Alberta Municipal Water/Wastewater Partnership - Water for Life Strategy for the Cowley-Lundbreck Regional System project.

We look forward to working with your municipal district in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darren Davidson, P.Eng.
Regional Director

cc: Municipal Programs

Council
Corresp-For Info

RECEIVED

OCT 25 2016

M.D. OF PINC **F2d**



VILLAGE OF COWLEY

518 Railway Avenue

Box 40, Cowley, Alberta T0K 0P0

Phone: 403.628.3808 Fax: 403.628.2807 E-mail: vilocow@shaw.ca

October 19, 2016

Reeve and Council
MD of Pincher Creek
Box 279
Pincher Creek, Alberta
T0K 1W0

Dear Reeve and Council,

Re: Recycle Depot Agreements

This is to advise that Council at their Regular Council Meeting held Tuesday, October 18, 2016 passed the following resolution;

That Council for the Village of Cowley approves the Recycle Depot Operations and Funding Agreements between the Town of Pincher Creek, the Municipal District of Pincher Creek No.9, and the Village of Cowley, as presented.

Trusting this to be satisfactory, however, should you have any questions, please contact our office.

Sincerely,

Cindy Cornish, CAO
Village of Cowley

cc. Town of Pincher Creek

October 25, 2016

Ms. Wendy Kay
Chief Administrative Officer
M.D. of Pincher Creek
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Ms. Kay,

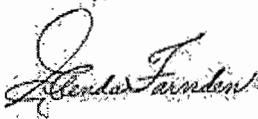
Thank you for the opportunity to provide an update presentation to the M.D. of Pincher Creek Council this past September, as well as to address some concerns your Council had regarding how STARS' emergency responses are coordinated with Alberta Health Services. We truly appreciate M.D. of Pincher Creek's support for STARS and we are grateful to your Council members for their leadership and dedication that ensures the sustainability of STARS emergency services for your residents.

I was also happy to have the opportunity to discuss the Municipal Initiative with your Council, as this is an important and stable source of annual funding that supports STARS operations. We are fortunate to have the united support of municipalities like M.D. of Pincher Creek, who understand the needs of rural residents. Saying thank you doesn't seem like enough, to convey our deepest appreciation to you, for helping STARS continue to provide critical care and rapid transport to those in need.

In 2015, STARS celebrated 30 years of providing critical care in the air and has now grown to serve three provinces with bases located in Calgary, Edmonton, Grande Prairie, Regina, Saskatoon and Winnipeg. Last year STARS carried out over 1800 missions in Alberta alone. This brings STARS mission total to over 33,000 missions flown, since its inception in 1985.

Please do not hesitate to contact me directly @ 780-830-7006 or 780-512-6205 (cell), if I can be of further assistance. *Thank you for your kind consideration and for being our "partner in saving lives."*

Sincerely,



Glenda Farnden
Sr. Municipal Relations Liaison
STARS Foundation

RECEIVEDOCT 31 21 **F2f**

M.D. OF PINCHER CREEK

October 26, 2016

**911L Transmission Line Removal
Notice of application filing**

Thank you for your ongoing participation in the 911L Transmission Line Removal project. We submitted an application for the project to the Alberta Utilities Commission (AUC) on October 14, 2016.

Next steps

The AUC will review the application and can approve, approve with conditions or deny the project. The AUC may also host a hearing regarding the project. To learn more about the AUC process and how you can become involved please visit www.auc.ab.ca.

We will notify you of the AUC's decision regarding the project. If the project is approved, salvage activities could begin in November 2016 and will take approximately two years to complete.

Where construction activities are required to take place on private property, we will contact you in advance to discuss the specific dates and times we will require access to your property.

If the project is approved, you may see or hear the following during the construction process:

- noise and construction crews
- crews dismantling and removing structures
- trucks hauling structures from the project site

The application

The application can be viewed on the AUC's website at www.auc.ab.ca.

To access the application, click on the 'eFiling System Login' button on the left side of the page and log in to your eFiling account. If you do not have an account, select 'New Account' and follow the steps onscreen. Please note any questions or concerns regarding account creation and management should be directed towards the AUC at info@auc.ab.ca.

Once your account has been created and you have successfully logged in, enter 22078 into the 'Go to...' search bar on the left side of the page to locate the application. Alternatively, you can navigate to 'Find', click 'Proceedings' and enter "911L Transmission Line" into the 'Description' search bar.

If you have any issues accessing the application, please contact us at the details below and we will mail a copy of the application to you.

Project background and update

The 911L transmission line is no longer required due to the construction and energization of the 1037L/1038L transmission lines, which were part of the South Foothills Transmission Project.

AltaLink has applied to:

- salvage approximately 116 kilometres of the existing 911L transmission line between the area south of Aldersyde and the northern boundary of the Piikani Nation reserve lands
- salvage approximately 5 kilometres of the existing 725CL transmission line located south of the Town of Fort Macleod

Please note that in the December 2015 project newsletter, AltaLink had proposed to salvage approximately 160 kilometres of transmission line. However, AltaLink has applied to salvage only approximately 121 kilometres of transmission line at this time. The remaining transmission line facilities are on and near Piikani Nation reserve lands. One or more applications may be submitted, in coordination with TransAlta, following consultation with the Piikani Nation and other stakeholders regarding the salvage of the remaining transmission facilities.

Additionally, the two 138 kV circuit breakers at the Peigan Substation that were originally planned to be salvaged as part of the current application will not be salvaged at this time and may instead be included as part of a future application.

Contact us

AltaLink is available to gather any further input you have or address any questions or concerns. Please contact us at stakeholderrelations@altalink.ca or 1-877-267-1453.

Further information about this project and maps are available at:
www.altalink.ca/projects/view/217/911-transmission-line-removal

Sincerely,



Dave Lee
Manager, Consultation

F2g

RECEIVED

OCT 17 2016

M.D. OF PINCHER CREEK

October, 2016

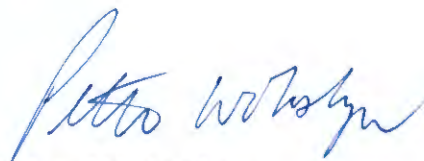
We are pleased to provide you with a copy of the Natural Resources Conservation Board's (NRCB) Annual Report for 2015-16. This report also celebrates the NRCB's 25th year.

Our financial reports continue to be published in the annual report issued by Environment and Parks.

If you would like additional copies, please contact our Edmonton office at 780-422-1977.



Vern Hartwell
Board Chair



Peter Woloshyn
Chief Executive Officer



HIGHWAY #3 TWINNING DEVELOPMENT ASSOCIATION

F2h

September 9, 2016 Meeting Minutes

Council Chambers, Lethbridge County

In attendance:

Barney Reeves	ID #4 Waterton
Bill Chapman	Town of Coaldale
Blair Painter	Crowsnest Pass
Brent Feyter	Town of Fort Macleod
Chantel Timmons	County of Forty Mile
Dennis Cassie	Town of Coalhurst
Don Anderberg	Town of Pincher Creek
Henk De Vlieger	Town of Taber
Nikolaus Wyslouzil	Chinook Country Tourist Association
Jeffrey Dowling	Cypress County
Marie Logan	Horizon School District
Gordon Reynolds	Town of Bow Island
Ryan Westerson	Lethbridge Chamber of Commerce
MLA David Schneider, Rep – Glenn Miller	MLA – Little Bow
MLA Pat Stier	MLA – Livingstone-Macleod
MLA Maria Fitzpatrick Rep – Arie deValois	MLA – Lethbridge East

Recorder

Gloria Roth Administrator

1. Call to order -

Meeting was called to order by Bill Chapman, President, at 10:32 AM.

2. Introductions

Introductions were made.

3. Approval /Additions to the Agenda

Bill Chapman asked to have 12.2 Darren Davidson and 12.3 October Meeting Location added to the Agenda, as well as adding Trevor Lewington and Brian Mason to 13, under Information Items.

MOTION: Gordon Reynolds

To accept the Agenda as Amended.

CARRIED

4. Adoption of Minutes

MOTION: Blair Painter

That the minutes of the June 3, 2016 minutes be approved as presented.

CARRIED

5. Business Arising from Minutes

5.1 Highway 3 Accident Studies

Barney Reeves

Getting consistent data across all jurisdictions is a problem. It would be good to have the same data that Pincher Creek provides. Concern was raised about any published data with a specific date that could be attributed to a specific event. In order to do GIS mapping of traffic issues we need more detail. Gloria will inquire into reporting requirements to see what is available.

MOTION: Brian Brewin???

That the Report by Barney Reeves be accepted for information.

CARRIED

5.2. Highway 3 Priorities

Gloria Roth highlighted that we need to set our priorities of what needs to be paved. Currently, it is Crowsnest Pass as number 1. Darren Davidson would like about 5 people from our Association to form a small group to develop the priority list based on volume, need and hard data from Alberta Transportation. Alberta Transportation would like to set priorities that align with the Association and the province.

MOTION: Brian Brewin

That the Highway 3 Twinning Development Association form a subcommittee to work with Alberta Transportation on setting the priorities.

Names?

CARRIED

6. MLA Report

MLA Maria Fitzpatrick – Aire deValois came to take notes for the MLA and sends regrets for MLA Fitzpatrick.

MLA David Schneider – MLA Schneider is glad to hear that the association is working so closely with Alberta Transportation.

MLA Pat Stier - MLA Stier has recently met with Minister Mason and is glad to see the cooperation with the association. Interested in the subcommittee to set priorities and would like to see that type of policy extend to all of southern Alberta.

7. MP REPORT – None this month

8. President's Report –

1. August 10, 2016 – Met with Alberta Transportation (Darren Davidson and Staff). The question of discrepancy of Traffic Counts taken by Crowsnest Pass and AB Transportation are actually very close. Although the bar is usually set for a certain count ie. 10,000 vehicles, that maybe the government needs to lower it or address through different lenses to determine a new set of criteria for twinning demand.

Darren Davidson would like to establish a Sub-Committee to identify priority segments. He would like five representatives from Municipalities along the Highway 3 Corridor to work on a project of building a Plan for the Government to consider.

2. August 16, 2016 – Meeting with Peter Wallis of Van Horne Institute. Their recommendation within our Budget was to provide a Study done in a seven-day period. Their group called Prolog preferred to use a Benefit Cost Ratio rather than the Econometrics model supplied by Dr. Frank Adkins in 2002. It would include collision/fatality costs, time savings from travel.

Otherwise, they would be able to provide a “Long Memo” (10 page Report) to the Association within the Budget called for. The group understands that three points outline AB Transportation's views:

1. Capacity
2. Safety
3. Political Motivation

3. September 6, 2016 – Meeting with Kein Tran of University of Lethbridge Department of Economics. Mr. Tran's expertise is Econometrics, and has done a lot of work in this field. He would update the Van Horne Study up to 2015 numbers. Mr. Tran is very excited about the prospects of doing the Study, and within the Budget determined by the Association. Mr. Tran offered two options:

1. Straight forward Update bringing the data to 2015, plus reconstruct it to fit the 2016 data. The financial economic crisis in 2009 affected everything, and yet it would not have affected the benefit of twinning.

2. Different Model. He would look at the impact of tourism, agriculture, trucking, and through those data, provide an economic model. Some new data will definitely assist with determining the benefits of twinning.

4. Letter from Minister Brian Mason – a positive letter expressing his appreciation for our positive acknowledgement of the funding the Association received. Through a Press Release, we had thanked the Government and the Ministry of Transportation for their financial support for the Study we are embarking on. In the Minister's Thank You, he looks forward to, “working in partnership and collaboration with our Association.”

MOTION: Blair Painter

That the President Report be received as presented.

CARRIED

9. Administrator Report –

I attended a RINSA Event in Pincher Creek on June 21 about making Highway 3 an electric highway. It is not something that we as an Association should spearhead, but definitely something to be supportive of.

I spoke with City of Lethbridge EMS to get local MVA stats.

I sent information to a number of surrounding Municipalities interested in joining our Association.

On June 23, I spoke with AMA Executives. They are interested in what we are doing and want to be kept informed.

Met with Alberta Transportation about Grant for study update.

Spoke with Van Horne's researchers about updating Cost benefit analysis.

Contacted and met U of L researcher, Kien Tran who is also interested in working on Cost benefit analysis.

Nikolaus Wyslouzil from Chinook Country Tourist Association expressed his concern over accessing accurate data. We are in Alberta South Zone which is a large data collection area. They can provide the data that they collect. Mr. Wyslouzil said that they have heard from international travellers, that should Highway 3 be twinned, it would certainly have an impact on tourists travel direction. There is great potential for southern Alberta in tourism with a four lane highway. An increase in international traffic would have an economic benefit, as well as in local traffic. He would like to report further to the Highway 3 TDA on these points.

MOTION: Barney Reeves

That the Administrator Report be received as presented.

CARRIED

10. Finance Report – Henk de Vlieger distributed the Financial Report. \$33,255.00 in the bank.

MOTION: Barney Reeves

That the Financial Report be received as presented.

CARRIED

11. Delegation – No delegation this month

12. New Business

12.1 Van Horne Study Updating – After meeting with both Van Horne and Kien Tran, we have asked both to submit quotes to the Association prior to September 30, that we will be able to review at our October Meeting.

12.2 Darren Davidson, Alberta Transportation

Darren highlighted that Alberta Transportation would like to work with a small committee of Highway 3 Twinning Development Association Members to work on the Highway 3 priority list.

MOTION: Dennis CASSIE

That the Association form a subcommittee to work with Alberta transportation to set a priority list.

Carried

Darren also informed us that the Wildlife fence in Crowsnest Pass is complete. Discussion ensued.

MOTION: Blair PAINTER

To write a letter to Minister Mason thanking him for the completion of the wildlife fence in Crowsnest Pass and support the initiative.

Carried

12.3 Meeting location for October

Brian Brewin suggested that we have our next meeting at the Military Museum near the Airport.

MOTION: Brian BREWIN

That the Association investigate holding the next meeting at the Military Museum.

Carried

13. Information Items

Correspondence

13.1 Trevor Lewington – Trevor sent us an email that some new data will be available soon that could be beneficial to our organization and he is hoping to share that with us in October.

Brian Brewin recommended that Trevor Lewington speak about the Initiative that the City of Lethbridge is pursuing at our October meeting. All agreed. Was there a Motion for this?

13.2 Minister Brian Mason – Minister Mason sent a letter of thanks for our press release on the \$10,000 study funds.

14. Next Meeting – Friday, October 14, 2016 - 10:30 am Lethbridge Military Museum, In Vimy Ridge Armoury, 33 Stubb Ross Road, by the Lethbridge County Airport.

15. Adjournment

MOTION: **Brent Feyter**

The motion to adjourn was made at 11:30 AM

CARRIED



COMMUNITY
FOUNDATION

LETHBRIDGE + SOUTHWESTERN ALBERTA

VitalSigns[®] 2016

WHAT IS VITAL SIGNS?

Vital Signs is an annual community check-up in six key areas and is an important part of our work. It allows us to present important topics in southwestern Alberta and to support the charities working in those areas.



COMMUNITY
CONNECTIONS



ENVIRONMENT



LIFELONG
LEARNING



LIVING STANDARDS



HEALTHY
COMMUNITIES



CULTURAL LIFE

*Council
Corresp - For Info*

Wendy Kay

From: Connie Noble <connien_6@icloud.com>
Sent: October 25, 2016 5:07 PM **F2j**
To: Leo Reedyk
Cc: Wendy Kay; Quentin Stevick; Fred Schoening; Garry Marchuk; Brian Hammond; Terry Yagos; Stu Weber; Janet Samber; Roland Corbiere
Subject: Cold Mix Asphalt applied to Grumpy's Gravel Road by Beaver Mines that was focus of 13 October 2015 Public MD Meeting

Thank you, thank you, thank you, thank you!!! Those of us who have property along this heavily trafficked road are so appreciative for the cold mix asphalt. Our quality of life has improved by 100%. Thank you for meeting with us, hearing us out and providing a lasting solution.

The Noble, Samber and Corbiere families

Sent from my iPad

> On Apr 13, 2016, at 11:40 AM, Leo Reedyk <AdminDirOps@mdpinchercreek.ab.ca> wrote:
>
> Good day all and thanks for the email Connie.
>
> The plan for the first 1.1 km of the road is to get cold mix asphalt placed this summer to reduce dust all year long. Applying this product is best done during the summer when the temperature is warm. As such we will be proceeding to place our standard dust suppression product, Lignosulfonate, on the road as early as next week (April 18-22) with the intent of placing the cold mix asphalt in July or August.
>
> We regret the dust from our divisional maintenance, but that blading is done to ensure that other issues like washboard and rutting are taken care of.
>
> Thanks again.
>
>
> L.J. (Leo) Reedyk, A.A.E.
> Director of Operations
> MD of Pincher Creek No. 9
>
> -----Original Message-----
> From: Connie Noble [mailto:connien_6@icloud.com]
> Sent: April 12, 2016 9:42 PM
> To: Leo Reedyk <AdminDirOps@mdpinchercreek.ab.ca>; Wendy Kay <wkay@mdpinchercreek.ab.ca>; Quentin Stevick <CouncilDiv1@mdpinchercreek.ab.ca>; Fred Schoening <CouncilDiv2@mdpinchercreek.ab.ca>; Garry Marchuk <CouncilDiv3@mdpinchercreek.ab.ca>; Brian Hammond <CouncilDiv4@mdpinchercreek.ab.ca>; Terry Yagos <CouncilDiv5@mdpinchercreek.ab.ca>
> Cc: Janet Samber <jsamber@telus.net>; Roland Corbiere <pamcorbi@shaw.ca>
> Subject: Gravel Road by Beaver Mines that was focus of 13 October 2015 Public MD Meeting
>
> Good day to all of you.....spring has arrived early and lovely.
>

> With that arrival....the land owners and inhabitants of the busy gravel road (known as Grumpy Greenhouse Road) hope we have been heard.

>

> Notably, by 01 April 2016, this gravel road has been graded (dusted, powdered) five (5) times since the frost left the ground. Five times.

>

> A new greenhouse is under construction so the level of activity with gravel and cement trucks has ramped up the traffic count on this already heavily trafficked road.

>

> We appreciated the 13 October 2015 opportunity to be publicly heard. That meeting had been prefaced by numerous emails, face to face conversations and phone calls. Please.....have any positive decisions or commitments been made at your level?

>

> Thank you.

>

> The Noble family & all affected neighbours.

>

> Sent from my iPad

Tara Cryderman

From: MDInfo
Sent: Tuesday, October 11, 2016 8:46 PM
To: Tara Cryderman
Subject: FW: State of the Voice
Attachments: Alexa comparative Oct 11, 2016.jpg; 16105 voxstats week.JPG; voice analytics oct 11 2016.JPG

Council – Correspondence – For Info

From: Pincher Voice [mailto:pinchercreekvoice@gmail.com]
Sent: October 11, 2016 5:15 PM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>; Toni Lucas <pinchermedia@gmail.com>
Subject: State of the Voice

Attn: Reeve, Council, and Administration, MD of Pincher Creek No. 9

The Pincher Creek Voice recently celebrated our 5 year anniversary. In those 5 years, and also during my brief time as a Pincher Creek Echo reporter, I personally have been the most consistent reporter at MD council meetings. During the first couple of years or so of our endeavour I and therefore by extension our publication, was frequently the only reporter covering MD council meetings. Shootin' the Breeze has only once to my recollection attended part of an MD council meeting, and that was to ask for more advertising from you. The Pincher Creek Echo has done much more than that, particularly over the course of the last 3 years, but has had 9 editors and more reporters than I can calculate during that time, each of whom came from outside this community with varying degrees of understanding about the specific issues that concern this community.

Having said that, I do commend the Pincher Creek Echo for making a much more consistent effort to cover MD council meetings in the last three years or so. I believe the sometimes differing reporting styles and mandates of our two publications does often give the citizens of the MD a real choice of sometimes differing perspectives and depth of coverage of different issues that are of importance to them. I commend their current editor Caitlyn Clow for doing a creditable job in sometimes difficult circumstances.

During our five years of reporting on local news we have been guided by the following editorial principles, to the best of our abilities:

- 1) Serve our readership with unbiased factual reporting.
- 2) Be fair to the people, organizations, and events we report on.
- 3) Be consistent.

On the rare occasion when we felt it editorially necessary to express a bias, we've also clearly indicated that bias. To be clear, that doesn't imply an obligation to report in a manner that makes everyone happy all the time. That's impossible. We try to report in such a manner that our large readership has enough information to form their own informed opinions. That reporting has been done, and will continue to be done, regardless of what advertising revenue we receive from the MD.

We believe we have served our readership well and for the most part consistently, and have missed very few MD regular meetings in the time we have been in business. I have been the Pincher Voice reporter in

attendance at the vast majority of those meetings.

Removing my editorial hat, I now write as the publisher of the Pincher Creek Voice.

As "reporter" I often hear suggestions from council members as to what stories we should write or highlight, including some criticisms when we don't act on those suggestions in the manner hoped for.

As publisher, here's the scoop: Before an event, if council really wants to get a message out separate from whatever editorial decisions are made here, that's called advertising. After an event, that's called reporting. That's actually the rule of thumb throughout the press industry, for very good reasons. We don't owe anyone free advertising. When we give away free advertising, we almost always lose the possible paid advertising that actually pays for the time and resources it takes to maintain a publication like ours.

In the last year, and going forward for the foreseeable future, we've had to take a much harder line on what we do for free and what we charge for. What we do for free is as much community reporting as we can possibly achieve, based upon our own editorial decisions. We do have a self-imposed mandate to provide solid fact and observation based reporting to our readership. That is effectively our loss leader.

At a certain point "reporter" me has to turn off and "publisher" takes the chair, specifically when council makes suggestions as to what we should report on and how. In 2015 the MD spent \$3138 total in Pincher Creek Voice advertising, for an average of \$261.50 a month. In 2016 to date the MD has spent \$2083 total, for an average of approximately \$230 a month. I don't know what the MD spends on advertising elsewhere, and perhaps that's not relevant. However, as an area entrepreneur, I do have an obligation to myself and my partner Toni Lucas to parse the numbers from time to time. From September 2015 to June 2016 we hired a reporter, my son, to assist us with our endeavour, and during that time I was able to assess what it costs us to report on MD council, averaged over that period of time. For the record, we had to lay him off because there was insufficient revenue to continue his employment. Our costs for a person in the chair at MD meetings, including community coffee type events and the like equaled approximately \$120/month. Our costs for transcription time equaled approximately \$160/month. Our costs for actually writing the stories equaled approximately \$210/month. Our direct expenses (mostly travel) equaled approximately \$15/month. Our office expenses and other miscellany including equipment and wear and tear of same is not included in the above. That equals approximately \$525 a month, just covering MD council related meetings and events, equaling a loss leader of approximately \$260 a month. That may not seem like a lot, but to a struggling enterprise like ours it's actually significant. To be clear, I am not asking in any way for the MD to make up that difference, but that's part of our cost of doing business, and at this time we certainly can't afford to have it go up.

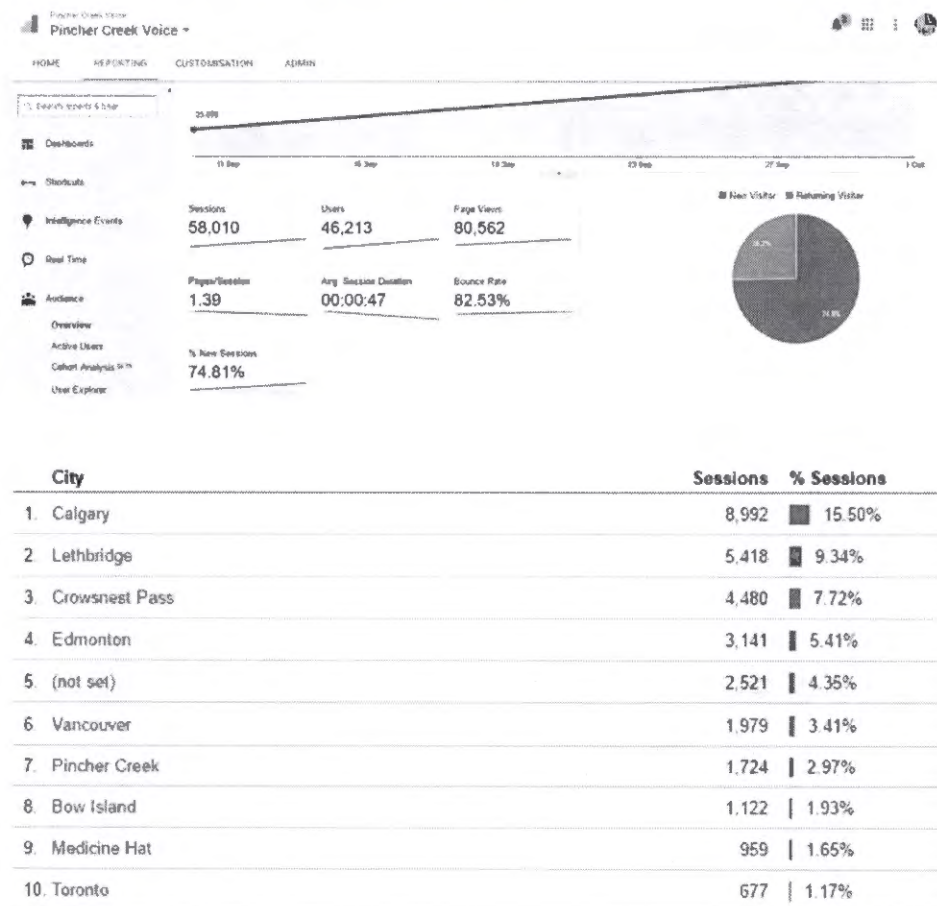
By the numbers

The Pincher Creek Voice reaches an audience of approximately 14,000 unique readers a month, regularly. This month we had a story go viral, so we ended up reaching an audience of more than 46,000 readers. That's not a typo. I can in fact back these numbers up with independent industry-standard analytics. Of course, what really matters to local advertisers is local readership, and there we dominate our competition and indeed any other rural Alberta website I've been able to find, with a regular area readership of approximately 7000 unique readers, including the Crowsnest Pass area. Unfortunately, due to a lot of our readers using a web service that routes their ip address through Crowsnest Pass, it's difficult to be more specific than that. We generally have more readers in Calgary, Lethbridge, and Edmonton, because there are larger population bases there. We have a continued regular readership in the Bow Island and Medicine Hat areas as well. See attached analytics for more on the above. I've included Alexa stats comparing our readership to other websites in the area for comparison of online readership. Alexa ranks websites based on most read in the world, with Google almost always at #1. Therefore, the lower the number the better the ranking.

ALEXA STATS OCT. 11, 2016



Given our ongoing extensive coverage of MD of Pincher Creek issues, I am also writing to specifically address the often made suggestions by council members that we do even more. Quite frankly, our revenue doesn't allow for more. Quite frankly, the MD isn't a significant enough advertising partner for us to take council's frequent requests to do more very seriously, from a publishing point of view. From an editorial point of view, suggestions from public figures and private individuals are always heard, and are almost always considered, but it's my job to make our final publishing and editorial choices.



We lost money doing this last year. We're determined to turn that around going forward. To that end we have changed how we cover certain things, and I welcome council's feedback about that. In terms of "hard" news like council reports, that actually means we have been doing more than we used to, at the expense of depth of

coverage on certain "soft" news categories. We're quoting you less, perhaps, but our new format for covering local councils has allowed us to cover more actual MD and Town issues. You can hopefully see what I mean by that by clicking this link: <http://www.pinchercreekvoice.com/search/label/Council>

As you will hopefully notice, we're amalgamating many of the Town and MD "minor" stories (less than 200 words, typically) into monthly or semi-monthly reports, while still popping out larger stories as stand-alones. That will continue to be our policy going forward, as it has been received well by our audience, based upon my analytics of actual "reads". This approach also allows us to more consistently combine MD and Town council items that are about the same topics.

Local councils and local businesses continue to have a choice - to support actual journalism in this community or lose it to products that avoid anything that comes with any possibility of controversy or that requires too much work (ie local sports). I'm going to be bold enough to suggest that if the Pincher Creek area were to lose both the Echo and the Voice our community would be much the worse for it.

I thank you for your time, and as always I am quite willing to hear and respond to your feedback.

Christian Davis, Pincher Creek Multimedia

Statistics attached

--

www.pinchercreekvoice.com

www.albertavoice.ca

ALEXA STATS OCT. 11, 2016



pinchercreekvoice.com



952,572

Alexa Traffic Rank



pinchercreekecho.com

Pincher Creek Echo



2,160,916

Alexa Traffic Rank



shootinthebreeze.ca



7,702,886

Alexa Traffic Rank



fortmacleodgazette.com

The Macleod Gazette



6,717,032

Alexa Traffic Rank



passherald.ca

Crowsnest Pass Herald



3,546,022

Alexa Traffic Rank



lethbridgeherald.com

Lethbridge Herald



464,365

Alexa Traffic Rank



mdpinchercreek.ab.ca

Municipal District of Pincher Creek No.9



7,100,966

Alexa Traffic Rank













pinchercreek.ca

Welcome - Town of Pincher Creek Alberta



3,197,227

Alexa Traffic Rank

1600 year old dinner unearthed at ... 4 Oct 2016	7742	
Avoiding deer on road near Cowley ... 4 Oct 2016, 1 comment	435	
Grassy Mountain coal mining projec... 28 Sep 2016	337	
2016 SWJHAA Cross Country race... 30 Sep 2016	289	
Fox Theatre show times 4 Oct 2016, 4 comments	229	
Canton Garden Pincher Creek 3 Oct 2016	208	
Alberta minimum wage to increase ... 29 Sep 2016	173	
Passing motorist finds vehicle/drive... 30 Sep 2016	166	
Creekside Village Condos responds... 4 Oct 2016	158	
Jason Kenney visits Heritage Acres... 3 Oct 2016	131	

Search reports & help

Dashboards

Shortcuts

Intelligence Events

Real Time

Audience

Overview

Active Users

Cohort Analysis BETA

User Explorer

25,000

11 Sep

15 Sep

19 Sep

23 Sep

27 Sep

1 Oct

Sessions

58,010

Users

46,213

Page Views

80,562

Pages/Session

1.39

Avg. Session Duration

00:00:47

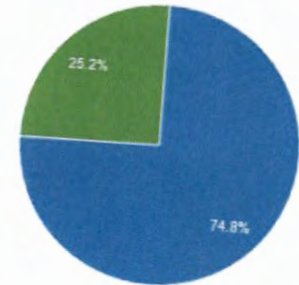
Bounce Rate

82.53%

% New Sessions

74.81%

New Visitor Returning Visitor



Tara Cryderman

From: Wendy Kay
Sent: Thursday, November 3, 2016 9:11 AM
To: Tara Cryderman
Subject: FW: Photo Donation Requests
Attachments: image002.jpg; image004.png

From: Garry Marchuk
Sent: November 1, 2016 11:38 AM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: Fwd: Photo Donation Requests

Sent from my iPhone

Begin forwarded message:

From: economic <economic@pinchercreek.ca>
Date: November 1, 2016 at 11:27:32 AM MDT
To: "Garry Marchuk (councildiv3@mdpincercreek.ab.ca)" <councildiv3@mdpincercreek.ab.ca>
Subject: Photo Donation Requests

Garry, (with your EDC hat on)

Please refer to the below advert on Pincher Creek Voice. This would have been the PERFECT opportunity for the MD of Pincher Creek to support local & connect or engage with the community in a positive way.

Ideas I would have tried:

- Photo contest to engage the community with the MD (Show pride in our community and the people who live, play & work here!)
- Opportunity for local photographers/artists to showcase their art (for sale? for the love of the area?)
- Engage with the Allied Arts Community and give them an opportunity to showcase some of their participants. I was told that Allied Arts offered to assist with this when the building was first opened.

How is the MD of Pincher Creek showing their support for the local economy?

Is there a discussion about supporting local when opportunities like this come up?

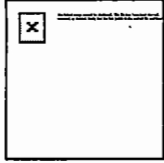
Why would an artist 'donate' their work to the MD of Pincher Creek, isn't there a better way to ask for this to happen. Also, the MD is willing to advertise and spend money to ask for donations but not support the people creating the art, I just don't think it makes sense. We have some amazing artists in our MD that bring tourism, dollars and awareness of our area.

Just wanted to throw it out there to you. Please feel free to forward if you feel it is a valid comment.

Marketing, Events & Economic Development Officer

Town of Pincher Creek

403 627 3156



RECEIVED

OCT 12 2016

M.D. OF PINCHER CREEK

F2m



M.D. of Pincher Creek,

Thank you for donating pins for our gift bags! Our exchange group enjoyed travelling to Newfoundland and hosting here at home. It was an amazing experience.

Jaxon Hammond,

On behalf of Pincher Creek District
4-11



Tara Cryderman

From: Wendy Kay
Sent: Monday, October 31, 2016 10:08 AM
To: Tara Cryderman
Subject: FW: Dec. 1, 2016

Quentin's Reports

From: Quentin Stevick
Sent: October 30, 2016 7:30 AM
To: Wendy Kay <wkay@mdpinchercreek.ab.ca>
Cc: Robin Hepher <rhepher@chinookarch.ca>; Janice Day <jday@pinchercreeklibrary.ca>; sandandrand@hotmail.com
Subject: FW: Dec. 1, 2016

Good Morning Wendy:
 I just got this from Robin.
 I would be interested.
 I would need approval from both the MD and Pincher Creek Municipal Library.
 Thanks, Quentin

From: Robin Hepher [<mailto:rhepher@chinookarch.ca>]
Sent: October-28-16 3:48 PM
To: Quentin Stevick <CouncilDiv1@mdpinchercreek.ab.ca>
Cc: Lauren Jessop <ljessop@chinookarch.ca>; Kerby Elfring <kelfring@chinookarch.ca>
Subject: RE: Dec. 1, 2016

Hi Quentin,

Thanks for your note. I'm glad to hear that you'll remain on our board for at least another year!

You've indicated that you'll be absent on the 1st, but I wanted to see if you were at all interested in joining one of the standing committees. We have four standing committees:

- Planning/Facilities – Deals with Plan of Service, policies relating to Board governance, etc., as well as building-related issues.
- Finance/Personnel – Deals with budgets, finance, and personnel issues and policies. Chaired by the Secretary-Treasurer of the Board
- Marketing/Communications – Focuses on advocacy, fundraising, publications, PR, etc.
- Executive Committee – Comprised of Chair, Vice Chair, Secretary-Treasurer, Past Chair, and 6 elected officers-at-large.

You can simply volunteer for any of the committees except for the Exec, which requires election. Let me know if any of these interest you, and we'll add you to the roster. If you have any questions, let me know!

All the best,
 Robin

Robin Hepher, CEO
Chinook Arch Regional Library System
403-380-1505 | mobile 403-360-2727

From: Kerby Elfring
Sent: October 26, 2016 2:42 PM
To: 'Quentin Stevick' <CouncilDiv1@mdpinchercreek.ab.ca>; Janice Day <jday@pinchercreeklibrary.ca>
Cc: Robin Hepher <rhepther@chinookarch.ca>
Subject: RE: Dec. 1, 2016

Hi Quentin,

Thanks for the update! Would you be able to ensure that we're sent a letter from the MD to formalize the reappointment?

And we accept your regrets for December 1st....these things happen, after all. You also won't need to worry about finding a replacement because Sandra Baker is still listed in our files as an alternate, so unless the MD appointed a different alternate during your organizational meeting, I'm quite sure Sandra's term as alternate is still valid for another 2 years.

Kerby Elfring
Executive Assistant
Chinook Arch Regional Library System
kelfring@chinookarch.ca | Phone: 403-380-1523 | Fax: 403-380-3550
Follow us on Twitter [@Chinooklibs](#) | [Facebook](#) | [Pinterest](#)

From: Quentin Stevick [<mailto:CouncilDiv1@mdpinchercreek.ab.ca>]
Sent: October-26-16 1:47 PM
To: Janice Day <jday@pinchercreeklibrary.ca>
Cc: Kerby Elfring <kelfring@chinookarch.ca>
Subject: Dec. 1, 2016

Good afternoon Janice and Kerby:

We had our MD reorganizational meeting yesterday. I fought tooth and nail and am still MD representative.

Unfortunately, on Dec. 1, 2016, 6:30 pm we are having a public meeting for bylaw 1269-16 (solar energy) and will have to miss the CARLS meeting.

Janice will find a suitable replacement for me.

Have a great fall. Quentin

Tara Cryderman

From: Wendy Kay
Sent: Monday, October 31, 2016 10:07 AM
To: Tara Cryderman
Subject: FW: Matthew Halton School Council Meeting

Quentin's Reports

From: Quentin Stevick
Sent: October 28, 2016 7:47 AM
To: Wendy Kay <wkay@mdpinchercreek.ab.ca>
Cc: schergers@lrsd.ab.ca
Subject: FW: Matthew Halton School Council Meeting

Good Morning Wendy:

As you are aware, Shannon as vice chair of the Livingstone range school division and I have been doing some work together as per internet in the rural areas.

This is a request for me (MD) and Duane (Town) to be more involved.

Can we bring this forward at a council meeting and get some feedback?

Thanks, Quentin

From: Shannon Scherger [mailto:schergers@lrsd.ab.ca]
Sent: October-27-16 4:31 PM
To: dfilipuzzi@pinchercreek.ca; Quentin Stevick <CouncilDiv1@mdpinchercreek.ab.ca>
Cc: Tara Tanner <Tannert@lrsd.ab.ca>; Lisa Dupuis <lmdupuis@telus.net>
Subject: Matthew Halton School Council Meeting

Hello Duane and Quentin

Hope all is well with you both. Thank you for doing all that you do, keeping our community AWESOME! Just wanted to extend an invitation, to you both, to attend Matthew Halton's school council meetings on a monthly basis. I know you are both probably tired of attending meetings, but Halton would really benefit from some extra community support. Currently we have a low parent turn out at the meetings, that being said Halton is doing amazing stuff for student learning and community engagement that must be shared. It would be awesome if you could come and share in some of their excitement. November 15th, 2016 @ 6:30 is their next meeting date. We usually meet in the school office.

Hope you can make it!

Take care

--

Shannon

"Education is about more than preparing our children and youth for work. It must encourage learners to discover and pursue their passions; make successful transition to adulthood; and create life-long learners who contribute to healthy, inclusive communities and thriving economies." Inspiring Education - A dialogue with Albertans



MINUTES - 6 (2016)
EXECUTIVE COMMITTEE MEETING
Thursday, August 11, 2016 at 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - *Chair*
 Henry Van Hierden - *Vice-Chair*
 Don Anderberg
 Jim Bester

Bill Chapman
 Tom Rose
 Barry Johnson

STAFF:

Lenze Kuiper – *Director*

Stacy Olsen – *Subdivision Technician*

AGENDA:

1. **Approval of Agenda – August 11, 2016**.....
2. **Approval of Minutes – May 12, 2016**.....(attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) MGA Review – ORRSC Analysis.....(attachment)
 - (b) Strategic Plan Update.....(handout)
 - (c) Succession Planning.....
 - (d) Subdivision Statistics.....(attachment)
 - (e) 2016 - 2036 Population Projections.....(handout)
 - (f) Fee For Service Update.....(attachment)
 - (g) Accrued Vacation Report.....(attachment)
5. **Accounts**
 - (a) Office Accounts –
 - (i) May 2016.....(attachment)
 - (ii) June 2016.....(attachment)
 - (b) Financial Statements –
 - (i) January 1 - May 31, 2016.....(attachment)
 - (ii) January 1 - June 30, 2016.....(attachment)
6. **Director's Report**.....
7. **Executive Report**.....

8. Adjournment.....

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 6:55 P.M.

1. APPROVAL OF AGENDA

Moved by: Tom Rose

THAT the Executive Committee approve the agenda, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Henry Van Hierden

THAT the Executive Committee approve the minutes of May 12, 2016, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) MGA Review – ORRSC Analysis

- ORRSC Planners prepared an *Impact Analysis of Municipal Government Act (MGA) Amendments* focusing on Part 16 (Miscellaneous), Part 17 (Planning & Development), Part 17.1 (Growth Management Boards) and Part 17.2 (Intermunicipal Collaboration). The document, which was e-mailed to all member CAOs on June 30, 2016, identifies the proposed changes by section, indicates how a specific change may impact municipalities and includes a series of actions that may be required by municipalities to comply with the proposed change.
- The Executive discussed several of the proposed amendments and the effect on workloads over the next 2 - 5 years. It is likely that every municipality will need to amend their current Land Use Bylaw, Municipal Development Plan and Intermunicipal Development Plans to ensure compliance with the new requirements. Those municipalities without a Municipal Development Plan or Intermunicipal Development Plan will be required to prepare one within the prescribed timelines.
- The upcoming September 1, 2016 Board of Directors' meeting will include a detailed staff presentation on the Proposed Amendments to the MGA and ORRSC Impact Analysis.

Moved by: Barry Johnson

THAT the Executive Committee accept ORRSC's Impact Analysis of MGA Amendments, as information.

CARRIED

(b) Strategic Plan Update

- The Director has prepared a *Strategic Plan 2016 - 2026* (handout) which incorporates results from a joint strategic planning session between ORRSC Staff and the Executive Committee held on June 9, 2016 in preparation for the next 5 to 10 years of service to our

member municipalities. The plan establishes strategic priorities in the following four focus areas:

MEMBER SERVICES: ORRSC needs to define and enhance our member services to ensure value and relevancy while strengthening our professional relationships with both member councils and administration.

FISCAL SUSTAINABILITY: ORRSC needs to ensure sufficient funding is in place to deliver the services agreed to by member municipalities. Current funding is derived from member fees (planning requisition based on Total Equalized Assessment formula – GIS requisition based on per capita fee), fee for service and subdivision processing fees.

ADMINISTRATIVE LEADERSHIP: Internally, ORRSC needs strong administrative capabilities to ensure day-to-day functions and office operations remain focused on the ability to efficiently and effectively serve our members.

GOVERNANCE: Externally, ORRSC requires our members to provide direction/advice and to participate in our operations while fully utilizing all of our services.

- Within each of the four focus areas, objectives are identified and specific actions needed to achieve these objectives are listed. The Executive Committee reviewed the Strategic Plan in detail and referred it to the Board of Directors meeting on September 1, 2016.

Moved by: Don Anderberg

THAT the Executive Committee accept the Strategic Plan 2016 - 2026 and refer it to the Board of Directors for approval at their meeting on September 1, 2016. **CARRIED**

(c) Succession Planning

- ORRSC's Executive Secretary and Bookkeeper are currently eligible for retirement. Although neither plan to retire soon, we are beginning to look at future options in filling these positions when the need arises. The Director is investigating the following three software options which could help automate some of the office functions that are currently done manually:
 1. Bookkeeping – automate bookkeeping function
 2. Strategic Planning/Project Management – track, monitor and report against strategic, operational and land use plans
 3. Enterprise Content Management – store and organize files in a digital repository and provide business process automation capabilities
- The pros and cons of each were discussed as well as the associated costs. Additional information and software demonstrations are needed before the matter is pursued further.

Moved by: Don Anderberg

THAT the Executive Committee authorize the Director to request more information from Maxim Management regarding the three above-noted software options. **CARRIED**

(d) Subdivision Statistics

- Subdivision statistics for 2016 up to and including June were included in the agenda and July figures are now available. A total of approximately \$193,000 has been received in subdivision fees so far this year. Total subdivision fees collected each year since 2007 were also listed.

Moved by: Bill Chapman

THAT the Executive Committee accept the Subdivision Statistics, as information. **CARRIED**

(e) 2016 - 2036 Population Projections

- ORRSC staff are currently finalizing the 2016 - 2036 Population Projections and a draft copy of the report was viewed at the meeting. Projections are compiled every five years using the latest federal census data and the document should be complete sometime in September.

(f) Fee For Service Update

- The Fee For Service 2016 updated July 2016 was reviewed.

Moved by: Bill Chapman

THAT the Executive Committee accept the Fee For Service Update, as information. **CARRIED**

(g) Accrued Vacation Report

- Vacation leave accrual as of May 31, 2016 is approximately \$129,000 which is an increase from \$117,000 at December 31, 2015. With summer holidays underway, this figure will likely decrease by the end of the third quarter. There may be a need to address capacity issues with staff in an effort to reduce this liability.

Moved by: Henry Van Hierden

THAT the Executive Committee accept the Vacation Leave Accrual Report, as information.

CARRIED

6. ACCOUNTS

(a) Office Accounts –

(i) May 2016

5150	Staff Mileage	S. Johnson (April-May)	\$ 61.50
5160	Staff Field Expense	S. Johnson (April-May)	46.07
5380	Printing & Printing Supplies	S. Johnson (April-May)	27.99
5530	Coffee & Supplies	S. Johnson (April-May)	135.62
5151	Vehicle Gas & Maintenance	Imperial Oil	383.64
5265	Utilities	City of Lethbridge	673.94
5280	Janitorial Services	Madison Ave Business Services	475.00
5285	Building Maintenance	Infinity Property Care	120.00
5310	Telephone	Bell Mobility	604.80
5310	Telephone	Shaw Business	491.65
5320	General Office Supplies	Paramount Printers	30.50
5320	General Office Supplies	Purolator Courier	18.58
5320	General Office Supplies	Desjardin Card Services	161.82
5380	Printing & Printing Supplies	Desjardin Card Services	539.52
5390	Graphic & Drafting Supplies	Desjardin Card Services	253.08
5320	General Office Supplies	Desjardin Card Services	64.76
5380	Printing & Printing Supplies	Desjardin Card Services	33.98

5320	General Office Supplies	Desjardin Card Services	3.99
5390	Graphic & Drafting Supplies	Desjardin Card Services	126.54
5320	General Office Supplies	Costco	27.99
5520	Meetings	Costco	19.87
5330	Dues & Subscriptions	Claresholm Local Press	35.00
5350	Postage & Petty Cash	Postage by Phone	2,000.00
5380	Printing & Printing Supplies	Peak Vocational & Support	90.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	22.00
5440	Land Titles Office	Minister of Finance	250.00
5450	Legal Fees	Stringam Denecky	1,092.15
5450	Legal Fees	Stringam Denecky	239.35
5470	Computer Software	Work Tech	3,000.00
5500	Subdivision Notification	Lethbridge Herald	1,199.70
5520	Meetings	Coaldale Bakery	19.98
5520	Meetings	Tim Horton's	17.33
1160	GST Receivable	GST Receivable	512.79
TOTAL			<u>\$12,779.14</u>

(ii) June 2016

5150	Staff Mileage	L. Tittsworth	\$ 15.20
5151	Vehicle Gas & Maintenance	Imperial Oil	400.00
5280	Janitorial Services	Madison Ave Business Services	425.00
5320	General Office Supplies	Madison Ave Business Services	13.99
5285	Building Maintenance	Garrison Draper	400.00
5310	Telephone	Shaw Business	493.49
5310	Telephone	Bell Mobility	604.40
5320	General Office Supplies	Purolator Courier	14.00
5320	General Office Supplies	Desjardin Card Services	260.17
5380	Printing & Printing Supplies	Desjardin Card Services	129.58
5320	General Office Supplies	Desjardin Card Services	3.99
5390	Graphic & Drafting Supplies	Desjardin Card Services	126.54
5330	Dues & Subscriptions	Vauxhall Advance	22.00
5380	Printing & Printing Supplies	Paramount Printers	110.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	22.00
5430	Aerial Photos & Maps	Lethbridge County	250.00
5440	Land Titles Office	Minister of Finance	244.00
5500	Subdivision Notification	Claresholm Local Press	118.50
5570	Equipment Repairs & Maintenance	Xerox Canada	620.10
5580	Equipment & Furniture Rental	Pitney Bowes	317.13
1160	GST Receivable	GST Receivable	171.57
TOTAL			<u>\$4,761.66</u>

Moved by: Jim Bester

THAT the Executive Committee approve the Office Accounts of May (\$12,779.14) and June (\$4,761.66) 2016, as presented.

CARRIED

(b) Financial Statements –

- (i) January 1 - May 31, 2016**
- (ii) January 1 - June 30, 2016**

- Regarding the Comparative Income Statement, the question was asked why the Member Conference & Out of Area was budgeted for \$3,000 but over \$5,000 has been spent. The Director will investigate this and report back at the next meeting.

Moved by: Bill Chapman

THAT the Executive Committee approve the following financial statements, as presented:

January 1 - May 31, 2016

January 1 - June 30, 2016

CARRIED

7. DIRECTOR'S REPORT

- The Director reported on his activities since the last Executive Committee meeting.

8. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.


9. ADJOURNMENT

Moved by: Tom Rose

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 9:26 p.m. until **Thursday, September 8, 2016 at 7:00 p.m.** **CARRIED**

/bj

CHAIR:



Pincher Creek and District



FCSS Family and Community
Support Services

Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, October 17, 2016 Council Chambers Minutes - Draft

- 1.) Call to order: Kathy Verhagen called the meeting to order at 6:30 PM

Board Members present: Cindy Cornish, Bonnie Scott, Kathy Verhagen, Duane Filipuzzi, Fred Schoening,

Absent with regret: Kellie Leblanc, Clara Yagos

Confirmation of Quorum: A quorum was present

- 2.) Approval of Agenda

Motion 12.139 / Scott

That the agenda be approved as circulated.

Carried

- 3.) Approval of Minutes September 19, 2016

Motion 12.140 / Filipuzzi

That the Minutes of the September 19 meeting be approved as circulated

Carried

- 4.) Correspondence

4.1) FCSS Association Resolution: The Board reviewed the following resolution that the Southern Region of the FCSS Association of Alberta is presenting at the November FCSSAA Conference.

RESOLUTION NO: 2016-xx

TOPIC: INVESTMENT IN ONLINE SYSTEM TO SUPPORT OUTCOME MEASURES

SUBMITTED BY: Community & Social Development, City of Lethbridge
Barons-Eureka-Warner Family & Community Support Services
Calgary Bow Region

BE IT RESOLVED THAT the FCSSAA advocate to Human Services, Province of Alberta to provide FCSS Programs with access to an online database system dedicated to real-time entry of outcome measures and access to individual and aggregated data and reports aligned with the FCSS Outcomes Model: Outcomes and Indicators.

RATIONALE

The monitoring and reporting of Outcome Measures is an expectation of all FCSS Programs in Alberta. The Provincial FCSS Office, Human Services and the Outcome Measures working groups are commended for the development of the Outcomes and Indicators that clearly define the work and results of FCSS in our communities. This developmental work set the stage for programs to have the direction, evaluation framework, the capacity and ability to clearly articulate how FCSS is making a difference for Albertans and communities. Outcome Measures also provides the evidence for monitoring and evaluating the outcomes of programs and services as well as a vehicle for continuous learning and improvement of preventive social services locally and provincially.

Technology has advanced significantly and it currently exists to input, review and manage outcome data in a comprehensive, effective and efficient manner. Many FCSS Programs however, are manually aggregating local outcome data and submitting them to the Government of Alberta. This manual system is time consuming, archaic and cumbersome for programs and for the ongoing analysis of outcomes and trends.

An online database system can be customized to meet local and provincial needs within the FCSS Outcomes Model as well as for ease of use. An online system can also have the capacity to generate individual and aggregate reports (local, regional and or provincial) for consistent and real time data. This investment will only strengthen FCSS Programs.

Motion 12.141 / Filipuzzi

That the Board of the Pincher Creek and District FCSS support the resolution.

Carried

5.) Financial:

5.1) 2017 Funding Agreements: The 2017 Funding Agreements for the Town, M.D. and the Village of Cowley have been received. Total available funding for 2017 is \$286,524.00.

Motion 12.142 /Schoening

That the Funding Agreements be received as information.

Carried

6.) On-Going and New Business

6.1) Housing Committee: The Pincher Creek Community Housing Committee has received the Housing Needs Assessment Update Executive Summary and Council has approved it.

6.2) Day Care: The Town-commissioned Consultant's Report has been received. Council will meet with the Consultants on October 18th

6.3) 2016 Surplus Fund Disbursement: At the September 19th meeting, the Board requested a calculation to determine fair and equitable distribution of the surplus funds (for 2016). The surplus funds are comprised of \$16,728.00 from the 2016 Grant Fund and the \$21,186.00 allowable surplus for 2015 (totaling \$37,914.00)

Motion: 12.143 / Schoening

That the Board approve the surplus fund disbursement according to the following information and that the cheques be processed prior to December 31, 2016.

Calculation of surplus distribution	2016 grant	% of total minus admin \$208170	possible grant pre- Dec 31 2016
37,914.00			
Allied Arts Council	6000	2.88	\$1,092.78
Brighter Futures Home Visitation	18300	8.79	\$3,332.98
Canyon Cubs Preschool	14000	6.73	\$2,549.82
Group Group Youth Drop-in	58000	27.86	\$10,563.54
Holy Spirit Family School Liaison	15000	7.21	\$2,731.95
Holy Spirit Roots of Empathy	5770	2.77	\$1,050.89
Kootenai Brown Education Program	7000	3.36	\$1,274.91
PC Family Resource Society	32000	15.37	\$5,828.16
PCFRS Early Childhood Coalition	10000	4.80	\$1,821.30
Southwest Alberta Sustainable Community	8000	3.84	\$1,457.04
Metis Nation Local 1880	3000	1.44	\$546.39
Ranchland Victim Services	3000	1.44	\$546.39
Community Adult Learning Council	7500	3.60	\$1,365.97
Mcman FASD Outreach	20000	9.61	\$3,642.60
NAPI Association Community Kitchen	n/a		
RCADE	n/a		
Care Bears	600	0.29	\$109.28
FCSS Admin	62226		
		100.00	\$37,914.00
TOTAL EXPENDITURES INCL ADMIN	270396		
TOTAL EXPENDITURES EXCL ADMIN	208170		

Carried

6.4) 2017 Funding Application Review: The board completed a second review of the 2017 Funding Applications.

Motion 12.144 / Scott

That the Board approve the 2017 funding applications as follows:

Organization	Approved 2017
Allied Arts Council	6000
Brighter Futures Home Visitation	23790
Canyon Cubs Preschool	14000
Group Group Youth Drop-in	58000
Holy Spirit Family School Liaison	15000
Holy Spirit Roots of Empathy	5770
Kootenai Brown Education Program	8000
PC Family Resource Society	32000
PCFRS Early Childhood Coalition	10000
Southwest Alberta Sustainable Community	8000
Metis Nation Local 1880	3000
Ranchland Victim Services	3500
Community Adult Learning Council	7500
Mcman FASD Outreach	24000
NAPI Association Community Kitchen	0
RCADE	2000
Care Bears	600
FCSS Admin	65000
TOTAL GRANT APPLICATIONS	286160
AMOUNT AVAILABLE 2017 (as per 2017 Agmts)	286524
SUB-TOTAL (SHORTFALL - OR SURPLUS)	364

Carried

Motion 12.145 / Filipuzzi

That the Board approve the additional allocation of \$3,000.00 to the RCADE project and that the funds be taken from the Discretionary Fund

Carried

7.) Date for next Board Meeting – November 21, 2016

7.) Adjournment: There being no further business, Fred Schoening declared the meeting adjourned at 9:00 P.M.

Read and approved this 21 day of November, 2016

Coordinator

Director

R

F

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
October 6, 2016 – MD Council Chambers

Present: Chairperson Susan Vogelaar, Vice Chair John Lawson, Councillor Quentin Stevick, Councillor Fred Schoening and Members Frank Welsch and Martin Puch

Also Present: Director of Operations Leo Reedyk, Agricultural Services Manager Shane Poulsen, Environmental Services Technician Lindsey Davidson, AARD Key Contact Bradley Smith and Receptionist Jessica McClelland

Chairperson Susan Vogelaar called the meeting to order at 9:30 am.

A. ADOPTION OF AGENDA

Councillor Stevick 16/086

Moved that the agenda be amended to include:

New Business:

a) AARD Key Contact Bradley Smith monthly report

AND THAT the agenda be approved as amended.

Carried

B. ADOPTION OF MINUTES

John Lawson 16/087

Moved that the minutes of September 1, 2016, be approved as presented.

Carried

C. DELEGATION

Rachel McLean with the Foothills Forage and Grazing Association attended the meeting at this time to discuss their group. The Foothills Forage and Grazing Association (FFGA) is a producer driven group that has been a leader in delivering pertinent forage and livestock information to southern Alberta producers for 44 years.

FFGA brings practical information and production strategies to producers by hosting demonstration projects, events and workshops, field tours, networking opportunities as well as information through our monthly newsletter and social media.

They are asking the MD of Pincher Creek to support both in event planning as well as financially. FFGA is requesting support in the amount of \$3,000.00 for 2017. Funding will support the delivery of the 2017 program including events, conferences, tours, workshops, demonstration trials, newsletter, social media as well as delivery of the Environmental Farm Plan and Growing Forward 2.

John Lawson

16/088

Moved that the presentation made by Foothills Forage and Grazing Association be accepted and information,

AND THAT the information be brought back to the ASB meeting in November for further discussion.

Carried

Rachel McLean left the meeting at this time.

D. UNFINISHED BUSINESS

1) Oxeye Daisy and Scentless Chamomile Discussion

Councillor Schoening

16/089

Moved that the ASB direct administration to follow through with the suggestion made in September to meet with the neighbor of the delegation, one on one, and ensure that follow up is completed.

Carried

John Lawson

16/090

Moved that administration consider reviewing the policy regarding complaints and how they are dealt with.

Carried

G. NEW BUSINESS

a) ASB KEY CONTACT REPORT

Councillor Stevick

16/091

Moved that the oral report from ASB key contact Bradley Smith be accepted as information.

Carried

Bradley Smith and Frank Welsch left the meeting at this time, the time being 11:14am.

D. UNFINISHED BUSINESS

2) AES Operating Budget 2017

The projected 2017 budget items were discussed. A compiled report of the discussion will be provided for the ASB Meeting in November.

3) South Region Provincial Agricultural Service Board Conference and Committee Meeting

Lindsey Davidson will register the interested ASB participants for the upcoming South Region Provincial Agricultural Service Board Conference and Committee Meeting on October 27, 2016.

E. AGRICULTURAL AND ENVIRONMENTAL SERVICES REPORT

Councillor Schoening 16/092

Moved to accept the Agricultural and Environmental Services Departmental Report and AES Call Log, for September 2016, as information.

Carried

F. CORRESPONDENCE

Martin Puch 16/093

Moved that the following be received as information:

- MD of Smoky River letter to Minister
- 2017 Southern Alberta River Systems Knapweed Mitigation

Carried

H. NEXT MEETING

The next Agricultural Service Board meeting will be held, November 3, 2016, at 9:30 am.

M. ADJOURNMENT

Councillor Stevick 16/094

Moved to adjourn the meeting, the time being 12:41pm.

Carried

ASB Chairperson

ASB Secretary



Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
 Wednesday September 7, 2016 – Stavely Golden Age Centre

Board Representatives

Lloyd Kearl, Cardston County
 Barney Reeves, Waterton Lakes
 Jordan Koch, Glenwood
 Bill Peavoy, Cardston
 Beryl West, Nanton
 Brent Feyter, Fort Macleod
 Garry Marchuk, MD Pincher Creek
 Maryanne Sandberg, MD Willow Creek
 Dennis Gillespie, Stavely

Guests and Resource Staff

Stefanie Jones, Alberta Culture and Tourism
 Barry Johnson, Stavely Council
 Clara Yagos, LRSD
 Cal Koskovich, National Research Council
 Micah Feyter, Fort Macleod
 James Tessier, Community Futures, Alberta Southwest
 Bob Dyrda, Communications Coordinator, AlbertaSW
 Bev Thornton, Executive Director, AlbertaSW
 Leah Wack, Lethbridge College
 Linda Erickson, AEDT

1. Welcome and Introductions
2. Approval of Agenda
Insurance Renewal added as Item #5.
Moved by Bill Peavoy THAT the agenda be approved as presented.
Carried. [2016-09-492]
3. Approval of Minutes
Moved by Maryanne Sandberg THAT the minutes of August 3, 2016 be approved as presented.
Carried. [2016-09-493]
4. Approval of Cheque Register
Moved by Barney Reeves THAT cheques #2064-#2084 be approved as presented.
Carried. [2016-09-494]
5. Stefanie Jones, Director, Policy & Strategy, Alberta Culture and Tourism
Stefanie outlined the roles of Environment and Parks and Culture and Tourism as the province goes forward with the process to plan the provincial park, wildland park. There will be consultation with the REDA as well as adjacent municipalities.
6. Southern Alberta-China Investment and Trade Initiative
This multi-partner initiative has final plans in place for the four-day delegation. The group will travel to site visits in our region on Friday October 14, 2016.
7. Electric vehicle (EV) Charging Stations
Consensus is to remain engaged in this collaborative initiative and contribute what is within our budget and means.
8. *Invest in Alberta* magazine
Alberta REDAs are once again combining resources to place a full-page ad in this publication.

9. Project Lead Report

Accepted as information.

Moved by Barney Reeves THAT AlbertaSW submit application to the Department for matching dollars to provide further assistance to our communities regarding broadband.

Carried. [2016-09-495]

10. Executive Director Report

Accepted as information.

11. Roundtable updates

12. Board Meetings:

October 3, 2016 – no meeting (AUMA)

November 2, 2016, Glenwood

December 2, 2016, Pincher Creek

13. Adjournment

Moved by Garry Marchuk THAT the meeting be adjourned.

Carried. [2016-09-496]

Chair

Approved November 2, 2016

Secretary/Treasurer

Alberta SouthWest Bulletin October 2016

Regional Economic Development Alliance (REDA) Update

REDAs unveil new banners at AUMA

The 11 Regional Economic Development Alliances (REDAs), with support from Alberta Economic Development and Trade, had a booth at the recent AUMA/AMSC Convention and Trade Show.

It was a great place to unveil the new display banners that feature a map of all the regions and key information about the initiative.

REDAs began in 1998 and can point to over a decade and a half of success.

The trade show was an effective way to connect with communities who are REDA members, and also to provide information to communities who maybe intereseted in joining a REDA in the future.

New Funds to Support REDAs

The REDA managers from across the province met in Edmonton on October 4th to continue sharing information and planning new ways to strengthen regional initiatives. Due to the successful outcomes achieved by these partnerships, the Department of

Economic Development and Trade has set aside new funds specific to enhancing REDA projects. This is a tremendous boost to our communities and what we can do together as partners.



Conversation Continues Regarding Electric Vehicle (EV) Charging Stations Network

Subsequent to the EV information session held in late June, the conversation has grown to include City of Calgary, Calgary Regional Partnership, SouthGrow, Alberta SouthWest and the Regional Innovation Network of Southern Alberta (RINSA). The next step will be to combine resources and create a model of what an optimal network would look like and define the scope of what we can do in our regions.

Reminder: Community and Regional Economic Support (CARES) Program

Program guidelines: <http://economic.alberta.ca/documents/CARES-program-guidelines.pdf>

CARES will have three intakes: the first begins October 1, 2016, and ends November 30, 2016.

Upcoming Events

- October 27, 2016 - EDA Ministry Dinner - Matrix Hotel, Edmonton AB
- March 22-24, 2017 - EDA Conference and AGM, Banff Centre, Banff AB

Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 or 1-888-627-3373
bev@albertasouthwest.com
bob@albertasouthwest.com



Alberta SouthWest Bulletin November 2016

Regional Economic Development Alliance (REDA) Update

Economic Developers Alberta (EDA)

Second Annual Ministry Dinner a success

Minister Deron Bilous addressed 135 business and community leaders gathered to share information and ideas. Provincial and federal government representatives rotated tables for each of the eight dinner courses, affording all guests an enjoyable opportunity to meet and discuss a variety of topics.



EDA Board at the Legislature. Bev Thornton is EDA VP.

Electric Vehicle Charging Stations

AlbertaSW, SouthGrow City of Calgary, Calgary Regional Partnership, with support from RINSA, are moving forward with a joint application to Natural Resources Canada (NRCAN) for funding to plan and deploy an EV Charging Station Network in southern Alberta. Research and design are guided by the success of the BC Community Energy Association.

Southern Alberta-China Investment and Trade Initiative (SACITI):

New friends and investment and trade opportunities

The visiting mission to build business-to-business contact between Anyang China and southern Alberta was a great learning opportunity and successfully showcased regional opportunities. Businesses in the region connected with each other, gained new appreciation for what we offer. We all increased our understanding of investment readiness. This partnership between AlbertaSW, SouthGrow and Economic Development Lethbridge also sets the stage for connecting with other markets in Europe and elsewhere.



Bus tour of AlbertaSW



Visit to Head Smashed in Buffalo Jump World Heritage Site and other attractions



Enjoying Western Cuisine!

Reminder: Community and Regional Economic Support (CARES) Program
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**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
September 21, 2016**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, September 21, 2016 at 9:00 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Shar Cartwright, Municipality of Crowsnest Pass
Lorne Jackson, Town of Pincher Creek
Warren Mickels, Village of Cowley
Emile Saindon, Landfill Manager
Jean Waldner, Office Administrator

AGENDA

Dean Ward

Moved the agenda be adopted as presented.

Carried. 09.21.16-858

MINUTES

Shar Cartwright

Moved the minutes of August 17, 2016 be adopted as circulated

Carried. 09.21.16-859

MANAGER'S REPORT

1. MSW volumes have stayed steady.
2. Industrial cell slow.
3. Public open houses completed last week report to follow.
4. Recycle building approximately 70% completed.
5. New waste drop off areas for residents are set up and running well.
6. D6 failure, the D6 Cat dropped a value, we have a guaranteed buy back from Finning and will be replacing it. Total costs at next meeting.
7. Scrap metal being baled for shipping this week.
8. Wood waste scheduled to be ground up in early October.

Dave Filipuzzi

Moved that the Manager's report be accepted for information.

Carried. 09.21.16-860

FINANCIAL REPORT

The Income Statement and Balance sheet to September 15, 2016 were reviewed.

Discussion on some of the term deposits that will have to be cashed in to pay off the remainder of the recycling building and the buy out on the Cat D7E.

Still working on some of the new proposed policies.

Warren Mickels

Moved that the financial reports be accepted for information. Carried. 09.21.16-861

REVIEW OF OPEN HOUSE FOR OUR PROPOSED INCINERATOR APPLICATION

The attendance, general outcome, some of the questions and concerns of the meeting were discussed with the board. A PDF presentation will be attached to the front page of our Website, Integrated sustainability recorded all questions and answers they will be available on our website also.

The landfills next step with approval from the board of directors is to apply to EPEA (Environmental Protection Enhancement Act) in January 2017 to amend our Landfill approval to operate a biomass incinerator if the landfill wishes to build one in the future

Dean Ward

Moved the amendment to the approval be passed and the open house information be accepted as information. Carried. 09.21.16-862

DONATION REQUEST FROM THE FOLLOWING ORGANIZATIONS

A request from the Crowsnest Pass Food Bank for ongoing support for the community was submitted.

Dave Filipuzzi

Moved that we fund the Crowsnest Pass Food Bank for \$500.00 for community support. Carried. 09.21.16-863

A request from the Napi Friendship Association for the 2017 Napi Pow Wow was submitted.

Lorne Jackson

Moved that we fund the Napi Friendship Association \$250.00 for the 2017 Pow Wow. Carried. 09.21.16-864

A request from the Crowsnest Pass Agricultural Society for the Blessing of the Hunt Community event was submitted.

Shar Cartwright

Moved that we fund the Crowsnest Pass Agricultural Society for \$250.00 for the Blessing of the Hunt community event.

Carried. 09.21.16-865

A request from the Compassionate Friends for funding towards Grief Resources Brochures was submitted.

Dean Ward

Moved that we fund the Compassionate Friends for \$500.00 for their brochures.

Carried. 09.21.16-866

A request from the Women's Resource Centre for the DARE 2 B U community counselling program was submitted.

Dave Filipuzzi

Moved that we fund the DARE 2 B U program for \$250.00

Carried. 09.21.16-867

A request from the Livingstone Ski Academy was submitted for this winters ski program.

Shar Cartwright

Moved that we fund the Livingstone Ski Academy for \$500.00

Carried. 09.21.16-868

Correspondence:

Thank you cards were distributed from the Boys and Girls Club, the Miners Picnic, the Livingstone Range School (Gardening with my class)

Tabled Items:

1. By-law review rescheduled for Oct 19th meeting.

Next meeting dates: - 2016 9:30 a.m.

October 19

November 16

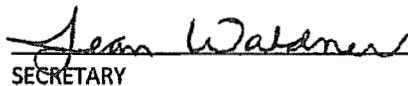
ADJOURNMENT

Warren Mickels

Moved the meeting adjourn at 9:30 a.m.

Carried. 09.21.16-869


CHAIRMAN


SECRETARY